

Distance and Online Education



Category 1 Entitled University

# Centre for Distance and Online Education

## Panjab University, Chandigarh



### PROGRAMMES OFFERED

- 11 POST GRADUATE
- 02 PROFESSIONAL
- 03 UNDER GRADUATE
- 11 ADVANCED DIPLOMA
- 03 CERTIFICATE COURSES



# PROSPECTUS

## Academic Session 2026-27

Scan QR Code  
for Programme Wise  
Information Brochure  
[www.cdое.puchd.ac.in](http://www.cdое.puchd.ac.in)



UGC APPROVED  
DEB APPROVED  
STATUTORY APPROVED



Scan QR Code for  
CDOE Online Admissions Portal



[cdое@pu.ac.in](mailto:cdое@pu.ac.in)



0172-2534301, 4302, 4308



/cdоеofficial



/cdоеpu



/@cdоеpu

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## *Our Inspiration*



*Shri C. P. Radhakrishnan  
Hon'ble Vice-President of India and Chancellor, Panjab University, Chandigarh*

## *Our Guiding Force*



*Prof. Renu Vig  
Hon'ble Vice-Chancellor, Panjab University, Chandigarh*



## *Vision and Mission of CDCE*

### ***Vision***

To become a leading institute for distance and online education by taking quality higher education to the doorsteps of all who are unable to access formal education.

### ***Mission***

- To contribute towards creating equitable, inclusive and quality lifelong learning opportunities for all.
- To empower learners with life skills and values enabling them to become global citizens.



**PANJAB UNIVERSITY**  
CHANDIGARH, India 160 014

**Professor Renu Vig**  
*Vice - Chancellor*

#### MESSAGE

Panjab University, one of India's most prestigious institutions of higher learning, continues to uphold its glorious legacy of academic excellence, innovation, and inclusive education. Accredited with the prestigious NAAC A++ Grade and recognized with Category-I status by the University Grants Commission (UGC), the University has consistently emerged as a centre of excellence in teaching, research, sports, culture, and community engagement.

With the vision of making quality higher education accessible to all sections of society, Panjab University initiated its journey in distance education in the year 1971. Over the decades, the Centre for Distance and Online Education (CDOE) has evolved into a premier institution in the field of distance and online learning, catering to the educational aspirations of learners across the country and abroad. The Centre continues to play a significant role in promoting inclusive and flexible education by extending learning opportunities to students who are unable to pursue conventional education due to geographical, professional, social, or personal constraints.

At CDOE, dedicated and experienced faculty members strive to ensure academic excellence through well-designed and learner-centric study material, academic counselling, personal contact programmes, online support, and interactive learning initiatives. In addition to academics, the Centre actively promotes co-curricular and extension activities to provide holistic development and enrich the educational experience of learners.

The Dual Degree provision introduced by the University has opened new avenues for students pursuing regular programmes, enabling them to simultaneously acquire additional qualifications through the distance mode and enhance their academic and professional competencies.

Panjab University remains committed to creating a supportive and student-friendly learning environment for all distance learners by providing the necessary academic resources, guidance, and technological support required for effective learning in the modern era.

I congratulate all the learners for choosing Panjab University, an institution renowned for its rich heritage, academic distinction, and commitment to excellence. I am confident that your association with the Centre for Distance and Online Education will prove to be a rewarding and transformative journey.

I extend my best wishes to all learners for a successful academic year and a bright future ahead.

  
(Renu Vig)



## **Prof Harsh Gandhar**

Director, CDOE (formerly USOL)  
Panjab University, Chandigarh.

Dear Learners,

Centre for Distance and Online Education (CDOE), Panjab University, Chandigarh is an academic space where innovation, inclusivity, and academic excellence converge to redefine the future of higher education. The Centre remains committed to democratizing quality education by reaching learners across geographical, economic, and social barriers and by creating accessible, technology-enabled, and learner-responsive academic spaces. In alignment with the transformative vision of the National Education Policy (NEP) 2020, CDOE has implemented it in undergraduate programme of B.Com from the academic session 2025–2026 through a flexible, multidisciplinary, and learner-centric framework. The Centre provides dual degree opportunities and enables students from regular streams to supplement their education through distance programmes.

Recognizing the diverse realities, responsibilities, and aspirations of distance learners, CDOE adopts a learner-sensitive pedagogy grounded in accessibility, responsiveness, and academic rigour. Our academic ecosystem integrates high-quality self-learning material, modular teaching practices, responsive mentorship, digital accessibility, and continuous academic support through hybrid platforms. Technology at CDOE is employed not merely for content delivery, but for meaningful academic interaction, collaborative learning, and timely learner support. Through academic counselling sessions, workshops, expert lectures, NSS initiatives, and social awareness programmes, we ensure that education extends beyond classrooms and examinations to nurture socially conscious and intellectually independent individuals. Our dedicated faculty remains committed to strengthening learner confidence, encouraging critical thinking, and fostering holistic growth.

Recognizing employability as an essential dimension of higher education, the Centre regularly organizes placement drives, career counselling sessions, and skill enhancement programmes in collaboration with industries, professional bodies, and employment agencies. Participation in AVSAR, Panjab University's flagship placement initiative, further expands career opportunities aligned with evolving market demands.

Your decision to join CDOE is therefore not merely an academic choice; it is a commitment to growth, self-transformation, and a future anchored in equity, innovation, flexibility, and excellence.

I warmly welcome you to this meaningful and transformative academic journey.

With best wishes,

Harsh Gandhar  
Prof in Economics



## Prof Geeta Bansal

Director, CDOE

Panjab University, Chandigarh



### Dear Learners,

Warm Greetings from the Centre for Distance and Online Education (CDOE), Panjab University, Chandigarh.

The word *unstoppable* evokes courage, confidence, resilience, and the determination to move forward despite challenges. The very fact that you have chosen to pursue higher education while balancing professional, personal, and family responsibilities reflects this spirit. Your decision demonstrates a commitment to continuous learning and a determination to achieve your aspirations and goals.

For many of you, distance and online learning may be a new experience. I assure you that your journey with us will be enriching, rewarding, and transformative.

Welcome to the Centre for Distance and Online Education, one of India's premier institutions for distance and online learning. CDOE is accredited with an A++ Grade by NAAC and has been accorded Category-I status by the University Grants Commission (UGC). Under the dynamic leadership of our Hon'ble Vice-Chancellor, Professor Renu Vig, and Dean University Instructions, Professor Meenakshi Goyal, our dedicated faculty and administrative staff remain committed to providing academic support, guidance, and mentorship throughout your learning journey.

Situated in the heart of the Panjab University campus, CDOE is equipped with modern infrastructure, including classrooms, an auditorium, a recording studio, and a well-stocked library with access to the latest books, journals, magazines, and newspapers. The Centre is also designed to be accessible and inclusive for learners with special needs.

At CDOE, age is no barrier to learning. Whether you belong to the Baby Boomer generation or Generations X, Y, Z, or Alpha, you will find programmes that cater to your personal and professional aspirations. Our academic offerings include undergraduate and postgraduate programmes, professional courses, advanced diplomas, and certificate courses across disciplines such as Commerce and Management, Arts and Humanities, Education, and Library and Information Science.

All programmes offered by CDOE are recognized by the UGC and are equivalent to conventional degrees. They follow the same curriculum and examination pattern as programmes offered through the regular mode.

Our learner-centric teaching and learning approach includes self-learning study material, online assignments for internal assessment, Personal Contact Programmes (PCPs), special lectures, seminars, webinars, and academia–industry interactions. These initiatives provide valuable opportunities to engage with subject experts and industry professionals.

CDOE is committed to maintaining the highest standards of quality in distance education through its Centre for Internal Quality Assurance (CIQA), ensuring excellence in every aspect of the learner experience.

To strengthen the connection between theory and practice, we regularly organize industrial visits, field trips, campus visits, orientation programmes, training workshops, and mentor–mentee interactions.

These activities are designed to support learners in their academic, personal, and professional development.

As a learner at CDOE, you will also have the opportunity to obtain dual membership of the Panjab University Alumni Association (PUAA) and the CDOE Alumni Association. This enables you to become part of a vibrant global network of Panjab University alumni and build meaningful professional and personal connections.

Our Placement and Guidance Cell actively keep learners informed about employment opportunities, emerging industry trends, and skill-development initiatives, helping them prepare for successful and fulfilling careers.

At CDOE, we believe in fostering creativity and holistic development. Through initiatives such as *Hunar*, learners can showcase their talents in creative writing, declamation, singing, dancing, rangoli making, poetry recitation, and various other competitions. Our Annual Sports Day promotes sportsmanship, teamwork, and healthy competition. Learners are also encouraged to contribute to our annual journal and magazine by sharing their ideas, achievements, and creative expressions with the wider academic community.

Your hard work and accomplishments will culminate in moments of pride and celebration at our Annual Convocation and Prize Distribution Ceremony, where academic achievements and contributions are recognized and honored.

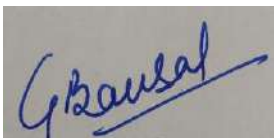
As we embark on this journey of learning together, let us commit ourselves to dedication, discipline, and lifelong learning. Let us strive to contribute meaningfully to society and the nation while making our parents, teachers, and mentors proud.

Let us remain *unstoppable*—equipped with knowledge, confidence, perseverance, and integrity as we pursue excellence and success.

Welcome aboard as the newest ambassadors of distance and online education.

Thank you for choosing CDOE. We wish you a fulfilling learning experience and every success in your future endeavors.

Sincerely Yours



Prof. Geeta Bansal  
Director, CDOE  
(July 2026- onwards)

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### ***SCHEDULE FOR ONLINE ADMISSIONS (Except MBA and B.Ed Semester I)***

Website for CDOE Online Admissions	<a href="https://cdoeadmissions.puexam.in/">https://cdoeadmissions.puexam.in/</a>
Date of Start of Admissions for Ongoing Batches	<b>7<sup>th</sup> July, 2026 (Tuesday)</b>
Date of Start of Admissions for New Batches	<b>15<sup>th</sup> July, 2026 (Wednesday)</b>
Last Date for Registration	<b>20<sup>th</sup> August, 2026 (Thursday)</b>
Last Date for Generating of Fee Challan and Deposit of Fee	<b>24<sup>th</sup> August, 2026 (Monday)</b>
Last Date for completing Online Admission Process	<b>26<sup>th</sup> August, 2026 (Wednesday)</b>
Last Date for submission of Hard copy of Admission cum Examination Form to CDOE	<b>1<sup>st</sup> September, 2026 (Tuesday)</b>

**Note: For Admission Schedule of Advanced Diploma in Guidance Services Click on [ADGS](#)**



प्रो. रजनीश जैन  
सचिव

Prof. Rajnish Jain  
Secretary



विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

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F. No.3-5/2022(DEB-II)

**PUBLIC NOTICE**

August, 2022

02 SEP 2022

**Equivalence of degree obtained through ODL and Online mode with degree obtained through conventional mode**

The Regulation 22 of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 stipulates as under;

**“Equivalence of qualification acquired through Conventional or Open and Distance Learning and Online modes.—** Degrees at undergraduate and postgraduate level in conformity with UGC notification on Specification of Degrees, 2014 and post graduate diplomas awarded through Open and Distance Learning mode and/or Online mode by Higher Educational Institutions, recognised by the Commission under these regulations, shall be treated as equivalent to the corresponding awards of the Degrees at undergraduate and postgraduate level and post graduate diplomas offered through conventional mode.”

This is for information of the general public, students and other stakeholders.

(Rajnish Jain)

## **About Centre for Distance and Online Education (CDOE) P.U., Chandigarh**

- Situated within the beautiful campus of Panjab University, Chandigarh, CDOE extends its excellent facilities and renders effective support services. These include a well-equipped Library with more than one lac books, journals, magazines; Educational Media Centre; Laboratories; Computer Lab, etc.
- Centre for Distance and Online Education (CDOE), Panjab University, Chandigarh, previously known as 'USOL- University School of Open Learning', started its journey in 1971 as the Directorate of Correspondence Courses, with a mission to bring quality higher education to the doorsteps of those who cannot reach a university. With 55 years of dedicated service in distance education, CDOE has evolved into one of the pioneering institutions of distance education in India. Today, CDOE is fully equipped to cater to the ever-evolving needs and expectations of 21st-century learners.
- CDOE, Panjab University, has introduced a curriculum and credit framework for Undergraduate programmes.
- We offer a wide range of programmes which include Traditional Undergraduate programmes (B.A. and B.Com and Postgraduate programmes (M.A. in Economics, Education, English, Hindi, History, Political Science, Public Administration, Punjabi, and Sociology), M.Com, Professional programmes (B.Ed., B.LIS., & MBA) along with a large number of Job-oriented & Skill-based Advanced Diplomas and Certificate Courses. Students enrolled in CDOE undertake the same syllabi and appear in the same examination as regular students of Panjab University. The degrees awarded by CDOE are recognised by the UGC's Distance Education Bureau and are equivalent to the degrees offered by regular departments of the Universities in India.
- At CDOE, the method of instruction includes printed study material as well as e-SLM, Video and Audio content on selected topics and direct teaching during Personal Contact Programme (PCPs). Having effectively integrated ICT in its curriculum, CDOE is fully equipped to disseminate quality education through online mode, besides the traditional face-to-face mode of teaching. Faculty at CDOE is highly qualified, experienced and committed. They cater to the needs of learners in all possible ways.
- CDOE places strong emphasis on the holistic development of our learners by integrating academic enrichment, employability enhancement, and creativity nurturing into every aspect of our curriculum delivery. To support academic growth, we regularly organise expert lectures, seminars, conferences, and workshops. To encourage self-expression and uncover hidden talents, we host a variety of cultural events, creative writing competitions, talent shows, and sports days. Additionally, specialised workshops and training programmes are conducted to equip distance learners with essential employability skills.
- The Centre takes pride in investing in its students, who, in turn, bring distinction through their achievements in university examinations, competitive examinations and other professional domains. Employed learners holding prestigious positions, such as engineers, bureaucrats, educationists, executives, etc. form a rich and distinguished alumni base.

# Programmes Offered

## I. Postgraduate Programmes (Semester System)

1. [Master of Business Administration \(MBA\)\\*](#) (2 Years Programme) (Through Entrance Exam)
2. [Master of Commerce \(M.Com\)](#) (2 Years Programme)
3. [Master of Arts \(M.A.\)](#) in (2 Years Programme)
  - i. [Economics](#)
  - ii. [Education](#)
  - iii. [English](#)
  - iv. [Hindi](#)
  - v. [History](#)
  - vi. [Political Science](#)
  - vii. [Public Administration](#)
  - viii. [Punjabi](#)
  - ix. [Sociology](#)

## II. Undergraduate Programmes (Semester System)

1. [B.A.](#) (3 Years Programme)
2. [B.Com \(Honours\) FYUG](#) (4 Years Programme)
3. [Bachelor of Library and Information Science \(B.LIS\)](#) (1 Year Programme)
4. [Bachelor of Education \(B.Ed.\)\\*\\*](#) (2 Years Programme)

## III. Advanced Diploma Courses (Semester System) (1 Year Programme)

1. [Advanced Diploma in Computer Application](#)
2. [Advanced Diploma in Disaster Management and Corporate Security](#)
3. [Advanced Diploma in Educational Management and Leadership](#)
4. [Advanced Diploma in Guidance Services](#)
5. [Advanced Diploma in Health, Family Welfare and Population](#)
6. [Advanced Diploma in Human Rights and Duties](#)
7. [Advanced Diploma in Library Automation and Networking](#)
8. [Advanced Diploma in Mass Communication](#)
9. [Advanced Diploma in Photography](#)
10. [Advanced Diploma in Social Work](#)
11. [Advanced Diploma in Statistics](#)

## IV. Certificate Courses

1. [Certificate Course in Vivekananda Studies](#) (Annual System)
2. [Certificate Course in Women Studies](#) (Annual System)
3. [Certificate Course in Corporate Security, Safety and Fire Protection Management](#) (6 Weeks)

**Note:** All Degree programmes (Postgraduate and Undergraduate) are approved by the Distance Education Bureau (UGC-DEB) <https://cdoe.puchd.ac.in/includes/noticeboard/2023/20231129090657-ugcrecognitionlist2023-24.pdf?2024> and all Certificate Courses as well as Advanced Diploma are approved from the statutory bodies of Panjab University. <https://cdoe.puchd.ac.in/includes/noticeboard/2024/20240702125918-approvalletterfordiploma.pdf?2024>

\*For admission to MBA Semester-I, visit <https://mbacdoe.puchd.ac.in/>

\*\*For admission to B.Ed. Semester-I, visit <https://cdoebed.puchd.ac.in/>

For admission to Other Courses, visit <https://cdoeadmissions.puexam.in/>

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## **Director CDOE**



Name: Dr. Harsh Gandhar  
Designation: Director and Professor  
Academic Qualification: Ph.D., M.A.(Eco) (Gold Medalist), UGC-NET JRF  
Area of Specialization: Public Finance, Economics of Education and Health  
Teaching Experience: 32 Years (Regular)  
Research Experience: 26 Years



Name: Dr. Geeta Bansal  
Designation: Director (w.e.f. July 2026 - onwards) & Professor  
Academic Qualification: Ph.D., MBA(HR), M.Com (Gold Medalist), UGC-NET JRF, Advanced Diploma in Photography  
Area of Specialization: Strategic Management, HR and Organization Behavior, Business Environment  
Teaching Experience: 28 Years (Regular)  
Research Experience: 32 Years

## **Faculty of CDOE**

### **COMMERCE AND MANAGEMENT STUDIES**



Name: Dr. Richa Sharma  
Designation: Assistant Professor  
Academic Qualification: Ph.D.(Statistics), ARS-NET, M.Sc, B.Ed., BCA  
Area of Specialization: Survival Analysis, Frality Models, Econometrics  
Teaching Experience: 18+ Years (Regular)  
Research Experience: 18+ Years

### **ECONOMICS**



Name: Dr. Harsh Gandhar  
Designation: Professor  
Academic Qualification: Ph.D., M.A.(Eco) (Gold Medalist), UGC-NET JRF  
Area of Specialization: Public Finance, Economics of Education and Health  
Teaching Experience: 32 Years (Regular)  
Research Experience: 26 Years



Name: Mrs. Sangeeta Malhotra  
Designation: Associate Professor  
Academic Qualification: M.A., M.Phil, UGC-NET  
Area of Specialization: Economics of Agriculture, Public Finance and Micro Economics  
Teaching Experience: 35 Years (Regular)  
Research Experience: Nil

## EDUCATION



Name: Dr. Manju Gera

Designation: Professor

Academic Qualification: M.Sc. Honours (Zoology), M.Ed, Ph.D. (Edu), UGC-NET, Post Graduate Diploma in Statistics

Area of Specialization: Educational Technology, Special Education (Learning Disabled), Educational Research and Statistics

Teaching Experience: 20 Years (Regular)

Research Experience: 20 Years



Name: Dr. Mamta Garg

Designation: Professor

Academic Qualification: M.Sc. (Hons) Botany, M.Ed, Ph.D., NET-CSIR (Life Sciences), UGC-NET (Education)

Area of Specialization: Guidance and Counselling, School Education

Teaching Experience: 26 Years

Research Experience: 23 Years



Name: Dr. Ram Mehar

Designation: Professor

Academic Qualification: M.Sc. (Geography), M.A. (Hindi), M.Ed (General), M.Ed (Educational Technology), Ph.D., UGC-NET (Education)

Area of Specialization: Educational Technology and Educational Research & Statistics

Teaching Experience: 21 Years (Regular)

Research Experience: 25 Years



Name: Dr. Supreet Kaur

Designation: Professor

Academic Qualification: M.A., M.Ed, UGC-NET, Ph.D. (Education)

Area of Specialization: Guidance and Counselling, Educational Technology

Teaching Experience: 21 Years (Regular)

Research Experience: 21 Years



Name: Dr. Kuljeet Kaur Brar

Designation: Professor

Academic Qualification: Ph.D., M.Ed (Guidance and Counselling), M.A. (Punjabi), M.A. (Psychology), B.Ed., B.Sc. (Medical), UGC-NET (Education)

Area of Specialization: Guidance and Counselling, Stress and Coping, Mental Health, Language and Poetry, Pedagogy

Teaching Experience: 23 Years (Regular)

Research Experience: 23 Years



Name: Dr. Jeesu Jaskanwar Singh  
Designation: Assistant Professor  
Academic Qualification: M.Sc. (Honours School) Zoology, Master of Mass Communication, Master of Education, UGC-NET (Education)  
Area of Specialization: Education Technology, Guidance and Counselling, Photography, Electronic Media, Cytogenetics  
Teaching Experience: 18 Years  
Research Experience: 18 Years

## ENGLISH



Name: Dr. Rajesh Kumar Jaiswal  
Designation: Associate Professor  
Academic Qualification: Ph.D., UGC-NET, M.A.(English), M.A. (Philosophy), M.A. (Linguistics)  
Area of Specialization: Literary Theory, Cultural Studies, Indian Writing in English and Translation, Body, Gender and Disability Studies  
Teaching Experience: 21 Years (Regular)  
Research Experience: 12 Years



Name: Dr. Ravinder Kaur  
Designation: Assistant Professor  
Academic Qualification: Ph.D., M.Phil, M.A., UGC-NET  
Area of Specialization: Feminism, Cultural Studies, New Media Studies, Dalit Studies and Non-Fictional Prose  
Teaching Experience: 12 Years (Regular)  
Research Experience: 12 Years

## GEOGRAPHY



Name: Dr. Sucha Singh  
Designation: Assistant Professor  
Academic Qualification: Ph.D., UGC-NET/JRF  
Area of Specialization: Agricultural Geography and Population Geography and Geo-Politics  
Teaching Experience: 13 Years (Regular)  
Research Experience: 13 Years

## HINDI



Name: Dr. Yojna Rawat  
Designation: Professor and Former DUI (PU),  
Academic Qualification: Ph.D., UGC-NET, L.L.B.  
Area of Specialization: Modern Hindi Literature, Feminist Discourse, Translation  
Teaching Experience: 35 Years (Regular)  
Research Experience: 35 Years

## HISTORY



Name: Dr. Sheena Pall  
Designation: Professor  
Academic Qualification: Ph.D., M.Phil, M.A., SLET, UGC-NET  
Area of Specialization: Socio-Cultural History of Modern Punjab and India  
Teaching Experience: 29 Years (Regular)  
Research Experience: 30 Years



Name: Dr. Mritunjay Kumar  
Designation: Assistant Professor  
Academic Qualification: Ph.D., M.Phil, M.A., UGC-NET, Diploma in Archival Studies from National Archives of India  
Area of Specialization: Economic/Business History, Modern/Contemporary History  
Teaching Experience: 16 Years  
Research Experience: 19 Years

## POLITICAL SCIENCE



Name: Dr. Swarnjit Kaur  
Designation: Professor  
Academic Qualification: Ph.D., M.Phil, M.A.  
Area of Specialization: Globalization, Human Rights and International Relations  
Teaching Experience: 28+ Years (Regular)  
Research Experience: 29 Years



Name: Dr. Kamla  
Designation: Assistant Professor  
Academic Qualification: Ph.D., M.Phil, UGC-NET  
Area of Specialization: Human Rights and Indian Politics  
Teaching Experience: 25 Years (Regular)  
Research Experience: 20 Years

## PUBLIC ADMINISTRATION



Name: Dr. Purva Mishra  
Designation: Assistant Professor  
Academic Qualification: Ph.D., M.Phil (Gold Medalist), M.A. (Pub Adm), UGC-NET  
Area of Specialization: Urban Governance, E-Governance, Environment Administration  
Teaching Experience: 26 Years  
Research Experience: 15 Years



Name: Dr. Anil Kumar  
Designation: Assistant Professor  
Academic Qualification: Ph.D., M.Phil, M.Sc., M.A., UGC-NET-JRF  
Area of Specialization: New Public Management, Personnel Administration  
Teaching Experience: 12 Years (Regular)  
Research Experience: 14 Years

## PUNJABI



Name: Dr. Bhupinder Singh  
Designation: Professor  
Academic Qualification: Ph.D., M.Phil, M.A.  
Area of Specialization: Art of Drama and Theatre and Punjabi Drama and Theatre  
Teaching Experience: 35 Years (Regular)  
Research Experience: 20 Years



Name: Dr. Praveen Kumar  
Designation: Assistant Professor  
Academic Qualification: Ph.D., M.Phil  
Area of Specialization: Modern Poetry Punjabi, Past theories in Literary and Cultural Studies  
Teaching Experience: 12 Years (Regular)  
Research Experience: 20 Years



Name: Dr. Harmail Singh  
Designation: Assistant Professor  
Academic Qualification: Ph.D., M.Ed, M.A. (Punjabi), M.A. (History), UGC-NET  
Area of Specialization: Contemporary Punjabi Poetry and Ecocriticism, Disability Studies and Translation Studies  
Teaching Experience: 11 Years 8 Months (Regular)  
Research Experience: 10 Years

## SOCIOLOGY



Name: Dr. Madhurima Verma  
Designation: Professor  
Academic Qualification: Ph.D., Post doctorate (UGC-Research Awardee)  
Area of Specialization: Research Methodology, Gender Studies, Gerontology, Disability Studies  
Teaching Experience: 34 Years (Regular)  
Research Experience: 34 Years



Name: Dr. Reena Chaudhary  
 Designation: Associate Professor  
 Academic Qualification: Ph.D., UGC-NET  
 Area of Specialization: Gender Studies, Research Methodology, Sociology of Development  
 Teaching Experience: 18 Years (Regular)  
 Research Experience: 18 Years



Name: Dr. Rajni Jassal  
 Designation: Assistant Professor  
 Academic Qualification: Ph.D., UGC-NET  
 Area of Specialization: Sociology of Education, Sociology of Development, Urban Studies, Social Exclusion  
 Teaching Experience: More than 18 Years (Regular)  
 Research Experience: 18 Years

### STATISTICS



Name: Dr. Richa Sharma  
 Designation: Assistant Professor  
 Academic Qualification: Ph.D.(Statistics), ARS-NET, M.Sc, B.Ed., BCA  
 Area of Specialization: Survival Analysis, Frailty Models, Econometrics  
 Teaching Experience: 18+ Years (Regular)  
 Research Experience: 18+ Years

### OTHER FACULTY / CO-COORDINATORS

COMMERCE AND MANAGEMENT STUDIES	ECONOMICS
1. Dr. Monika Bedi Designation: Professor Academic Qualification: Ph.D, MBA, UGC-NET 2. Dr. Ajay Dogra Designation: Assistant Professor Academic Qualification: Ph.D, MBA, UGC-NET 3. Dr. Lipika K. Guliani Designation: Assistant Professor Academic Qualification: Ph.D, M.Com, UGC NET	1. Dr. Suman Makkar Designation: Professor Academic Qualification: Ph.D, M.Phil, M.A., JPT
	<b>GEOGRAPHY</b> 1. Dr. Gaurav Kalotra Designation: Professor Academic Qualification: : Ph.D, M.A

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# **PROGRAMME COORDINATORS**

## **AND**

### **OFFICE INCHARGES**

#### **COORDINATORS of PG PROGRAMMES**

<p><b>MBA AND M.COM</b> <b>Prof. Geeta Bansal</b> Coordinator Ph. 9779131972 Email.: coordcomm@pu.ac.in <b>Office Incharge:</b> Ms. Poonam Sethi Ph 0172-2534323, 9988090789 Ms. Neha Ph 9888438385</p>	<p><b>M.A. History</b> <b>Prof. Sheena Pall</b> Coordinator Ph. 9815574028 Email.: coordhist@pu.ac.in <b>Office Incharge:</b> Ms. Prerna Ph 0172-2534329, 8146943162</p>
<p><b>M.A. Education</b> <b>Prof. Manju Gera</b> Coordinator Ph. 9463103711 Email.: coordedu@pu.ac.in <b>Office Incharge:</b> Ms. Ruchika Ph 0172-2534317, 9888133308</p>	<p><b>M.A. Political Science</b> <b>Dr. Kamla</b> Co-coordinator Ph. 9781277101 Email.: coordpolsc@pu.ac.in <b>Office Incharge:</b> Ms. Simpall Ph 0172-2534332, 7986749096</p>
<p><b>M.A. Economics</b> <b>Mrs. Sangeeta Malhotra</b> Co-coordinator Ph. 9914324100 Email.: coordeco@pu.ac.in <b>Office Incharge:</b> Ms. Princee Ph 0172-2534326, 9855554146</p>	<p><b>M.A. Public Administration</b> <b>Dr. Anil Kumar</b> Coordinator Ph. 7529872616 Email.: coordpubadm@pu.ac.in <b>Office Incharge:</b> Ms. Parvesh Ph 0172-2534311, 7696492189</p>
<p><b>M.A. English</b> <b>Dr. Ravinder Kaur</b> Coordinator Ph. 9780333818 Email.: coordeng@pu.ac.in <b>Office Incharge:</b> Ms. Poonam Ph 0172-2534325, 9915935987</p>	<p><b>M.A. Punjabi</b> <b>Dr. Harmail Singh</b> Coordinator Ph. 9876225201 Email.: coordpbi@pu.ac.in <b>Office Incharge:</b> Ms. Kiran Ph 0172-2534334, 9780531571</p>
<p><b>M.A. Hindi</b> <b>Prof. Yojna Rawat</b> Co-Coordinator Ph. 9023746633 Email.: coordhin@pu.ac.in <b>Office Incharge:</b> Ms. Meenu Dogra Ph 0172-2534328, 9888245573</p>	<p><b>M.A. Sociology</b> <b>Dr. Rajni</b> Coordinator Ph. 9417100614 Email.: coordsoc@pu.ac.in <b>Office Incharge:</b> Ms. Reeta Ph 0172-2534279, 7589355022</p>

## COORDINATORS/CONVENERS of UG PROGRAMMES

<p><b>B.A. Semester I</b>  <b>Dr. Reena Rani and Dr. Harmail Singh</b>            Conveners            Ph. 9888186855 &amp; 9876225201 (only curriculum query)            Email.: os3usol@gmail.com  <b>Office Incharge:</b> Ms. Reshma 9876691769            Ms. Sunita 7889295498            (admission/exam queries)</p>	<p><b>B.A. Semester VI</b>  <b>Dr. Purva Mishra and Dr. Sucha Singh</b>            Conveners            Ph. 9780333818 &amp; 8427756064 (only curriculum query)            Email.: os3usol@gmail.com            Ph 0172-2534391  <b>Office Incharge:</b> Ms. Sarika 9814202456            (admission/exam queries)</p>
<p><b>B.A. Semester II</b>  <b>Dr. Ravinder Kaur and Dr. Parveen Kumar</b>            Conveners            Ph. 9780333818 &amp; 9888250732 (only curriculum query)            Email.: os3usol@gmail.com            Ph 0172-2534391  <b>Office Incharge:</b> Ms. Reshma 9876691769            Ms. Sunita 7889295498            (admission/exam queries)</p>	<p><b>B.Com. Semester I to VI</b>  <b>Dr. Geeta Bansal</b>            Coordinator            Ph. 9779131972 (only curriculum query)            Email.: os2usoladmission@gmail.com            Ph 0172-2534308  <b>Office Incharge:</b>            B.Com. Sem 1 &amp; 2 - Ms. Jenny 7508883449            B.Com. Sem 3 &amp; 4- Ms. Poonam 9988090789            B.Com. Sem 5 &amp; 6- Ms. Sanju Bala 8054261589            (admission/exam queries)</p>
<p><b>B.A. Semester III</b>  <b>Dr. Rajesh Kumar Jaiswal and Dr. Anil Kumar</b>            Conveners            Ph. 9888487525 &amp; 7529872626 (only curriculum query)            Email.: os3usol@gmail.com            Ph 0172-2534391  <b>Office Incharge:</b> Ms. Dilpreet Kaur 7973720618            (admission/exam queries)</p>	<p><b>B.Ed. Semester I to IV</b>  <b>Prof. Manju Gera</b>            Coordinator            Ph. 9463103711 (only curriculum query)            Email.: os3usol@gmail.com            Ph 0172-2534391  <b>Office Incharge:</b> Ms. Sarika 9814202456            (admission/exam queries)</p>
<p><b>B.A. Semester IV</b>  <b>Dr. Kamla and Dr. Mritunjay Kumar</b>            Conveners            Ph. 9781277101 &amp; 9872971402 (only curriculum query)            Email.: os3usol@gmail.com            Ph 0172-2534391  <b>Office Incharge:</b> Ms. Dilpreet Kaur 7973720618            (admission/exam queries)</p>	<p><b>B.LIS. Semester I &amp; II</b>  <b>Dr. Khushpreet Singh Brar</b>            Coordinator            Ph. 9815303000            Email.: ksbrar@pu.ac.in            Ph 0172-2534308            Mr. Gautam Bahl            Asstt. Coordinator            Ph. 9815090214            Email: libraryusol@pu.ac.in</p>
<p><b>B.A. Semester V</b>  <b>Dr. Rajni Jassal and Dr. Richa Sharma</b>            Conveners            Ph. 9417100614 &amp; 8284878822 (only curriculum query)            Email.: os3usol@gmail.com            Ph 0172-2534391  <b>Office Incharge:</b> Ms. Rukmani 9914362768            (admission/exam queries)</p>	<p><b>Office Incharge:</b> Ms. Sunita 7889295498            Ms. Rukmani 9914362768            (admission/exam queries)</p>

## COORDINATORS OF ADVANCED DIPLOMAS

<p><b>Advanced Diploma in Computer Applications</b>  <b>Dr. Anuj Sharma</b>  Coordinator  Ph. 253-4075,9872999225  Email.:chairpersondcsa@pu.ac.in  Dr. Richa Sharma  Co-Coordinator  Email:. coordstat@pu.ac.in  <b>Office Incharge:</b> Ms. Prerna  Ph 0172-2534329,8146943162</p>	<p><b>Advanced Diploma in Library Automation and Networking</b>  <b>Dr. Khushpreet Singh Brar</b>  Coordinator  Ph. 253-4769, 9815303000  Email.:ksbrar@pu.ac.in  Mr. Gautam Bahl  Asstt. Coordinator  Ph. 9815090214  Email:. libraryusol@pu.ac.in  <b>Office Incharge:</b> Ms. Satinder  Ph 0172-2534303,9855521819</p>
<p><b>Advanced Diploma in Disaster Management and Corporate Security</b>  <b>Dr. Jaskaran Singh Waraich</b>  Coordinator  Ph. 253-4398,9815853650  Email.:waraichkaran@pu.ac.in  Dr. Kamla  Co-Coordinator  Email:. kamlasandhu15@gmail.com  <b>Office Incharge:</b> Ms. Meenu Dogra  Ph 0172-2534328, 98888245573</p>	<p><b>Advanced Diploma in Mass Communication</b>  <b>Prof. Archana R Singh</b>  Coordinator  Ph. 253-4364, 9815009753  Email.:scs@pu.ac.in  Dr. Anil Kumar  Co-Coordinator  Email:. anilbnv@gmail.com  <b>Office Incharge:</b> Ms. Parvesh  Ph 0172-2534328,7696492189</p>
<p><b>Advanced Diploma in Educational Management and Leadership</b>  <b>Prof. Manju Gera</b>  Coordinator  Ph. 9463103711  Email.: coordedu@pu.ac.in  <b>Office Incharge:</b> Ms. Ruchika  Ph 0172-2534317,9888133308</p>	<p><b>Advanced Diploma in Photography</b>  <b>Dr. Jeesu Jaskanwar Singh</b>  Coordinator  Ph.9872580200  Email.: coordedu@pu.ac.in  <b>Office Incharge:</b> Ms. Ruchika  Ph 0172-2534317,9888133308</p>
<p><b>Advanced Diploma in Guidance Services</b>  Prof. Manju Gera  Coordinator  Ph. 9872872179  Email.: coordedu@pu.ac.in  <b>Office Incharge:</b> Ms. Ruchika  Ph 0172-2534317,9888133308</p>	<p><b>Advanced Diploma in Social Work</b>  <b>Prof. Madhurima Verma</b>  Coordinator  Ph. 9815200764  Email.:coordsw@pu.ac.in  <b>Office Incharge:</b> Ms. Reeta  Ph. 0172-2534279, 7589355022</p>
<p><b>Advanced Diploma in Health, Family Welfare and Population Education</b>  <b>Dr. Sucha Singh</b>  Coordinator  Ph.8427756064  Email.:coordgeog@pu.ac.in  <b>Office Incharge:</b> Ms. Harjeet Kaur  Ph 0172-2534327,8054403470</p>	<p><b>Advanced Diploma in Statistics</b>  <b>Dr. Richa Sharma</b>  Coordinator  Ph. 8284878822  Email.: coordstat@pu.ac.in  <b>Office Incharge:</b> Ms. Princee  Ph 0172-2534326, 9855554146</p>
<p><b>Advanced Diploma in Human Rights and Duties</b>  <b>Dr. Kamla</b>  Co-Coordinator  Ph. 9781277101  Email.:coordpolsc@pu.ac.in  <b>Office Incharge:</b> Ms. Simpall  Ph 0172-2534332,7986749096</p>	

## **COORDINATORS OF CERTIFICATE COURSES**

<b>Certificate Course in Women Studies</b> <b>Prof. Madhurima Verma</b> Coordinator Ph. 253-4279 Email.: coordsw@pu.ac.in <b>Office Incharge:</b> Ms. Reeta Ph. 0172-2534279, 7589355022	<b>Certificate Course in Vivekananda Studies</b> <b>Dr. Shivani Sharma</b> Coordinator Ph. 253-4326 Email.: dakshinaangiras@gmail.com Dr. Reena Chaudhary Co-Coordinator Email.: reena_chd12@gmail.com <b>Office Incharge:</b> Ms. Princee Ph 0172-2534326, 9855554146
<b>Certificate Course in Corporate Security, Safety and Fire Protection Management</b> <b>Dr. Jaskaran Singh Waraich</b> Coordinator Ph. 253-4398 Email.:waraichkaran@pu.ac.in Dr. Kamla Co-Coordinator Email.: kamlasandhu15@gmail.com <b>Office Incharge:</b> Ms. Meenu Dogra Ph 0172-2534328, 98888245573	

## **COORDINATORS OF UG COURSES (PAPERS)**

<b>Mathematics</b> <b>Dr. Viney Kanwar</b> Coordinator from PU Ph.9878369981 Email.:vkanwar1969@gmail.com,coordmath@pu.ac.in Dr. Richa Sharma Co-Coordinator, CDOE Email.: coordstat@pu.ac.in <b>Office Incharge:</b> Ms. Meenu Dogra Ph 0172-2534311, 98888245573	<b>Psychology</b> <b>Prof. Seema Vinayak</b> Coordinator from PU Ph. 9814211641 Email.:svpsy.pu@pu.ac.in,coordpsy@pu.ac.in Prof. Kuljeet Kaur Brar Co-Coordinator, CDOE Email.: brarkuljeet@gmail.com <b>Office Incharge:</b> Ms. Harjeet Kaur Ph 0172-2534317, 8054403470
<b>Philosophy</b> <b>Dr. Lallan Singh Bhagel</b> Coordinator from PU Ph. 2534781 Email.: lallan@pu.ac.in, coordphil@pu.ac.in Dr. Purva Mishra Co-Coordinator, CDOE Email.: mishrapurvadr@gmail.com <b>Office Incharge:</b> Ms. Princee Ph 0172-2534326, 9855554146	<b>Sanskrit</b> <b>Dr. Sunita Devi</b> Coordinator from PU Ph. 2534646 Email.:coordskt@pu.ac.in <b>Dr. Parveen Kumar</b> Co-Coordinator, CDOE E-mail: parveensheron111@gmail.com <b>Office Incharge:</b> Ms. Kiran Ph 0172-2534312, 9780531571

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## Important Dates

**Starting Date of Admission for Ongoing Batches (Semester III/V) is 7<sup>st</sup> July, 2026 (Tuesday)**

**Starting Date of Admission for New Batches (Semester I) is 15<sup>th</sup> July, 2026 (Wednesday)**

**1. Schedule of ONLINE ADMISSION for odd Semesters (1<sup>st</sup>/3<sup>rd</sup>/5<sup>th</sup>) of all programmes in CDOE (except for B.Ed. Semester-I, MBA Semester-I and ADGS Semester -I)**

- (a) Last date of registration for admission : 20<sup>th</sup> August, 2026 (Thursday)
- (b) Last date of Generating fee Challan and deposit of fee:-  
(For Fee Details click on [Fee Structure](#))
  - (i) Through Post-Office : 24<sup>th</sup> August, 2026 (Monday)
  - (ii) Net banking/Debit/Credit Cards : 24<sup>th</sup> August, 2026 (Monday)
- (c) Last date of completing online admission process : 26<sup>th</sup> August, 2026 (Wednesday)
- (d) Last date of sending hard copy of Online Admission

Cum Examination Form (along with documents) to CDOE: 1<sup>st</sup> September, 2026 (Tuesday)

**Note:** In case result of previous semester is not declared by Panjab University even after last date of online registration for admission, in such cases students may be allowed to apply for admission within 10 days of declaration of result with the permission of authorities.

**2. Schedule for filling up Examination form and deposit of Fee for all Even Semesters (II or IV or VI)**

- (i) Tentative Time Period for deposit of fee : February/March 2027

**(Important Note:** \*Students must deposit their Even Semesters fee irrespective of the declaration of result of their previous Semester. Hard Copy of Examination Form for Even Semesters needs not to be submitted to CDOE. Exact schedule for filling up even semester examination form and depositing fee will be announced in January/February 2027 on CDOE Noticeboard <https://cdoe.puchd.ac.in/show-noticeboard.php?nbid=1>

**3. Participation in Co- Curricular Activities**

Last date for submitting Articles & Entries for : 17<sup>th</sup> November, 2026

Magazine and Hunar

**4. Academic Calendar**

- (i) Commencement of PCP/Classes for Odd Semesters ([PCP Schedule](#)) : 20<sup>th</sup> July, 2026
- (ii) Commencement of End Semester Examination (Semester I/III/V) : December, 2026
- (iii) Commencement of Even Semesters : January, 2027
- (iv) Commencement of PCP/Classes for Even Semesters ([PCP Schedule](#)) : 27<sup>th</sup> January, 2027
- (v) Examination of Certificate Courses (Annual System) : May, 2027
- (vi) Commencement of End Semester Examination (Semester II/IV/VI) : May, 2027  
(Same Date sheet as for PU and affiliated Colleges)

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## Who Can Apply?

### **CDOE admission is open to:**

- New Applicants
  - For students interested in two degrees simultaneously
  - Continuing/old students from PU and its affiliated colleges/centres and other universities
  - Reappear/Compartment Cases
  - Gap Year Students
  - For students who appear for improvement
- 
- **New Applicants: -**
    - Admission shall be open to any Indian National who resides in any part of India, temporarily stays in a foreign country and who satisfies the admission requirements.
    - Foreign Nationals/ residing in India and working in the foreign missions in India and their dependents residing with them may also apply for admission, subject to the condition that before submitting their Admission cum Examination Form, they are required to obtain **Eligibility Certificate** from the Registrar, Panjab University Chandigarh. Admission of foreign students will be confirmed only after the approval of Syndicate/Dean International Students, Panjab University.
  - **For students interested in two degrees simultaneously: -**
    - Students interested in pursuing two degrees (one regular and one distance mode or both in distance mode) or one degree programme and one Advanced diploma/ Certificate Course together to save their precious years, have opportunity at Centre for Distance and Online Education of Panjab University, Chandigarh. CDOE offers 11 Post Graduate Programmes, and 11 Advanced Diplomas, 4 Undergraduate Programmes and 3 Certificate courses which students may pursue with their regular UG/PG degree programmes during session 2026-27 (**as per PU guidelines on Dual Degree**).
    - Dual Degree provision is not available to PhD Students, as per UGC notifications.
  - **Continuing/Old Students from PU and its affiliated Colleges/Centres and Other Universities: -**
    - **Undergraduate Programmes: -**
      - a. (i) Students who have qualified at least **50% (i.e. half) of the total number of papers** in B.A./B.Com. Semester-I & II examination **conducted by Panjab University** are eligible to seek admission to B.A./B.Com. Semester-III.  
  
(ii) Further, students who have qualified at least **50% (i.e. half) of the total number of papers** in B.A./B.Com Semester-I & II and III & IV examination **conducted by Panjab University** are eligible to seek admission to B.A./B.Com Semester-V.
      - b. Along with these students who have passed 1<sup>st</sup> year/ Semester-I & II or 2<sup>nd</sup> year/Semester-III & IV examination of B.A./B.Com courses conducted by **some other University/College affiliated to**

**another University in India** under specific authorization by the University concerned, be allowed to migrate to CDOE in the semester- III or semester -V class of the respective course on the condition that such a student will have to clear the deficient subject/s, if any, within the permissible chances, as prescribed under the Panjab University Regulations.

• **Postgraduate Programmes: -**

- a. Students who have passed M.A. Part-I (under old annual system) / M.A. Semester-I or II (under semester system) in the subjects offered by CDOE in examination **conducted by Panjab University** shall be eligible to seek admission for Semester III of the M.A. courses.
- b. Also those students who have passed M.A. Part-I **from Kurukshetra University (Kurukshetra), Maharishi Dayanand University (Rohtak), Punjabi University (Patiala), Guru Nanak Dev University (Amritsar), Himachal Pradesh University (Shimla)** in the subject whose examination has been recognized as equivalent to the corresponding examination in Panjab University, provided the students offered the same papers as are available at CDOE. In this case the marks obtained in M.A. Part-I from any of these Universities shall be counted towards division of successful candidates at Part II (Semester III/ IV) examination by increasing or reducing the marks obtained in accordance with the maximum marks prescribed for Part-I (Semester – I & II) by Panjab University.

• **Reappear/Compartment Cases: -**

- In case of reappear or compartment, if a candidate passes in reevaluation or supplementary examination, he/she shall be eligible to seek admission to the next higher class within ten working days of the communication of re-evaluation result to him/her. However, no candidate would be granted admission on the basis of re-evaluation result after last date of admission.
- Similarly, if a candidate becomes eligible for the Supplementary Examination after reevaluation, he/she may be permitted to appear at the usual supplementary examination or thereafter at the time of the next examination only, Such a candidate will also be eligible to seek provisional admission to the next higher class, without late fee, within ten working days of the communication of the result of re-evaluation to him/her.
- Compartment/Reappear Candidates of other Universities are not eligible to join any class of this University except in case of B.A. /B. Com Semester-I.

• **Gap Year Students**

- A student on the rolls of the Centre for Distance and Online Education who fails to appear or having appeared fails in the concerned University examination may be allowed to continue his/her enrolment for a period of one year in case of B.Com. Examination, two years in case of Diploma examinations and three years in case of other examination immediately succeeding the year in which he/she completed the requirement of Regulation 4 <https://puchd.ac.in/important-documents.php> , on payment of fee as prescribed by the Syndicate every year and to appear in the University examination as an ex-student of Centre for Distance and Online Education.
- Provided that a student on the rolls of the CDOE who appears in the M.A. (Semester system) Examination and is eligible to repeat a course may be allowed to continue his/her enrolment till the completion of the M.A. programme on payment of fee as prescribed by the syndicate to the Department every time when he/she applied for admission to the examination in the course/s as an ex-student.

- **For students who appear for Improvement: -**
  - A candidate is allowed to appear in two examinations simultaneously, i.e. one for improvement and other for regular full-time course, in addition to a Certificate/Diploma/Advanced Diploma/Post Graduate Diploma course offered in the evening session, being pursued as a regular student/private student of the University Teaching Department/ CDOE/Affiliated Colleges of the University/in private capacity, as the case may be. Appearance at the improvement examination will be allowed only after completion of the entire course as per the existing regulations/ rules.

### **Important Note:**

#### **Eligibility Clause**

1. **Admission to various courses offered by CDOE will be provisional subject to confirmation by the Panjab University.** If on verification, it is found that a student does not fulfill the eligibility conditions, his/her candidature will be cancelled with no claim whatsoever against CDOE. Further, in such case the fee paid by him/her shall be refunded after a deduction of 25 percent of the fee paid by him/her.  
The students are therefore, advised in their own interest to go through the eligibility conditions carefully and make sure of their eligibility before submitting their Admission-cum-Examination Form.
2. In the Even semester, the students must pay Examination Fee and fill the form otherwise Roll Numbers will not be issued to sit in the end semester examination.
3. Revision of rules and conditions under guidelines of PU.

The rules incorporated in this Prospectus are subject to the over-riding effect of the relevant Regulations and Rules contained in the Panjab University Calendar as also the resolutions adopted by the Syndicate. In case of any inconsistency between what is mentioned in this Prospectus and that in the University Regulations & Rules etc. the latter shall prevail. In case of any dispute, it shall be subject to the jurisdiction of Chandigarh court only.

## **Steps For Online Admission Process**

**(Except M.B.A-I / B.Ed.-I and ADGS Semester-I)**

Before registering yourself for online Admission Process, please read the prospectus carefully for the relevant information related with eligibility, optional/elective subjects for which study material is available at CDOE, PCP schedule and other important information.

**After that, follow the following steps for filling up the Online Admission-cum-Examination Form:**

1. ***For newly Enrolled students, it is compulsory to Create UGC-DEB (Distance Education Bureau) Unique ID from DEB Portal and ABC ID using your own Email, Phone Number and Aadhaar Number as the data will be sent to DEB after final submission of the Admission Form for Verification. Creation/Submission of Unique IDs using other's Email Address, Phone Number and Aadhaar Number may lead to the cancellation of registration.***
2. ***DEB ID can also be created using ABC ID.***
3. ***After the creation of DEB ID, go to <https://cdoeadmissions.puexam.in/>***
4. ***Insert DEB Unique ID.***
5. ***Select the Programme (UG/PG) and fill the complete Admission-cum Examination Form.***
6. ***Submit the Form and Note down your Login Id and Password.***
7. ***Login with your username/password again at <https://cdoeadmissions.puexam.in/>***
8. ***Pay the Fee either through online mode i.e. by Debit Card, Credit Card or Net Banking\* or fee can also be paid in any branch of Post-Office all-over India, after generating the post office Fee Challan\*\*.***

**Important Note: -**

- a. ***Fee submitted through any other mode e.g. Bank Draft, Cash Counter Receipt, Online Transaction, Pay order will not be adjusted/accepted.***
  - b. ***Students are requested NOT to pay fee online through any UPI or Amazon Pay or any other online Payment Apps. These portals are showing some fee confirmation issues. If payments paid by these modes are not confirmed, then Department will not be responsible for it.***
9. ***If you pay the fee through ONLINE MODE i.e. Net-banking/ Credit Card/ Debit Card, then your admission process will be completed immediately and you have to take the print out of the complete form then and there.***

**Final Step:**

**After paying online fee, login again immediately to complete the online admission process by uploading your scanned photograph and signature.**

If fee paid through online mode is not confirmed, please click on **Confirm My Fee Link** and then **click on Continue**.

**Failed Transaction:**

In case the print of your form is not generated, after paying online fee, means your online transaction has failed and your payment will be refunded by concerned bank in your account within 7 days of transaction. In such a case either retry or pay the fee through fee Challan in Post Office. CDOE has no role in it.

10. ***If you want to pay fee through fee Challan in Post Office, then generate the fee Challan from your admission account and deposit the requisite fee mentioned in the fee challan in any Branch of Post Office. In case you pay fee through Post office generated challan, then login again at <https://cdoeadmissions.puexam.in/> after two days of depositing the fee in the Post office and then complete the process by uploading your scanned photograph and signature.***
11. ***Take a printout of your complete Admission cum Examination Form.***

## 12. Verification of the documents

An appointment letter will be generated along with the admission form. Students have to come to CDOE on the given date along with print-out of admission cum examination form and original documents for verification and confirmation of admission. In case you are not able to come personally for document verification, you have to send the copy of 'Admission cum examination form' with all original documents and self-attested supporting documents by registered post immediately after taking out the print-out of Admission cum Examination Form to CDOE at the following address by 1<sup>st</sup> September, 2026:

**OR**

You may visit CDOE Building during Admission Camp, assistance will be provided to complete the process the same day except emergency.

**A.R. Admission**  
**Room No. 107**  
**Centre for Distance and Online Education**  
**Panjab University, Sector 14, Chandigarh-160014**  
**Contact No: - 0172-2534301, 0172-2534302**

**Following Self-attested copies of Documents/ Certificates are required to bring/send to CDOE with the print out of Admission-cum-Examination Form:**

### **Checklist**

- Detailed Marks Card of the qualifying examination on the basis of which you are seeking admission. (The original documents will be returned back immediately after verifications are done).
- Original Migration Certificate (for admission in B.A./B.Com semester-I): If +2 Examination passed from any Board other than PSEB, HSEB, HPSEB, CBSE and ICSE New Delhi.
- Original Migration Certificate Migration Certificate (Only for Students who have passed the lower examinations from any other University than Panjab University).
- Original Migration Certificate Migration Certificate (For Admission M.A./M.Com/MBA Semester-I) if any graduate degree passed from any other University than Panjab University).
- Character Certificate from the Principal of the School/ College last attended if it is first time admission in CDOE.
- Reserve Category Certificate, if claiming admission against any reserve category.
- SC/ST Certificates: Students who availed PMS or want to avail freeship, have to attach the required documents at listed with Scholarships/freeship in this prospectus.
- Other documents in support of claim for fee Concession or relaxation of minimum marks of eligibility in case of special category etc.

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## **Important Instructions and Information**

**Before filling the Admission cum Examination form, students are advised to follow the instructions given below:**

- Read all the **instructions given on Admission portal** and in this Prospectus carefully
- Check the **eligibility condition/s** of the programme for which you are seeking admission, if you fulfill the eligibility condition/s only then fill the Online Application form.
- Fill all the information asked in **the Online Application form** <https://cdoeadmissions.puexam.in/> carefully. In case of any doubt or query, either read the prospectus or call at 0172-2534302 (9 am to 5 pm) or contact helpdesk at CDOE.
- While filling up the form please make sure of **spellings of your name, name of your father and mother**. If you will fill the wrong spellings, the same will be printed on your result card. So check these properly before submitting the form.
- Provide the ***correct information: (i) postal address/correspondence address (ii) mobile phone number and (iii) email id.*** CDOE will not be able to communicate with you if you provide incomplete or incorrect address or email id or phone number of some other person.
- While filling up the online Admission cum Examination form, candidate should indicate preferences for cities of **Examination Centre** of his/her choice as mentioned in the prospectus. The University reserves the right to abolish any city for Examination Centre.
- The concession of **5% marks for SC/ST/BC/PWD students** in the minimum eligibility criteria for admission is available in CDOE as per Panjab University rules. But the same concession will not be given to those who have been placed under compartment/re-appear in qualifying examination.
- In case any relevant information is not given by the candidate, his **candidature may be cancelled**.
- All types of enquiries can be made from **the Reception Counter** in person or on the telephone at 0172-2534302 or e-mail: [cdoe@pu.ac.in](mailto:cdoe@pu.ac.in) and enquiries can also be made on Helpline numbers.

### **Migration/Deficient Subject**

A Candidate who has passed his/her 1<sup>st</sup> Semester and 2<sup>nd</sup> Semester of B.A.(General)/B.Com course conducted by another University/College affiliated to another University in India under specific authorization by the University concerned, be allowed to migrate to a college affiliated to this University//Centre for Distance and Online Education in the 3<sup>rd</sup> Semester/5<sup>th</sup> Semester of the respective course (as per rules prescribed under Chapter XIV –‘Migration of Students’ Page No. 292 to 309 of P.U. Calendar Volume-III,2019) on the condition that such a candidate will have to clear the deficient subject(s) if any, within the permissible chances.

Deficiencies should be determined by the Principal/Chairperson/Director at the time of admission under intimation to the University (i.e. On the Registration Return and examination forms) as well as to the students as per University Rule No.6 given at Page No. 310-311 of P.U. Calendar Volume –III, 2019.

The students earlier registered with this University, but migrated to some other Board/University and now re-admitted, such students are required to intimate their old Registration Number. If they do not do so, a second Registration Number is allotted by the University Office being unaware of previous Registration Number.

A penalty of Rs. 100/- will be imposed for the cancellation of a second registration number. Students have been clearly informed of this policy.

### **Instructions related with Fee**

- The candidates of CDOE have to pay their fee separately for Odd semesters (I or III or V) and Even Semesters (II or IV or VI) in all the courses. However, students of Certificate Courses (being Annual Courses) have to pay fee only once at the time of Admission.

- The payment of fee for odd semesters (I or III or V) will be made at the time of online admission.
- Fee for even semesters along with examination forms is to be deposited in the month of February/March, 2027 as intimated.
- In case there is balance fee intimated by CDOE, only such fee is to be deposited as per following directions:
  1. Fee can be deposited in cash at State Bank of India, PU Extension Counter, Administrative Block, Panjab University, Sector 14, Chandigarh
  2. Fee can also be deposited online on the given website (<https://payonline.puchd.ac.in/>)

Note: The students are advised to keep the record of Fee deposit.

### Refund of Fee (specific provision)

- If a student withdraws his/her admission before prescribed date, then the refund of fee will be done as per the Panjab University norms.
- If a candidate is not enrolled because he/she has not submitted the required certificate/documents by last date fixed for the purpose or submitted bogus or forged documents, his/her fee shall not be refunded in any case.
- If a candidate drops out in the middle of the course (i.e. II/IV/VI Semester), the fee paid by him/her, shall not be refunded except refundable library security.
- However, fee can be adjusted within the University Teaching Departments or any other course offered by CDOE, where the candidate happens to get admission for that particular academic year.
- If a candidate is found ineligible by the University, then the fee paid by him/her shall be refunded after a deduction of 25 percent & 18% GST of the fee paid by him/her. In this case, the candidate must apply for refund to CDOE within three months of the date of issue of the letter of ineligibility by CDOE, failing which the request for refund will not be entertained.
- Refund wherever permissible, will be made in due course of time.

### FEE REFUND RULES

If a student chooses to withdraw from the programme of study in which he/she enrolled, following four-tire system for their fund of fees remitted by the student will be applicable:

Sr.No	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is out
1.	100%	15 days or more before the formally-notified last date of admission
2.	90%	Less than 15 days before the formally-notified last date of admission
3.	80%	15 days or less after the formally notified last date of admission
4.	50%	30 days or less, but more that 15 days after formally-notified last date of admission
5.	00%	More than 30 days after formally notified last date of admission

Note: 1. Caution money and security deposit which are not part of the fee chargeable, shall be refunded in full.

2. In case of (1) in the table above, the HEI concern shall deduct an amount not more than 5% of the fee paid by the student, subject to a maximum of Rs. 5000/- as processing charges from the refundable amount.

Refund forms will be available at the P.U. Website i.e. <http://forms.puchd.ac.in> (the photocopy of bank passbook of the candidate only be attached).

3. UGC Fee Refund Policy 2025-26

[https://webstor.srmist.edu.in/web\\_assets/downloads/2025/fee-refund-policy.pdf](https://webstor.srmist.edu.in/web_assets/downloads/2025/fee-refund-policy.pdf)

Refund forms will be available at the P.U. Website i.e. <http://forms.puchd.ac.in> (the photocopy of bank passbook of the candidate only be attached).

*After getting admission, you should keep in mind that:*

### **Verification of the Original Certificates/Documents is mandatory**

All admission will be provisional till the verification of the original certificates/documents and their subsequent confirmation by the University. The students are required to bring the original certificates/documents as and when CDOE asks for these. These will be returned to the students immediately after verification.

CDOE reserves the right to cancel the provisional admission and/or the result of any part of the examination of the concerned courses of any student whose certificates/documents are found to be bogus, forged and tampered with (Regulation 1.4 (ii) at page 589 of PU calendar Vol II 2007). In such cases, the fee deposited shall not be refunded.

Thus, it is the responsibility of the student to submit the required authentic certificates and documents within the stipulated period as and when demanded, failing which his/her admission shall stand cancelled without any notice.

Those candidates, whose eligibility for a particular semester is confirmed after the declaration of result of that semester, will have to pay **Rs. 1000 as eligibility fee** under Fee Code (C0210).

### **Change in Subject/Medium of Instruction**

While requesting for change of subjects one may keep in mind the permitted combination of subjects mentioned in the prospectus.

- (i) **A student may be permitted to change his/her subject/medium of instruction within one month of the commencement of session or within one month of the date of admission.**
- (ii) After the specified time-limit of one month, as given above, the student will be required to pay fee for the change of his/her subject/medium of instruction/option
  1. Change of subject option/medium of instruction Rs. 330/-
  2. Change of Programme Rs. 300/-

### **Teaching Learning Process**

CDOE imparts instructions mainly through the printed lesson, which are supplemented by personal contact programmes (PCP), evaluation of assignments/response-sheets and audio lessons (on selected topics).

- **Study Material:** Once the admission is granted, the printed study material is provided to the students either through registered post or students may collect it personally from CDOE. Study material is also uploaded at CDOE website. For study material of undergraduate programme and postgraduate programme, click <https://wpcdoe.puchd.ac.in/>
- **Assignments:** In Postgraduate and Undergraduate programmes, the submission of assignments is mandatory on the basis of which internal assessment is awarded. Assignments Schedule of respective subjects will be available on CDOE e-noticeboard. Students are required to submit the assignment before the last date otherwise they will not be awarded for internal assessment.

- **Personal Contact Programme:** To give a personal touch to the study programmes, CDOE organizes Personal Contact Programmes (PCP) for all subjects in each semester for all programmes. The PCP schedule for various courses is given in this prospectus as well as on CDOE notice board. It is mandatory for all the students to attend PCP as per UGC-DEB regulations. 75% attendance is mandatory during PCPs (80% in case of B.Ed.)
- **Response Sheets/Practice questions:** The study material contains response sheets for practice. These response sheets do not carry any marks but it is in the interest of the students to attempt them. Students may get it checked from the faculty to obtain feedback that would help the students in preparing for the examination.
- **Feedback:** Feedback is an essential component of teaching learning process at CDOE. It helps in improving teaching and development of study material. There are two Performa's, one is distributed to students during PCP where they can submit feedback with regard to teaching and second is enclosed with the study material where student is to provide feedback with regard to study material.

### **IMPORTANT**

**Keep visiting the CDOE website ([www.cdoe.puchd.ac.in](http://www.cdoe.puchd.ac.in)) for all notices and latest updates**

#### **Instructions related to Even Semesters (2<sup>nd</sup>/4<sup>th</sup>/6<sup>th</sup>)**

All the students are required to fill the online examination form for all even semester (II/IV/VI) in the month of February/March 2027 <https://ugexam.puexam.in> for Undergraduate and <https://pgexam.puexam.in> for Postgraduate classes) failing which the students will not be allowed to appear in these semester end examinations.

**You have to fill the Examination Form of Even Semester (II/IV/VI) in the Month of February/March 2027, failing which you will not be allowed to appear in the even semester Examination to be held in May, 2027. Examination Form for Even Semesters (II/IV/VI) will be available at <https://ugexam.puexam.in> for Undergraduate Programmes and <https://pgexam.puexam.in> for Postgraduate Programmes.**

Attend PCP classes as per the PCP schedule and for online study material of Undergraduate programme and Postgraduate programme, click <https://wpcdoe.puchd.ac.in/>

**Syllabus: For Latest Syllabus for Session 2026-27, check link <https://puchd.ac.in/syllabus.php>**

#### **Subject to Changes in Rules and Regulations**

There may be change/addition/deletion in the above said rules due to Statutory or Regulatory Bodies or as per their applicability on the programmes offered.

[Back to Content](#)

## Postgraduate Programmes

- [MBA \(Master of Business Administration\)](#)
- [M.Com. \(Master of Commerce\)](#)
- [Master of Arts \(Economics, Education, English, Hindi, Punjabi, History, Political Science, Public Administration, Sociology\)](#)

### MBA

#### **Programme's Mission & Objectives:**

The MBA Programme's Mission is to facilitate the sharing of knowledge and information in management for individuals aspiring to become managers. This programme is designed to offer education to those who are unable to attend traditional classes, particularly addressing the needs of working professionals who wish to learn while continuing their careers.

The programme's Objective is to enhance the academic qualifications and career opportunities of its participants, as an MBA is one of the most sought-after degrees in today's business environment. It provides learners with a competitive advantage and broadens their knowledge base. The objective is to create a platform where theory and practice intersect, thereby improving career prospects and aiding in professional advancement.

#### **Relevance of the Programme with HEI's Mission and Goals:**

MBA Degree in both conventional and Distance modes are equivalent as per UGC notification dated August, 2022 F. No.3-5/2022(DEB-II). The programme is significant as it aligns with the broader objectives of the Higher Education Institution (HEI), which strives to make education accessible to everyone. It particularly supports students who cannot participate in traditional programmes, including women and working professionals, by enhancing their current skills, knowledge, and capabilities. This programme is especially pertinent for individuals seeking to elevate their professional qualifications in accordance with market demands.

#### **Nature of Prospective Target Group of Learners:**

The target audience for this programme includes both emerging managers and seasoned professionals in the corporate sector who aspire to assume greater responsibilities and leadership roles within their organizations. The programme addresses the self-improvement aspirations of individuals seeking to enhance their professional qualifications in line with current market demands. It is also beneficial for students pursuing CA/CS or preparing for various competitive examinations (such as Civil Services, SSC, UGC, etc.). Additionally, the programme qualifies students for enrolment in other master's degree programmes and Ph.D. studies.

#### **Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire skills and competence:**

The MBA programme delivered through open and distance learning is particularly suitable given the limited availability of seats in many universities, which restricts the opportunities for countless students aspiring to obtain a professional degree in business administration. Distance learning serves as a valuable solution to this issue. There is a significant demand for master's degrees in business administration among individuals who lack a formal management qualification. This programme is designed to cater to working professionals who cannot attend traditional classes due to their job commitments but are eager to enhance their educational

qualifications for career advancement. Furthermore, this degree not only boosts their confidence but also equips them with essential managerial skills, fostering a mindset aligned with global management practices.

- **Eligibility**
- **[Scheme of Entrance Test](#)**
- **Course Structure**
- **Teaching - Learning Process**
- **Internal Assessment**
- **PCP Dates**
- **Fee & Fee Code**
- **Contact**

### **Eligibility**

#### **Semester -I & II**

Admission to MBA programme is through Entrance test which is conducted by CET Panjab University Chandigarh. For details visit <https://mbacdoe.puchd.ac.in/>

Date of Availability of MBA prospectus and online entrance test form for session 2026-28 on the Website of Panjab University is 02.06.2026 and the entrance test would be held on 19.07.2026 (Sunday)

- (i) A Bachelor's or Master Degree in any discipline of Panjab University or a degree of any other University which has been recognized by Syndicate as equivalent to with not less than 50% marks in aggregate;

**Provided that:** In case of candidates having Bachelor's degree of University through Modern Indian Language [Hindi/Urdu/Punjabi (Gurmukhi Script)] and or in a Classical Language (Sanskrit/Persian/Arabic) or degree of any other University obtained in the same manner recognized by the Syndicate. 50% marks in the aggregate shall be calculated by taking into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together. **OR**

- (ii) A pass in final examination conducted by the Institute of Chartered Accountants of India or England / Institute of Cost and Works Accountants of India or England, and / Institute of Company Secretaries of India.  
**OR**

- (iii) AMIE examination with 50% marks or more after having passed the diploma examination with 60% marks or above and have at least 5 years research/teaching of professional experience.

Concession of 5% marks will be given in the eligibility requirements for SC/ST/BC/PWD candidates.

#### **Semester -III & IV**

Third and fourth semester admission shall be open to a candidate who has passed 50% of the prescribed papers of 1st and 2nd semester jointly. In case the result of the candidate has been declared as 'fail in aggregate' by Panjab University, he/she is eligible only if, he/she obtained 50% marks in any of 5 papers or more papers of MBA 1st and 2nd Semester jointly. The third and fourth Semester examination shall be open to a student who: -

- (i) has been on the rolls of the Centre for Distance and Online Education during third and fourth semester respectively, and

- (ii) has submitted all of the online assignments of third and fourth semester respectively, and
- (iii) has secured minimum 50% marks in at least 50% of the papers of 1<sup>st</sup> and 2<sup>nd</sup> semester jointly.
- (iv) In case a student who has not submitted his/her assignments as per **6.1(ii) Rules and Regulations of MBA Programme w.e.f. Admissions from 2014-15 onwards** and wants to appear as an ex-student of Centre for Distance and Online Education, he/she shall be allowed to do so only after submission of all the assignment of the semester in which he/she wants to appear.

**Provided further that:**

- (a) A candidate who has been placed under re-appear in 1st/3rd Semester examination in Nov./Dec. will be eligible to re-appear along with 2nd/4th Semester examination to be held in next April/May examination. In case a candidate is unable to pass in re-appear in April/May examination he/she will be given another chance in Nov./Dec. Examination to pass such papers.
- (b) A candidate who has been placed under re-appear in 2nd/4th Semester examination in April/May will be eligible to re-appear along with 1st/3rd Semester examination to be held in next Nov./Dec. examination. In case a candidate is unable to pass in re-appear in Nov./Dec. examination he/she will be given another chance in next April/May Examination to pass such papers. (*Syndicate para 24 dated 4-11-2012*).

**Scheme of Entrance Test**

The Entrance Test will carry 100% weightage and will be of two hours duration consisting of 100 questions. It will consist of multiple-choice questions having four responses A, B, C & D.

The components of the test will include:

- (i) Data Interpretation and problem solving;
- (ii) Numerical Ability;
- (iii) Verbal Ability/ Reasoning; and
- (iv) General English & Comprehension.

There will be 25 questions in each section. There shall be no negative marking for wrong answers.

**Course Structure**

**MBA 2026-28**

**TENURE:** The MBA Programme shall be of 2 years duration (4 Semesters).

**EVALUATION:** End Semester Evaluation will be of 100 marks for each paper in the proportion of 70:30.

50 Marks for the External examination. (Theory) (Weightage 70% for CDOE Students)

50 Marks for the Internal assessment\* (Online MCQ's Weightage 30% for CDOE Students)

**Note: Candidates who fail to submit the online assignments by due date will not be allowed to sit in the examination.**

The duration of the course leading to the degree of Master in Business Administration (MBA) shall be two academic years. Each year shall be divided into two semesters. The examination for the first and the third semesters shall ordinarily be held in the month of December/January and for the second and the fourth semesters in the month of April/May, or on such dates as may be fixed by the syndicate.

Each candidate shall be examined in the subjects as laid down in the syllabus prescribed from time to time, where 70% marks will be based on Theory papers and 30% marks will be based on online Assignments (MCQ's) to be submitted by the students as per schedule uploaded on CDOE notice board.

The Course is divided into four semesters comprising of the total of 2600 marks, as given below:

21 Theory Papers	100 Marks each	2100
04 Workshop Papers	50 Marks each	200
01 Summer Training	100 Marks each	100
02 Comprehensive Viva	100 Marks each	200
<b>Total Marks</b>		<b>2600</b>

### SCHEME OF EXAMINATION

- ❖ Examination in each subject will be of 03 hours duration, except strategic management in III semester, which is of 04 Hrs duration.
- ❖ Maximum marks for external/written examination is 50 marks (Weightage 70% for CDOE Students) and internal assessment is 50 marks (Weightage 30% for CDOE Students) (on the basis of assignments)

#### Syllabus for MBA

<https://puchd.ac.in/includes/syllabus/2015/20150715151333-mbagenral2015-16.pdf?2026>

#### Instructions to the paper setters:

There will be four Units. There will be 10 questions in all, two/three questions from each unit. The students are required to attempt five questions in all selecting at least one question from each unit.

The curriculum of MBA through distance mode is relevant to the changing business scenario and caters to the needs of all the aspiring learners especially the working executives. The students are given the choice of opting any Two Specializations in the third and fourth semesters as Major and Minor which are:

- **Group A:** Entrepreneurship & General Management.
- **Group B:** Finance
- **Group C:** IT & Operation
- **Group D:** Marketing
- **Group E:** Human Resource Management

#### First Semester

CODE	TITLE	MARKS 600
<b>MBA6101</b>	Business Economics	100
<b>MBA6102</b>	Business Statistics	100
<b>MBA6103</b>	Management Accounting	100
<b>MBA6104</b>	Organizational Behaviour	100
<b>MBA6105</b>	Marketing Management	100
<b>MBA6106*</b>	Workshop on Business Computing	50
<b>MBA6108*</b>	Workshop on Business Research	50

\*Workshop Papers: MBA6106 and MBA6108 are evaluated on the basis of internal assessment only (MCQ based online)

#### Second Semester

CODE	TITLE	MARKS 800
<b>MBA6201</b>	Business Environment	100
<b>MBA6202</b>	Human Resource Management	100
<b>MBA6203</b>	Operations Management	100
<b>MBA6204</b>	Financial Management	100
<b>MBA6205</b>	Legal Aspects of Business	100

<b>MBA6207</b>	Summer Training Report and Viva-Voce*	100
<b>MBA6208</b>	Comprehensive Viva-Voce**	100
<b>MBA6209*</b>	Workshop on Business Communication	50
<b>MBA6210*</b>	Workshop on Multivariate Statistical Techniques	50

\*Workshop Papers: MBA6209 and MBA6210 are evaluated on the basis of internal assessment only (MCQ based online)

**\*Summer Training Report and Viva-Voce**

At the end of the examination of 2<sup>nd</sup> Semester the students will undergo compulsory summer training for a period of 6-8 weeks starting 01-06-2027 to 15-07-2027. Every student will submit the Summer Training Report within one week from the date of completion of summer training. Those who are already working can submit their summer training report of the company in which they are working.

**Link for detailed Summer Training Manual:**

[https://drive.google.com/file/d/12R0pKoAU3pVnNoal3sk\\_j-Rzdjd6msDx/view?usp=drivesdk](https://drive.google.com/file/d/12R0pKoAU3pVnNoal3sk_j-Rzdjd6msDx/view?usp=drivesdk)

**Instructions for Summer Training**

Please note

- I. Those students who are already working can submit the summer Training report from their respective organizations only.
- II. Those who are not working, have to find the organization for summer training on their own. DCMS, CDOE will not assist in finding the organization for summer internship. All the students have to finalize the organization and in form the department in the beginning of the second semester; in the month of January (Google Form will be shared).
  - After the Completion of Second Semester Examination the students will go on 6-8 Weeks summer training in any Industrial undertakings, banking or financial services institutions, and Retail Sector organizations, undertake a project there to study a particular problem and upload the soft copy of the summer training report within 07 days of the completion of the training.
  - The student has to file a certificate of completion of training to be issued by organization where the student undergoes training.
  - Online VIVA-VOCE Examination will be conducted in the month of July end by the Internal/External examiner appointed by the University on the problems undertaken in the summer training report (Viva schedule will be shared).

**Comprehensive VIVA-VOCE\*\* (Online)**

Comprehensive Viva-Voce of 2<sup>nd</sup> Semester would be based on papers taught in 1<sup>st</sup> and 2<sup>nd</sup> Semester.

The students are advised to exercise the options of the specialization (major and minor) to be taken in 3<sup>rd</sup> & 4<sup>th</sup> semester by the end of 2<sup>nd</sup> semester on coordcomm@pu.ac.in as and when called for through Google form.

**THIRD SEMESTER**

**Semester- III**

<b>CODE</b>	<b>TITLE</b>	<b>MARKS</b>
<b>MBA7101</b>	<b>Strategic Management</b>	<b>100</b>
	➤ <b>STUDENTS ARE TO OPT FOR TWO GROUPS. (One as Major and other as Minor) in third semester</b>	
	➤ <b>One group Major, in which they have three papers and the second group Minor, where they have to select two papers out of the papers given by CDOE. (total 5 papers)</b>	
	<b>GROUP A: Entrepreneurship and General Management</b>	
	<b>GROUP B: Finance</b>	
	<b>GROUP C: Information Technology and Operations Management</b>	

**GROUP D: Marketing**

**GROUP E: Human Resource Management**

**GROUP A: ENTREPRENEURSHIP AND GENERAL MANAGEMENT**

<b>MBA7111</b>	Entrepreneurial Development and New Enterprise Management	100
<b>MBA7112</b>	Entrepreneurial Finance	100
<b>MBA7114</b>	Tax Planning for Entrepreneurs	100

**GROUP B: FINANCE**

<b>MBA7121</b>	Financial Statement Analysis	100
<b>MBA7123</b>	Management of Financial Services	100
<b>MBA7125</b>	Management Control Systems	100

**GROUP C: INFORMATION TECHNOLOGY & OPERATIONS MANAGEMENT**

<b>MBA7132</b>	Product Innovation in Technology Business	100
<b>MBA7133</b>	Business Process Re-Engineering	100
<b>MBA7136</b>	Management Information System	100

**GROUP D: MARKETING**

<b>MBA7141</b>	Advertising and Consumer Behaviour	100
<b>MBA7142</b>	Global Marketing Management	100
<b>MBA7143</b>	Marketing Research and Product Management	100

**GROUP E: HUMAN RESOURCE MANAGEMENT**

<b>MBA7151</b>	Labour Legislation-I	100
<b>MBA7153</b>	Performance and Compensation Management	100
<b>MBA7154</b>	Organization Development	100

**TOTAL 600**

(CDOE will provide Study Material, Conduct PCP classes & Upload Assignments of the above-mentioned papers in all groups)

**FOURTH SEMESTER**

<b>CODE</b>	<b>TITLE</b>	<b>MARKS</b>
<b>MBA7203</b>	Comprehensive Viva-Voce****	100
<b>MBA7204</b>	Human Values and Business Ethics	100

Students to continue with the **Two groups** opted by them in third semester.

**GROUP A: ENTREPRENEURSHIP AND GENERAL MANAGEMENT**

<b>MBA7213</b>	Managing Global Enterprise	100
<b>MBA7214</b>	Organization Structure and Design	100

**GROUP B: FINANCE**

<b>MBA7222</b>	International Financial Management	100
<b>MBA7224</b>	Corporate Governance	100

**GROUP C: INFORMATION TECHNOLOGY AND OPERATIONS MANAGEMENT**

<b>MBA7231</b>	Knowledge Management	100
<b>MBA7234</b>	Total Quality Management	100

**GROUP D: MARKETING**

<b>MBA7241</b>	Marketing of Services	100
<b>MBA7242</b>	Workshop on Foreign Trade Documentation and Trade FINANCE	100

**GROUP E: HUMAN RESOURCE MANAGEMENT**

<b>MBA7251</b>	Human Resource Information System	100
<b>MBA7254</b>	Labour Legislation-II	100

**(CDOE will provide Study Material, Conduct PCP classes & Upload Assignments of the above-mentioned papers in all groups)**

**TOTAL 600**

Online Comprehensive Viva-Voce of the 4th Semester would be based on papers taught in 3rd and 4th Semester.

**Syllabus: For detailed Syllabus and other details refer PU website i.e.**

<https://puachd.ac.in/includes/syllabus/2015/20150715151333-mbageneral2015-16.pdf?2026>

### Teaching - Learning Process

Each candidate shall be examined in the subjects as laid down in the syllabus prescribed from time to time, where 70% marks will be based on Theory papers and 30% marks will be based on online Assignments (MCQ's) to be submitted by the students as per schedule uploaded on CDOE notice board.

The teaching learning process encompasses six components whereby the students will be provided ample support from the department in terms of guidance and counseling by the faculty.

- **STUDY MATERIAL:** The first component of the programme is the Study Material prepared by an expert faculty in Self Learning Mode (SLM) in each subject. Both hard copy and soft copy will be provided.
- **PCP'S:** The second component would be the Personal Contact Programme (PCP) of six days duration for the students whereby lectures in all the subjects are delivered by the expert faculty in each semester.
- **ONLINE ASSIGNMENTS:** The third component is the assignment for internal assessment of 30 marks in each subject in MCQ format.
- **TERM END EXAMINATION:** The fourth component is the theory paper examination in each subject to be conducted by the University.
- **SUMMER TRAINING:** The fifth component is Summer Internship, during the summer break which will impart experiential learning and understanding to the application of management concepts.
- **COMPERHENSIVE VIVA VOCE:** The sixth component is comprehensive viva voce which will be conducted during 2<sup>nd</sup> and 4<sup>th</sup> semester to evaluate the learner's understanding of the subjects taught during the academic sessions.
- **WORKSHOPS:** The curriculum has been strengthened by incorporating 02 workshop papers each in first and second semester via workshop further on business computing, business research, business communication and multivariate statistical techniques to give detailed comprehension of these subjects which are extensively used in the organization these days for rational decision making at all times.

### Internal Assessment

**\*Internal Assessment based on Online Assignments (MCQ's)**

The students are advised to visit CDOE notice board for assignment schedule which are uploaded on [cdoe.puchd.ac.in](http://cdoe.puchd.ac.in).

1. Internal Assessment will be of 30 % weightage CDOE students only
2. No assignment will be accepted after the link is closed. The students are required to submit one assignment for each paper for Internal Assessment during the course of the study (25 assignments in all four semesters, including workshop papers).

3. The students are, therefore, advised in their own interest to submit all the assignments positively as per the schedule uploaded on CDOE Noticeboard.
4. The internal assessment awards of a candidate who fails or does not appear in the examination but has submitted the assignments will be carried forward to the next examination (Re-appear), if he appears again.
5. The Roll No. for MBA semester examination will be issued only to those students who have submitted all the assignments. In case he/she appears as an ex-student in the next year for all the subjects, he/she will be allowed to appear only after the submission of assignments of all the subjects of that session.
6. The marks secured by the student in internal assessment will be uploaded on the CDOE e-noticeboard.

**For detailed rules & regulations, refer to the**

<https://drive.google.com/file/d/1DZWLxqPUIiSH36j4J8t7eb27S4GMp1xfs/view>

**Medium of Instruction and Examination- ENGLISH ONLY**

**Important Note: Candidates who fail to submit the Assignment by due date will not be allowed to sit in the examination.**

### **PCP Dates**

For PCP dates Programme wise, Click on [PCP Schedule](#)

### **Fee & Fee Code: C0090**

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### **Contact**

**Coordinator: Prof. Geeta Bansal**

**Room No. 412, Third Floor, Department of Commerce and Management Studies, CDOE**

Ph.: 9779131972

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**Office Incharge:** Ms. Poonam Sethi Ph.: 9988090789; Ms. Neha Ph.: 9888438385

Ph: 0172-2534323

### **Special Note:**

Please check your personal email provided to the department from time to time and also the CDOE noticeboard for regular updates regarding all academic and co-curricular activities of the department.

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## **Master of Commerce (M.Com.)**

Master of Commerce (M.Com.) is a Post Graduate Degree in Commerce of two years duration spread over four semesters which aims at honing the existing skills, knowledge and abilities of the students who intend to obtain Post Graduate Degree in Commerce. The degree would help the students to take up higher responsibilities in their chosen field especially for the students who would like to take up teaching assignments at higher level institutes. It would nevertheless fulfill the self-aspirational needs of the individuals who are looking for upgrading their professional qualifications in line with the market needs. The course is useful to the students who are pursuing CA/CS or want to take up any kind of competitive examination as well (Civil Services, SSC, and UGC etc.). The programme would also make the students eligible for enrolling in other Master courses and Ph.D. programmes in any university.

- [Eligibility](#)
- [Course Structure](#)
- [Teaching - Learning Process](#)
- [Internal Assessment](#)
- [PCP Dates](#)
- [Fee & Fee Code](#)
- [Contact](#)

### Eligibility

#### Semester -I & II

- (a) B.Com/BBA with not less than 45 % marks in the aggregate; **OR**
- (b) B.Com (Hons.) degree with not less than 45% marks in the aggregate; **OR**
- (c) A graduate with Honours in Economics or Mathematics or Statistics or Commerce with not less than 45% marks in the aggregate; **OR**
- (d) A graduate with 50% marks in the aggregate having offered Economics, Mathematics, Statistics, Commerce, Computer Applications or Computer Sciences as a subject in the examination:  
Provided that in case of candidates having Bachelor's degree of the University through Modern Indian Languages (Hindi/Urdu/Punjabi (Gurmukhi Script) and/or in a Classical Language (Sanskrit/Persian/Arabic) or degree of any other University obtained in the same manner recognized by the Syndicate; 50% marks in the aggregate shall be calculated by taking into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together; **OR**
- (e) A candidate who has passed B. Voc (Banking, Insurance & Retailing) and B. Voc (Retail Management) shall be eligible to get admission in the course with not less than 45% marks.
- (f) An associate of the (i) the Institute of Chartered Accountants of India or England or (ii) The Institute of Cost and Works Accountants of India or England; **OR**
- (g) A Pass in the final examination conducted by the Institute of Company secretaries of India; **OR**
- (h) A graduate from any other stream not covered in (a) to (g) above with not less than 60% marks in aggregate.

## Semester -III & IV

Third and fourth semester admission/examinations shall be open to a candidate who: -

- (i) has passed M.Com. 1st and 2nd semester from CDOE and has been on the rolls of CDOE/College during the academic year preceding M.Com. 3<sup>rd</sup> and 4<sup>th</sup> Semester examination.
- (ii) has passed 50% of the prescribed papers of 1<sup>st</sup> and 2<sup>nd</sup> semesters jointly.
- (iii) A Candidate, who having passed the second semester examination discontinues his studies, may be permitted to join the 3<sup>rd</sup> Semester within two years of his passing the second semester examination (as per P.U. Col. Vol. 2007 Page 348(ii)).

- Note:**
1. *The duration of the examination in each subject will be 3 hours.*
  2. *Maximum marks for external/written examination are 80 marks and Internal Assessment is 20 marks.*
  3. **Internal Assessment will be based on online assignment (MCQs) (Compulsory).**
  4. *Use of non-programmable calculators by the students in the Examination Hall is allowed. The calculators will not be provided by the University.*

**Note: A student must exercise the option to be taken in 3<sup>rd</sup> & 4<sup>th</sup> Semester by the end of 2<sup>nd</sup> Semester. Option will be given if the minimum number of students in each group is more than 50.**

## Course Structure

The duration of the course leading to the degree of Master of Commerce (M.Com) shall be two academic years. Each year shall be divided into two semesters. The examination for the first and the third semesters shall ordinarily be held in the month of December/January and for the second and the fourth semesters in the month of April/May, or on such dates as may be fixed by the syndicate

**The Course is divided into four semesters comprising of 27 theory papers and 01 Viva-Voce examination of 2800 marks.**

Every candidate shall be examined in the subjects as laid down in the syllabus prescribed from time to time where 80% marks will be based on theory papers and 20% marks will be based on online assignment (MCQs) to be submitted by the students which is compulsory, failing which the roll no. of the candidate will be withheld by the department. The viva-voce examination is 100% based on student's performance in the viva. Viva-Voce shall be conducted jointly by internal and external examiners, which will be online.

## Subjects/Papers

### Semester- I

PAPER	SUB CODE	SUBJECT
Paper- I	MC. 101	Managerial Economics
Paper- II	MC. 102	Quantitative Methods for Business
Paper- III	MC. 103	Modern Accounting Theory & Reporting Practices
Paper- IV	MC. 104	Organization Theory and Behaviour
Paper- V	MC. 105	Marketing Management
Paper- VI	MC. 106	Management Information System
Paper- VII	MC. 107 A	I. T. Applications in Commerce <b>(For CDOE Students Only)</b>

**Semester- II**

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT</b>
Paper- I	MC. 201	Business Environment
Paper- II	MC. 202	Research Methodology in Commerce
Paper- III	MC. 203	Financial Management and Policy
Paper- IV	MC. 204	Production and Materials Management
Paper- V	MC. 205	Operations Research
Paper-VI	MC. 206	Business Policy & Strategic Management

**\*Paper-VII: Students are to opt for one paper out of two options given below:**

MC. 207 A      a) Entrepreneurship Development and Project Management **(For CDOE Students Only)**

**OR**

MC. 207 B      b) Financial Services **(For CDOE Students Only)**

**Note: \*CDOE provides study material for both the Options**

**Semester- III**

**MC. 301, MC. 302 & 315A are compulsory Papers.**

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT</b>
Paper- I	MC. 301	Business Performance Measurement
Paper- II	MC. 302	Tax Planning and Management

A Student has to select two groups from the given groups A to F having two papers each. (MC. 303 to MC. 314)

**\*GROUP A: MARKETING**

MC. 303                      Integrated Marketing Communication & Brand Equity

MC. 304                      Marketing Research

**\*GROUP B: HUMAN RESOURCE MANAGEMENT**

MC. 305                      Human Resource Development

MC. 306                      Industrial Relations

**\*GROUP D: ACCOUNTING & FINANCE**

MC. 309                      Strategic Cost Management

MC. 310                      International Accounting

**\*GROUP F: BANKING AND INSURANCE**

MC. 313                      Bank Management

MC. 314                      Insurance Management

**Paper-VII**      MC. 315A                      Financial markets and Instruments  
**(Theory paper for CDOE students only)**

**Note: - \*CDOE provides study material & conduct PCP and assignments for only four Groups A, B, D and F.**

**Semester- IV**

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT</b>
<b>Paper I</b>	MC. 401	Project Planning and Control
<b>Paper-II</b>	MC. 402	Knowledge Management
<b>Paper-III</b>	MC. 403	Business Ethics and Corporate Governance

Every Student Has to Select Any One Group from the Two Groups Selected in the Third Semester (Selected Group in the 4th Semester Will Be Having Three Papers)

**\*GROUP A: MARKETING**

MC. 404	Advertising and Sales Management
MC. 405	Service Marketing
MC. 406	Consumer Behavior

**\*GROUP B: HUMAN RESOURCE MANAGEMENT**

MC. 407	Organizational Change and Development
MC. 408	Training and Development
MC. 409	Compensation Management

**\*GROUP D: ACCOUNTING & FINANCE**

MC. 413	Advanced Corporate Accounting
MC. 414	Security Analysis and Portfolio Management
MC. 415	Advanced Auditing

**\*GROUP F: BANKING AND INSURANCE**

MC. 419	Bank Legislation
MC. 420	Risk Management
MC. 421	Actuarial Practice

**Paper-VII** MC. 422 Comprehensive VIVA-VOCE (online)

**Note: - \*CDOE provides study material & conduct PCP and assignments for only four Groups A, B, D and F.**

- Note:**
1. Each student shall be examined in the papers (including Project and Viva-Voce) as laid down in the syllabus prescribed from time to time.
  2. A student of M.Com of the Centre for Distance and Online Education who fails to submit all the assignments of the session by the due date shall not be eligible to appear in the University examination.
  3. The students are advised to give their chosen optional papers in the Examination form for M.Com Semester-III and IV respectively at the time of filling of examination form and appear in the assignments of chosen options accordingly.

**Syllabus:** For detailed Syllabus, rules and regulations and other details refer PU website i.e.

<https://puchd.ac.in/includes/syllabus/2017/20170905103952-m.com2017-18.pdf?2025>

**Note:** Study material is provided in English Medium only.

**Medium of Examination-**English/Hindi/Punjabi

### Teaching - Learning Process

The teaching learning process encompasses five components whereby the students will be provided ample support from the department in terms of guidance and counseling by the faculty.

The first component of the programme would be the Study Material in each subject prepared by the expert faculty in Self Learning Mode (SLM) as per DEB guidelines for distance learners.

The second component would be Personal Contact Programme (PCP) of six days duration for the students whereby lectures in all the subjects would be deliberated by the expert faculty.

\*The third component is the online assignments (MCQs) for internal assessment of 20 marks in each paper.

The fourth component is the theory paper examination in each paper to be conducted by the University.

The fifth component is the Comprehensive Viva-Voce examination conducted by the department to evaluate the student learning during the two years programme, which is conducted online.

### Internal Assessment

*\*Internal Assessment will be based on Online Assignments (MCQ's)*

The students are advised to visit CDOE noticeboard for assignments.

1. There will be an internal assessment of 20 marks in each paper which is based on online assignments (MCQ's based, which will be uploaded in CDOE Noticeboard along with the schedule).
2. The students are, advised in their own interest to submit all the assignments strictly as per schedule of online assignments.
3. The internal assessment awards of a candidate who fails or does not appear in the examination but has submitted the assignments will be carried forward and they will not be required to submit the assignments again, if he reappears in that examination.
4. The Roll No. for M.Com semester examination will be issued only to those students who have submitted all the assignments. In case he/she appears as an ex-student in the next year, he/she will be allowed to appear only after the submission of assignments of that session.
5. The marks secured by the student in internal assessment will be uploaded on CDOE Noticeboard for meeting any discrepancy thereof, before the final result is sent to the result branch. There after no communication will be entertained with regards to internal assessment.
6. There is no provision for re-evaluation of assignments. The marks awarded in internal assignments are final.

**Important Note:** Candidates who fail to submit the Assignment by due date will not be allowed to sit in the examination.

### [PCP Dates](#)

For PCP dates Programme wise, Click on [PCP Schedule](#)

### [Fee & Fee Code: C0030](#)

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### [Contact](#)

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Ph 0172-2534323,

### **Special Note:**

Please check your personal email-id provided to the department from time to time and also CDOE Noticeboard for all regular updates regarding your course and other academic and non-academic activities.

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## Masters of Arts (M.A.)

CDOE OFFERS:

- M.A. ECONOMICS
- M.A. EDUCATION
- M.A. ENGLISH
- एम.ए. हिन्दी
- M.A. HISTORY
- M.A. POLITICAL SCIENCE
- M.A. PUBLIC ADMINISTRATION
- ਐਮ.ਏ. ਪੰਜਾਬੀ
- M.A. SOCIOLOGY

### **A. General Eligibility for M.A. Programmes (Common to all M.A. Programmes)**

#### **Semester -I & II**

A person who has passed one of the following examinations from this University or from any other University, whose examination has been recognized as equivalent to the corresponding examination of this University, shall be eligible to join the **Semester -I of the M.A. Course**:

- (i) B.A. with Honours in the Subject of the Postgraduate Programme;
- (ii) (a) Bachelor's degree in any faculty with at least 50% marks in the aggregate; **(Not applicable for M.A. Punjabi)**
  - (b) Diploma in Physical Education examination or Post-Graduate Diploma in Library Science after having passed B.A. or B.Sc;
- (iii) (a) The B.A. (Pass) examination in full subjects obtaining at least 45% marks in the elective subject of the Post-Graduate Course;
  - (b) Or has obtained B.A. Degree through English only regulations obtaining at least 45% marks in the subject of Post-Graduate Course;
- (iv) Obtained B.A. degree, after passing examination in an Oriental Classical Language or a Modern Indian Language with at least 45 per cent marks (out of the aggregate excluding the additional paper) at the Honours in Oriental Titles or Modern Indian Languages examination, in the subject of Post-Graduate course;
- (v) Master's degree examination in another subject or another faculty **(Not applicable for M.A. Punjabi Course)**
- (vi) The B.A. examination under Social Service Regulations or under War Regulations and has subsequently passed in the subject concerned at the B.A. examination obtaining at least 45 per cent marks;
- (vii) B.Sc. Honours School;

## **B. Specific Eligibility for M.A. Programmes: -**

A person, who has passed one of the following examinations, shall also be eligible: -

**(1) M.A. PUBLIC ADMINISTRATION:** (Any one of the following)

- i) B.A. with Honours in the subject of the Postgraduate course
- ii) A Bachelor's Degree obtaining at least 45% marks in the subject of Post Graduate Course, or 50% marks in the aggregate.
- iii) The B.A. (Pass)/B.SC. (Pass) Examination in full subjects, obtaining at least 45% marks in the elective subjects of the Post Graduate Course;
- iv) Master's Degree Examination in another subject;
- v) B.A. (Pass) with 45% marks in the Political Science or Economics or Sociology or Psychology.

**(2) M.A. ECONOMICS:** (Any one of the following):-

- i) B.A. with Honours in the subject of the Economics course or B.Sc Honours
- ii) A Bachelor's Degree obtaining at least 45% marks in the subject of Post Graduate Course, or 50% marks in the aggregate.
- iii) Master's Degree Examination in another subject;

**(3) M.A. POLITICAL SCIENCE:** (Any one of the following)

- (i) A Bachelor's Degree obtaining at least 45% marks in the subject of Post Graduate Course, or 50% marks in the aggregate.
- (ii) B.A. with Honours in the subject of the Postgraduate course or B.Sc. Hons. School Course
- (iii) Masters' degree examination in any other subject,

A person who has passed B.A. with 45% marks in any social science discipline shall also be eligible.

**(4) M.A. HINDI:**

- (i) Bachelor's Degree obtaining 45% marks in Hindi or 50% marks in the aggregate provided the candidate has passed Hindi as an Elective/ Compulsory Subject.
- (ii) OR B.A. with Honours in Hindi or B.Sc. with (Hons. School) course.
- (iii) OR Bachelor's Degree obtaining 45% marks in Sanskrit (Elective)
- (iv) OR Shastri examination (New Course)
- (v) OR Prabhakar Examination Securing 45% marks (out of aggregate excluding the additional paper)
- (vi) OR Master's Degree Examination in any subject provided the candidate has studied Hindi Compulsory/ Sanskrit at Graduate level.

**OR**

Bachelor's degree or equivalent Exam from a recognized University obtaining 50% marks in the aggregate with the condition that the admission to the Non-Hindi students (who have not studied Hindi/Sanskrit at graduate Level)

(5) **M.A. PUNJABI:**

- (i) Bachelor's Degree obtaining at least 45% marks in the subject of Post Graduate course or 50% marks in the aggregate B.A./B.Sc/B.Sc.(Hons).  
OR
- (ii) Master's degree examination in any other subject provided the candidate must have studied Punjabi as a compulsory subject at graduate level.

(6) **M.A. ENGLISH:** (Any one of the following):

- i) A Bachelor's Degree obtaining at least 45% marks in the English Elective
- ii) A Bachelor's Degree obtaining at least 45% marks in the English Compulsory.
- iii) Bachelor's Degree in any faculty obtaining at least 50% marks in the aggregate.
- iv) B.A. with Honours in English.
- v) B.A./B.Sc with Honours in Subject other than English obtaining at least 50% marks in the aggregate.
- vi) Master's Degree Examination in any subject obtaining at least 50% marks in the aggregate.

(7) **M.A. SOCIOLOGY:** (Any one of the following):

- (i) A Bachelor's Degree obtaining at least 45% marks in the subject of Postgraduate course, or 50% marks in the aggregate.
- (ii) B.A. with Honours in the subject of Post Graduate Course or B.Sc.(Hons.). School.
- (iii) Master's Degree examination in any other subjects other than in physical Education.

(8) **M.A. EDUCATION:**

A person who has passed one of the following examinations from Panjab University or an examination recognized by the Syndicate as equivalent thereto, shall be eligible to join M.A. degree course ,other than in Physical Education:-

- (ii) A Bachelor's degree in any stream from a UGC recognized University with 50% marks in aggregate.
- (iii) Master's degree examination in any other subject.

(9) **M.A. HISTORY:** (Any one of the following)

- (i) B.A. with Honours in History.
- (ii) Bachelor's degree in any faculty with at least 50% marks in the aggregate.
- (iii) B.A. (Pass)/B.Sc. (Pass) examination in full subjects obtaining at least 45% marks in the subject History.
- (iv) Master's degree examination in another subject or another faculty.

NOTES: The concession of 5% marks for SC/ST/BC/PWD students in admission is available in CDOE as per Panjab University rules.

5% marks concession shall be given to Persons with Disability (PWD) in the minimum eligibility criteria for a course subject to minimum disability of 40% provided they have obtained minimum pass marks prescribed by regulations.

**For Reappear Candidates:**

1. A Candidate who has appeared under semester system for undergraduate courses should be allowed to take admission under semester system in M.A. if he/she has two reappears in 3-6 Semesters. The candidate will not be allowed to take admission in M.A. if he/she has reappeared in the subject in undergraduate classes in which he/she wants to take admission in M.A. Course. if he/she fails to clear the re-appear subject of B.A. III to VI Semester in the next two consecutive chances immediately following the examination in which he/she was placed under re-appear/compartments, his/her provisional admission to M.A. (First and Second semester) examination shall be cancelled.

2. The candidate shall not be admitted in 3<sup>rd</sup> semester of M.A. if he/she does not clear the reappear paper of undergraduate classes. Postgraduate diploma will be awarded only after the candidate clears all papers of B.A.

## Eligibility

### Semester -III & IV

A Candidate who has passed one of the following examinations is eligible to join Semester III and IV:

- (i) Students who have qualified at least 50% (i.e. Half 4 out of 8, 5 out of 10 etc.) of the total number of papers jointly in M.A. Semester-I & II are eligible to seek admission to M.A. 3<sup>rd</sup> Semester.
- (ii) Students who have qualified at least 50% (i.e. Half 6 out of 12, 8 out of 15 etc.) of the total number of papers jointly in M.A. Semester-I, II & III are eligible to seek admission to M.A. 4<sup>th</sup> Semester.
- (iii) Semester-I & II examination in the subject offered from Kurukshetra/Punjabi/Guru Nanak Dev/Maharishi Daya Nand/Himachal Pradesh University provided he/she offered the same papers as are available at this University.

#### **Notes:**

1. **Gap Year Students:** - A candidate for Semester-III & IV examination must have passed Semester-I & II examination not more than five years previously. (Senate Decision dated 08-12-2007).
2. **Compartment/Re-appear candidates of other University** are not eligible to join M.A. 3<sup>rd</sup> Semester of this University.

## **M.A. Economics**

Economics is one of the fastest growing disciplines in the world. Economics is an extremely broad field of learning that takes the movements of people, money and material things as its object of study. It is a practical science that deploys highly quantitative problem-solving approach towards understanding the behavior of the human being and of issues & phenomena of national and international relevance. It is a field of study that tracks, studies, projects and predicts human behavior and is one of the most important and relevant skills for the world today. Economics underpins many of the phenomenon unfolding around us every day. Master in Economics is two years Postgraduate academic programme and it is spread over four semesters. Its core objectives include imparting a wide conceptual knowledge of the subject, to help learners develop a good perspective on key economic issues and acquire relevant foundational skills including logical reasoning and analysis. The course further aims at developing talented people who by possessing the knowledge of Economics get equipped them to play active roles in today's dynamic society. It helps prepare distance learners for seeking suitable jobs in the Business sector including Economic services and Financial Services, Academic world and Research organizations and also prepares them for competitive exams held by UPSC, State public Service commissions, UGC, RBI etc.

- [\*\*Programme Outcomes\*\*](#)
- [\*\*Course Structure\*\*](#)
- [\*\*Teaching- Learning Process\*\*](#)
- [\*\*Internal Assessment\*\*](#)
- [\*\*PCP Dates\*\*](#)
- [\*\*Fee & Fee Code\*\*](#)
- [\*\*Contact\*\*](#)

### [\*\*Programme Outcomes\*\*](#)

Economics is one of the fastest growing disciplines and an extremely broad field of learning that takes the movements of people, money and material things as its object of study. It is a practical science that connects directly to the lives of individuals and of groups. The M.A. Economics programme helps students

- gain conceptual knowledge of the Economics discipline,
- develop a good perspective on key economic issues
- acquire relevant foundational skills including logical reasoning and analysis
- develop understanding and knowledge of economics and thus equipping them to play active role in the dynamic society.
- Get suitable jobs in the Business world, Government services, Economic and Financial Services, Research organizations and hence become capable of applying for higher studies and performing well in competitive exams in related fields.

### [\*\*Course Structure\*\*](#)

M.A. (Economics) is spread over two years (divided into four semesters).

Coursework includes Compulsory papers like Micro Economics, Macro Economics, International Economics, Quantitative Methods, Money and Banking, Economics of Public Finance and few optional papers etc. Each Paper is of 4 credits. The course intends to develop understanding of issues of national and international significance like poverty, unemployment, trade, growth, money, income depression, prices and monopoly etc. The aim of the course is to foster students who gain the ability to deal flexibly with the diversity of the subject of Economics and new changes that take place in the field.

## Semester Wise Papers/Courses Scheme

### Semester- I

**There are four Papers. All papers are compulsory:**

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT</b>
Paper- I	MAECO-101	Micro Economics-I
Paper- II	MAECO-102	Macro Economics-I
Paper- III	MAECO-103	Quantitative Methods-I
Paper- IV	MAECO-104	International Economics

**Note:** - CDOE provides Study material in English Medium Only and holds PCP also for all the four papers.

The department offers assignments for internal assessment of the above-mentioned papers.

### Semester- II

**There are four Papers. All papers are compulsory:**

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT</b>
Paper- I	MAECO-201	Micro Economics-II
Paper- II	MAECO-202	Macro Economics-II
Paper- III	MAECO-203	Quantitative Methods-II
Paper- IV	MAECO-204	Public Finance

**Note:** -CDOE provides Study material in English Medium Only and holds PCP also for all the four papers.

The department offers assignments for internal assessment of the above-mentioned papers.

### Semester- III

**There are four Papers- two compulsory papers (Paper I & II) and two optional papers (Paper III & IV):**

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT</b>
<b>Compulsory Papers</b>		
Paper- I	MAECO-301	Economics of Growth and Development I
Paper- II	MAECO-302	Indian Economic Issues –I
<b>Optional Papers</b>		
Paper- III	MAECO- 303	Economics of Agriculture-I
Paper- IV	MAECO- 304	Economics of Population

**Notes:** CDOE provides Study Material (in English Medium only) conducts PCP Classes and offers assignments for internal assessment of the above-mentioned compulsory and optional papers.

### Semester- IV

**There are four papers- two compulsory papers (Paper I & II) and two optional papers (Paper III & IV):**

PAPER	SUB CODE	SUBJECT
<b>Compulsory Papers</b>		
Paper- I	MAECO-401	Economics of Growth and Development II
Paper- II	MAECO-402	Indian Economic Issues II

### Optional Papers

Paper- III	MAECO- 403	Economics of Agriculture-II
Paper- IV	MAECO- 404	Economics of Money and Banking

**Notes:** CDOE provides Study Material (in English Medium only) conducts PCP Classes and offers assignments for internal assessment of the above-mentioned compulsory and optional papers.

**Syllabus: For detailed Syllabus and other details refer PU website i.e.**

<https://puchd.ac.in/includes/syllabus/2023/20230720164850-m.a.economicstoivsemester2023-24.pdf?2024>

### Teaching - Learning Process

A blended approach is followed to deliver the curriculum. The learning material covers almost whole of the syllabus. Though the students are free to take up any of the three languages (English/Hindi/ Punjabi) to write their examination papers but the language of the study material is English only. Along with this, Personal Contact Programmes are organized in each of the four semesters. During PCPs the teachers interact with the students and try to cover whole of the syllabi of the particular semester. Innovative techniques are used for the benefit of the students.

**Medium of Examination:** Students can choose any one of the following languages as their medium of examination - English/Hindi/Punjabi

**Medium of Study Material:** The study material is available in English medium only, however, during Personal Contact Programme (PCP) classes students are absolutely free to interact in English/Hindi/Punjabi

### Internal Assessment

The programme consists of 16 courses/papers comprising **12 Core/Compulsory papers** and **4 Elective/Optional papers** for all students. Each of these courses will carry 100 marks, divided as:

- **Terminal Evaluation** : 80
- **Internal Assessment** : 20

#### **Internal Assessment/Assignments:**

1. There will be an internal assessment of 20 marks in each paper which is based on online assignments (MCQs) for CDOE students. Notification for the same will be put up on the e-noticeboard of the CDOE.
2. No Assignment will be accepted after the last date. The students are required to submit one assignment for each paper for Internal Assessment during the course of the study.
3. The students are, therefore, advised in their own interest to submit all the assignments positively by the respective due date.

**M. MARKS: 100** (Theory Paper: **80** & Internal Assessment: **20**)

The courses are offered according to the following scheme.

## Evaluation

Evaluation is done on the basis of semester terminal examination and Internal assessment (see course structure/details). The terminal /external examination are conducted in the month of December for Semesters I & II; and in the month of May/June for Semesters II & IV.

## PCP Dates

For PCP dates Programme wise, Click on [PCP Schedule](#)

## Fee & Fee Code: C0040

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

## Contact

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## **M.A. Education**

Master of Arts in Education i.e. M.A. (Education) is a pedagogical course designed to impart to eligible candidates advanced lessons in theoretical and practical educational thought and processes. It aims to prepare students as Teacher Educators, Administrators and Researchers for various institutions engaged in Teaching, Education Research and Education Planning. The course enables the students to critically evaluate current issues and trends in the practices of classroom instruction and curriculum development and apply that knowledge appropriately in the development of curricula and instructional strategies. Thus, hones students skills needed in analyses of education-related theories for application to real-world experiences along with providing competency in educational leadership.

- **Programme Outcomes**
- **Course Structure**
- **Teaching -Learning Process**
- **Internal Assessment**
- **PCP Dates**
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### **Programme Outcomes**

The overall objective of the programme is to develop capacities of students for the academic study of education with a view to facilitating their active immersion and self-reflexive involvement at the ground level whether as teachers, teacher educators, textbook writers or policy makers or in a range of other roles and capacities associated with the field of education.

The Master of Arts (Education) programme will enable students to develop a sustained and critical engagement with the discipline of Education especially as it has emerged and expanded in India. It will ensure an understanding of how Education has been shaped by subjects such as Philosophy, Sociology, History and Psychology, which are regarded as its foundational disciplines. The programme will equip students to specialize in areas of their interest with regard to different levels of education ranging from preschool, elementary or secondary schooling to higher education and develop the skill set and competency to engage comprehensively with various aspects of education policies and programmes. All the core objectives of the Masters programme are essentially located within a commitment to promoting the values of democracy, equality and equity

### **Course Structure**

M.A. (Education) is spread over two years (divided into four semesters). In semester I and II, there will be five papers in all, out of which three papers i.e., Papers I, II and III will be basic and compulsory for all the students and two papers i.e. IV and V will be optional. Students will have to select any two options out of the eight specializations. In semester III and IV, there will be two basic and compulsory for all the students and two optional papers. The two optional papers Guidance and Counselling and Educational Technology are available (For Study Material, PCP Classes and Assignment purpose) to be selected by the students in semester I cannot be changed and the students will study the same specialization in semesters II, III & IV of M.A. Education. In semester III students have to prepare Synopsis (Research Proposal) and in semester IV students have to submit dissertation.

Each paper will be of 5 credits. A student earns credits in each paper if he / she obtain the minimum pass marks in each paper. In all, student will be required to obtain a minimum of 100 credits towards fulfillment of M.A. Education programme completion criteria.

### Semester- I

**All papers are compulsory:**

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT</b>
Paper 1	PSF	Philosophical & Sociological Foundations of Education-I
Paper 2	EDP	Educational Psychology-I
Paper 3	ERS	Educational Research & Statistics-I
Paper 4	EDT	Educational Technology-I
Paper 5	GNC	Guidance & Counselling-I

### Semester- II

**All papers are compulsory:**

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT</b>
Paper 6	PSF	Philosophical & Sociological Foundations of Education-II
Paper 7	EDP	Educational Psychology-II
Paper 8	ERS	Educational Research & Statistics-II
Paper 9	EDT	Educational Technology-II
Paper 10	GNC	Guidance & Counselling-II

### Semester- III

**All papers are compulsory:**

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT</b>
Paper 11	HCE	History and Contemporary Issues of Indian Education-III
Paper 12	CRD	Curriculum Development-III
Paper 13	DIS	Dissertation Proposal/Synopsis
Paper 14	EDT	Educational Technology-III
Paper 15	GNC	Guidance & Counselling-III

### Semester- IV

**All papers are compulsory:**

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT</b>
Paper 16	HCE	History and Contemporary Issues of Indian Education-IV
Paper 17	CRD	Curriculum Development-IV
Paper 18	DIS	Dissertation
Paper 19	EDT	Educational Technology-IV
Paper 20	GNC	Guidance & Counselling-IV

**Syllabus: For detailed Syllabus, rules and regulations and other details refer PU website i.e.**

<https://puchd.ac.in/includes/syllabus/2019/20190828111929-m.aeducation-2019-2021.pdf?2025>

### Teaching - Learning Process

The transaction of curriculum is done by providing learning material in Self Learning mode which covers whole syllabi and organizing Personal Contact Programme of ten days in each of the four semesters. Though the learning

material is available in English Medium only, however, during Personal Contact Programme (PCP) classes students are absolutely free to interact in English/Hindi/Punjabi. During PCPs, teachers try to cover whole of the syllabi of the particular semester. Innovative techniques and teaching strategies are also used for the benefit of the students. Along with theory, practical work in specific papers will be taken up during PCPs.

Medium of Examination: Students can choose any one of the three languages i.e. English/Hindi/Punjabi, as their medium of examination i.e. writing their theory papers.

### Internal Assessment

Evaluation is done on the basis of semester terminal examination and Internal assessment (see course structure/details). The terminal /external examination are conducted in the month of December for semester I & II; and in the month of May/June for semester II & IV.

### PCP Dates

There will be mandatory Personal Contact Programme (PCP) of 10 days duration in each semester. The PCP will be conducted at CDOE only. **75% attendance** during PCP will be mandatory for the students to be eligible for appearing in the semester-end examination.

For PCP dates Programme wise, Click on [PCP Schedule](#)

### Fee & Fee Code: C0040

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### Contact

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## M.A. English

English is a language of international communication, the internet and the media. Whether for personal or professional growth, English is indispensable in reaching and realizing one's goals in contemporary times. The knowledge of the English language helps foster communication across diverse cultures of India and the world.

A study of Literature (an organization of words to produce elevating and pleasing effects) produced in English involving a comprehensive and in-depth understanding of literary history, theory, and criticism enhances students' understanding of a wide range of cultures and intellectual traditions, including India. In addition to striving to equip the distant learners of CDOE with better vocabulary, writing skills and other communication skills, the Department of English also offers exposure to literary narratives/artefacts that are instrumental in expanding their imagination, improving critical thinking and enhancing empathy, considered as the life force.

Masters in English is a much sought-after programme as students consider both the English language and Literature a window to the world. English is indispensable for higher education, and proficiency in the language is an essential prerequisite for all competitive examinations. The course opens plenty of avenues for employment. Job opportunities become more accessible in education, the corporate, media and administrative sectors.

The course is spread over four semesters and aims to acquaint students with the literature written in English and translated into English from various Indian and foreign languages. Besides, the course prepares distance learners to comprehensively understand core areas such as Literary Criticism, Literary Movements, Indian Writings in English, British Literature, and World Literature. The Course also offers exposure to specialized areas such as Post-Colonial Studies, Cultural Studies, and American Literature.

The Course further aims at honing students' creative skills to enable them to become good content developers, editors, and creative writers. The study of literature sensitizes students to society's problems, whereby they become equipped to grapple with the challenges of day-to-day life.

- [Course Structure](#)
- [Teaching- Learning Process](#)
- [Internal Assessment](#)
- [PCP Dates](#)
- [Fee & Fee Code](#)
- [Contact](#)

### Course Structure

The two year course is spread over four semesters. The entire M.A. (English) course consists of **18 (eighteen)** papers. Semesters I & II shall have four papers each (a total of 8); Semesters III & IV shall also have five papers each (10). One paper (paper XIII) in semester III shall be allotted to **Dissertation-Work**. Students who do not want to undertake dissertation work can opt for a paper titled '**Research Methods**'. Likewise, the students will opt for another paper (paper XVIII) — **Skill Enhancement/Social Outreach** in Semester IV, based on practical training. Students who do not want to take this paper based on practical skills can opt for a paper titled '**Creative Writing and Soft Skills**'. The details of these papers (XIII & XVIII), along with their corresponding alternatives appear below in the document.

The CDOE students are required to take for **British Literature-I and British Literature-II** in the first semester and **British Literature-III and British Literature-IV** in the second semester. In the third semester, a student is required to take paper named, **Critical Theory-I, Indian Literature (in English)-I, American Literature-I and World Literature-I**. In semester three, the students can opt either for Research Methods or Dissertation – Work in Paper

XIII. The Study material and PCP will be organized for **Research Methods** and **Dissertation Writing**. In the fourth semester, a student is required to take **Critical Theory-II, Indian Writings (in Translation)-II, American Literature-II and World Literature-II**. For Paper XVIII in semester IV, students can opt for 'Skill Enhancement/Social Outreach' or 'Creative Writing and Soft Skills'. CDOE offers study material for the above-mentioned papers only. Study material will be provided, and PCP will be organized for "Creative Writing and Soft Skills". For the Paper **Skill Enhancement/Social Outreach**, special lectures seeking students' elaborate involvement during the PCP will be organized by the department.

### Subjects/Papers

#### **Semester-I**

**M. MARKS:** 100 (THEORY PAPER: 80, INTERNAL ASSESSMENT: 20)

<b>Paper I</b>	Literary Movements-I
<b>Paper II</b>	Approaches to Literary Criticism – I
<b>Paper III</b>	British Literature – I
<b>Paper IV</b>	British Literature –II

#### Semester II

<b>Paper V</b>	Literary Movements –II
<b>Paper VI</b>	Approaches to Literary Criticism –II
<b>Paper VII</b>	British Literature – III
<b>Paper VIII</b>	British Literature – IV

**NOTE:** Students seeking admission to M.A. English, Centre for Distance and Online Education (CDOE) will have to take only papers offered by the department. They cannot take optional papers as per their choice/convenience. This amendment is enforced as per the latest guidelines of the Distance Education Bureau (DEB).

#### **Semester- III**

<b>Paper IX</b>	Critical Theory – I
<b>Paper X</b>	Indian Writing (in English) – I
<b>Paper XI</b>	World Literature –I
<b>Paper XII</b>	American Literature –I
<b>Paper XIII</b>	Dissertation-Work or Research Methods

**(CDOE Students will have to choose either of the two options)**

#### **Semester- IV**

**One compulsory paper**

<b>Paper XIV</b>	Critical Theory – II
<b>Paper XV</b>	Indian Writing (in Translation) – II
<b>Paper XVI</b>	World Literature –II
<b>Paper XVII</b>	American Literature –II
<b>Paper XVIII</b>	Skill Enhancement/ Social Outreach Or Creative Writing and Soft Skills

**(CDOE students will have to choose either of the two options)**

**Note:** It is to be noted that the students opting for 'Dissertation – Works' in Semester –III, Paper XIII, will have to take 'Skill Enhancement/Social Outreach' in Semester IV, Paper XVIII. Likewise, the Paper 'Research Methods' in Semester–III has to be concurred with the Paper 'Creative Writing and soft Skill' in the Semester –IV. The students are also to note that the study material will be provided regarding the papers offered by CDOE only, and PCPs, too, will be held concerning these papers only.

**Syllabus:** For detailed Syllabus and other details refer PU website i.e.

<https://puhcd.ac.in/includes/syllabus/2023/20230809122643-syllabusm.a.english.pdf?2025>

### Teaching - Learning Process

The course is delivered to the students through the printed material dispatched to them and through the lecture mode during the Personal Contact Programme (PCP). The PCP will be for 12 days (Monday to Saturday for two weeks) for all the semesters. During the PCP, the teachers will interact with the students and try to give an overview of the whole syllabi of the semester. Innovative techniques and learner-centric pedagogies are used to engage the students.

### Internal Assessment

Evaluation is based on semester terminal examination and internal assessment (See course structure/details). The terminal/external examination is conducted in December for Semesters I and III; for Semesters II and IV in May/June.

**Terminal Evaluation:** 80

**Internal Assessment:** 20

1. An internal assessment of 20 marks in each paper will be based on an online multiple-choice assignment test.
2. The students are required to appear for the online assignment for each paper for internal assessment on the prescribed date.
3. The online assignment examination will not be repeated.

### PCP Dates

For PCP dates Programme wise, Click on [PCP Schedule](#)

### Fee & Fee Code: C0040

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

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## एम.ए. हिन्दी

एम. ए. (हिन्दी) एक ऐसा द्वि-वर्षीय कोर्स है जो सीडीओई के विद्यार्थियों में पर्याप्त लोकप्रिय है। यह कोर्स हिन्दी-भाषा और हिन्दी-साहित्य के व्यापक और गहन रूप से तो विद्यार्थियों को परिचित कराता ही है, कुछ अन्य भारतीय भाषाओं की रचनाओं के माध्यम से उनमें तुलनात्मक दृष्टि का विकास भी करता है। साथ ही, समीक्षा की भारतीय और पाश्चात्य दोनों दृष्टियों के परिचय के द्वारा विद्यार्थियों के आलोचनात्मक विवेक को भी जाग्रत करता है। ज्ञान-विज्ञान के अन्यान्य अनुशासनों में विकसित दलित-विमर्श, स्त्री-विमर्श, उत्तरआधुनिक विमर्श जैसी अवधारणाएँ तथा अनुवाद और मीडिया जैसे रोजगारोन्मुख विषय एम. ए (हिन्दी) के पाठ्यक्रम का अभिन्न अंग हैं जिनके माध्यम से यह कोर्स अपनी अद्यतनता और गतिशीलता के साथ-साथ अपने अन्तर-अनुशासनीय उपागम (Inter-disciplinary approach) को भी प्रमाणित करता है।

- [Course Structure](#)
- [Teaching - Learning Process](#)
- [Internal Assessment](#)
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### कोर्स- संरचना

कोर्स की अवधि दो वर्षों की है जो चार सेमेस्टरों में विभाजित है। प्रत्येक सेमेस्टर में चार पेपर निर्धारित हैं। पहले और दूसरे सेमेस्टर के चारों पेपर अनिवार्य हैं। इन दोनों सेमेस्टरों के लिए पाठ्यक्रम का निर्धारण इस प्रकार से किया गया है कि विद्यार्थी हिन्दी-साहित्य के इतिहास के चारों कालों ;आदिकाल, भक्तिकाल, रीतिकाल तथा आधुनिक काल से तो ;पेपर-एक के माध्यम से बंधु भली-भाँति परिचित हो ही जाएगाय आधुनिक काल के हिन्दी-साहित्य से विशिष्ट परिचय ;पेपर-दो व पेपर-तीन के माध्यम से बंधु भी प्राप्त कर लेगा। साहित्य के विभिन्न भारतीय व पाश्चात्य सिद्धान्तों का ;पेपर-चार के माध्यम से बंधु अध्ययन साहित्य को समझने की उसकी दृष्टि को विकसित करेगा।

सेमेस्टर तीन व सेमेस्टर चार में कुछ पेपर अनिवार्य हैं मगर 'विशेषज्ञता' के लक्ष्य को पाने के लिए यहाँ विद्यार्थी को पेपर तीन में कुछ विकल्प उपलब्ध कराए गए हैं मगर सी.डी.ओ.ई. के विद्यार्थी केवल विकल्प-पप ;सूरदास एवं अन्य कृष्ण भक्त कवि बंधु का ही चयन कर सकते हैं। पी. सी. पी. के दौरान भी केवल विकल्प-पप ;सूरदास एवं अन्य कृष्ण भक्त कवि बंधु की ही कक्षाएँ लगेगी तथा विभाग की ओर से पाठ्यसामग्री भी केवल इसी विकल्प की उपलब्ध कराई जाएगी। सेमेस्टर.तीन और सेमेस्टर.चार के अनिवार्य पेपरों का संबंध भाषा-विज्ञान, हिन्दी-भाषा, हिन्दी-काव्य का प्राचीन व मध्यकाल, मीडिया-लेखन और अनुवाद, भारतीय साहित्य आदि के साथ है।

प्रत्येक पेपर 100 अंक का है जिसमें से 80 अंक सेमेस्टर के अंत में ली जाने वाली मुख्य परीक्षा के लिए रखे गए हैं तथा 20 अंक आंतरिक मूल्यांकन ;पद्मदत्त के लिए हैं। सीडीओई के विद्यार्थियों का आंतरिक मूल्यांकन एक प्रश्न पत्र के ;पद्मदत्त के ज़रिए किया जाएगा जो विभाग की ओर से विद्यार्थियों को उपलब्ध कराया जाएगा। सभी विद्यार्थियों के लिए यह अनिवार्य है क्योंकि इसमें प्राप्त अंक ही उसके 'आंतरिक मूल्यांकन के अंक' होंगे जो कि उसके कुल अंकों का हिस्सा होंगे।

### पेपर

**M. Marks: 100 (Theory Paper: 80 & Internal Assessment: 20)**

**Semester- I (All papers are Compulsory)**

PAPER	SUB CODE	SUBJECT
Paper- I	HSM	हिन्दी साहित्य का आदिकाल व मध्यकाल
Paper- II	AHK	आधुनिक हिन्दी काव्य
Paper- III	AGS	आधुनिक हिन्दी गद्य साहित्य
Paper- IV	BKS	भारतीय काव्यशास्त्र के सिद्धान्त और हिन्दी आलोचक

### Semester- II (All papers are Compulsory)

PAPER	SUB CODE	SUBJECT
Paper- I	HSK	हिन्दी साहित्य का आधुनिक काल
Paper- II	AHK	आधुनिक हिन्दी काव्य
Paper- III	AGS	आधुनिक हिन्दी गद्य साहित्य
Paper- IV	PKS	पाश्चात्य काव्यशास्त्र एवं समकालीन आलोचना सिद्धांत

### Semester- III

नोटरू. सी.डी.ओ.ई. के विद्यार्थी केवल सूरदास एवं अन्य कृष्ण भक्त कवि विकल्प का चयन कर सकते हैं । पाठ्य सामग्री assignment केवल इसी विषय की ही उपलब्ध कराई जाएगी ।

PAPER	SUB CODE	SUBJECT
Paper- I	BHV	भाषा विज्ञान एवं हिन्दीतर भाषाओं का अध्ययन
Paper- II	PMK	प्राचीन एवं मध्यकालीन काव्य
Paper- III	SAK	सूरदास एवं अन्य कृष्ण भक्त कवि
Paper- IV	MLA	मीडिया लेखन और अनुवाद

### Semester- IV

PAPER	SUB CODE	SUBJECT
Paper- I	BHV	भाषा विज्ञान एवं हिन्दी भाषा का अध्ययन
Paper- II	PMK	प्राचीन एवं मध्यकालीन काव्य
Paper- III	SAK	सूरदास एवं अन्य कृष्ण भक्त कवि
Paper- IV	BAS	भारतीय साहित्य

**Syllabus: For detailed Syllabus and other details refer PU website i.e.**

<https://puhcd.ac.in/includes/syllabus/2023/20230809122303-m.a.hindi2023-24compressed.pdf?2026>

### अध्ययन-अध्यापन-प्रक्रिया

दूरवर्ती शिक्षा मुख्यतः मुद्रित पाठ्य-सामग्री पर आधारित होती है। 'व्यक्तिगत संपर्क कार्यक्रम' भी इस शिक्षण में बहुत महत्वपूर्ण भूमिका निभाते हैं। एम.ए. ;हिन्दी के विद्यार्थियों को भी संपूर्ण पाठ्यक्रम पर आधारित पाठ्य सामग्री उपलब्ध कराई जाएगी। प्रत्येक सेमेस्टर के प्रत्येक पेपर के लिए उन्हें अलग-अलग मुद्रित पाठ्य सामग्री उपलब्ध कराई जाएगी। विद्यार्थी के अधिकतम हित को ध्यान में रखते हुए पाठ्य-सामग्री विषय-विशेषज्ञों द्वारा तैयार कराई गई है। इसके अतिरिक्त, प्रत्येक सेमेस्टर में छः दिन का 'व्यक्तिगत संपर्क कार्यक्रम' भी रखा जाएगा जिसके अंतर्गत चारों पेपर पढ़ाए जाएंगे।

### Internal Assessment

1. There will be an internal assessment of 20 marks in each paper which is based on written assignments and MCQ.
2. No assignment will be accepted after the last date. The students are required to submit one assignment for each paper for Internal Assessment during the course of the study.
3. The students are, therefore, advised in their own interest to submit all the assignments positively by the respective due date.

## PCP Dates

For PCP dates Programme wise, Click on [PCP Schedule](#)

## Fee & Fee Code: C0040

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

## Contact

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## M.A. History

The Department of History runs a two-year Post Graduate course comprising of four semesters. This course has envisaged moving away from conventional history, with an emphasis on analytical method for reconstructing the past. It will broaden and deepen the understanding of students by delving into some neglected areas of historical research. The scope of papers includes histories of marginal groups, economic history, urban history, contemporary history, regional history and world history. In addition, there are also courses on history of art, architecture, and religion and research methodology. The courses are inter-disciplinary in nature so that the students learn from other related disciplines such as economics, sociology, anthropology, political science and geography.

- **Course Structure**
- **Teaching - Learning Process**
- **Internal Assessment**
- **PCP Dates**
- **Fee & Fee Code**
- **Contact**

### Course Structure

The two-year course comprises of four semesters. There shall be four papers in each semester. Each paper is of 100 marks (Theory Paper: 80 & Internal Assessment: 20)

#### **Semester- I**

All papers are Compulsory

<b>PAPER</b>	<b>SUB CODE</b>	<b>TITLE OF PAPER</b>
Paper- I	HIS 111	The Punjab (mid-fifteenth to seventeenth centuries)
Paper- II	HIS 231	Ancient India: An Overview
Paper- III	HIS 221	Medieval India: Political Processes
Paper- IV	HIS 211	Modern India: Political Processes

#### **Semester- II**

All papers are Compulsory

<b>PAPER</b>	<b>SUB CODE</b>	<b>TITLE OF PAPER</b>
Paper I:	<b>HIS 125</b>	Punjab in the Eighteenth Century (Compulsory)
Paper II:	HIS 713	Agrarian Economy of Ancient India
Paper III:	HIS 844	China & Japan (1840-1950)
Paper IV:	HIS 812	USA (1820-1973)

#### **Semester- III**

All papers are Compulsory

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT</b>
<b>Paper- I</b>	HIS 123	Punjab in the Nineteenth Century ( <u>Compulsory</u> )
Paper II:	HIS 412	Rise and Growth of Colonialism in India
Paper III:	HIS 432	Cultural History of Ancient India
Paper IV:	HIS 212	National Movement in India 1858-1947

## Semester- IV

All papers are Compulsory

PAPER	SUB CODE	SUBJECT
Paper- I	HIS 126	Punjab in the Twentieth Century ( <u>Compulsory</u> )
Paper- II:	HIS 912	History and Historical Method
Paper- III	HIS 428	Religious Developments in Medieval India
Paper- IV:	HIS 418	Socio-Religious Reform Movements in Modern India

**Note: -All Papers in all four Semesters are Compulsory. Study Material as well as assignments will be provided only for the Compulsory papers, mentioned in the Prospectus above.**

**Syllabus: For detailed Syllabus and other details refer PU website i.e.**

<https://pu.chd.ac.in/includes/syllabus/2020/20200813145025-m.ahistory2020-21.pdf?2025>

### Teaching - Learning Process

The course content is provided in printed lesson form which is in Self Learning Mode. On the basis of the lesson scripts or the printed material sent to the students, they have to study for the MCQs assignments of 20 marks in each paper. In addition, Personal Contact Programme (PCP) is held once per semester as per PCP schedule given in the prospectus. Also, on any working day students may visit the department for interaction/ consultation with the concerned teachers. Students may also contact the teachers on the phone during university working hours.

**Medium of Study Material:** Lectures delivered during the Personal Contact Programme (PCP) are in English, Hindi and Punjabi. **Study Material is provided in English medium only.**

**Medium of Examination:** Students can write examinations in all three mediums: English, Hindi and Punjabi.

### Internal Assessment

Each paper of this course is of 100 marks, of which 20 marks are for internal assessment based on the online assignments (MCQs) and 80 marks are for the semester end written examination.

### PCP Dates

For PCP dates Programme wise, Click on [PCP Schedule](#)

### Fee & Fee Code: C0040

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### Contact

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## M.A. Political Science

M.A. in Political Science is a two-year Post Graduate academic course. The course is divided into four semesters and its objective is to help the students understand the mechanism and constitutional system of the government. The knowledge of domestic and foreign policies is also imparted to the students through this programme. The study of Political Science is valuable for creating good citizenship, feeling of fraternity, unity and integrity of the nation. The course further aims at producing the best political leaders, able administrators, efficient diplomats and well-informed journalists. The course also helps the students in securing suitable jobs in research projects, NGO's, teaching in educational institutions, journalism and electronic media etc. The subject is also very helpful in the preparation of UPSC and SPSC and many more competitive exams.

- [Course Structure](#)
- [Teaching- Learning Process](#)
- [Internal Assessment](#)
- [PCP Dates](#)
- [Fee & Fee Code](#)
- [Contact](#)

### Course Structure

The course aims at introducing students to the key concepts of Political Science. The course further focuses on making the students aware of the text of constitution and the working of its various institutions. The course also imparts the knowledge on major developments in international relations. The papers focused on Western and Indian Political thinkers, will acquaint the students with different discourses in the domain of Indian and Western Political thought. Various current issues and political developments are also included in the course to make the students aware and competent enough to comprehend national and international problems in future.

The programme consists of 16 courses/papers comprising of **16 papers** for all the students. Each of these courses will carry 100 marks, of which 20 marks will be for internal assessment and 80 marks for the end semester examinations.

**Terminal Evaluation** : 80

**Internal Assessment** : 20

#### **Internal Assessment/ Assignments:**

1. There will be an internal assessment of 20 marks in each paper which is based on online MCQ assignments for CDOE students.
2. The students are, therefore, advised in their own interest to submit all the assignments positively by the respective due date.

### Subjects/Papers

**M. MARKS: 100 (THEORY PAPER: 80 & INTERNAL ASSESSMENT: 20)**

#### **Semester- I**

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT</b>
<b>Course- I</b>	WPT	Western Political Thought-I
<b>Course- II</b>	CPA	Key Concept in Political Analysis
<b>Course- III</b>	IAW	Indian Politics: Institution at Work
<b>Course- IV</b>	INR	International Relations: An Historical Overview

#### **Semester- II**

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT</b>
<b>Course- V</b>	WPT	Western Political Thought-II
<b>Course- VI</b>	CPO	Comparative Politics-I: Understanding Advanced Industrial Societies
<b>Course- VII</b>	IPO	Indian Politics: Political Processes

**Course- VIII:** TIR Theories of International Relations

### **Semester- III**

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT</b>
<b>Paper- IX</b>	<b>IPT</b>	Indian Political Thought – I (Compulsory)
<b>Paper- X:</b>	<b>CPO</b>	Comparative Politics-II: Understanding Developing Societies (Compulsory)
<b>Paper- XI:</b>	<b>PIL</b>	Public International Law-I
<b>Paper- XII:</b>	<b>PAD</b>	Public Administration

### **Semester- IV**

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT</b>
<b>Paper- XIII:</b>	<b>IPT</b>	Indian Political Thought-II (Compulsory)
<b>Paper- XIV:</b>	<b>FPI</b>	Foreign Policy of India (Compulsory)
<b>Paper- XV:</b>	<b>SPI</b>	State Politics in India
<b>Paper- XVI:</b>	<b>PIL</b>	Public International Law-II

**Syllabus: For detailed Syllabus and other details refer PU website i.e.**

<https://puhd.ac.in/includes/syllabus/2023/20230724111607-m.a.politicalsciencesem.sem.2023-2.pdf?2025>

### Teaching - Learning Process

The learning material covers almost whole of the syllabus. Though the students are free to take up any of the three languages (English/Hindi/Punjabi) to write their examination papers but the language of the study material is English only. Along with this, Personal Contact Programmes (PCP) is organized in each of the four semesters. During PCPs the teachers interact with students and try to cover whole of the syllabi of the particular semester. Innovative techniques are also used for engaging the students.

**Medium of Examination:** Students can choose any one of the following as medium of examination. English/Hindi/Punjabi.

**Medium of Study Material:** The study material is available in English Medium only. However, during PCP classes students are absolutely free to interact in any of these three languages.

### Internal Assessment

Evaluation is done on the basis of semester terminal examination and internal assessment **online assignments (MCQs)** (see course structure/details). The terminal/external examination is conducted in the month of December for semester 1 and 3; and in the month of May/June for semester 2 and 4.

### PCP Dates

For PCP dates Programme wise, Click on [PCP Schedule](#)

### Fee & Fee Code: C0040

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### Contact

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## M.A. Public Administration

The M.A. Programme in Public Administration is a multi-disciplinary and job-oriented course. The curriculum integrates theoretical and practical perspectives in the field of Governance. The sequence of the course has been designed in such a way so as to cover the different aspects of governance.

- [Course Structure](#)
- [Teaching - Learning Process](#)
- [Internal Assessment](#)
- [PCP Dates](#)
- [Fee & Fee Code](#)
- [Contact](#)

### Course Structure

There is a four-semester programme. Each semester has three core papers and two optional papers. Each paper is of four (4) credits except for papers VIII (a) and VIII (b) in Semester IV that are of two (2) credits each. A candidate must successfully complete 20 credits at the end of 2<sup>nd</sup> Semester to join the 3<sup>rd</sup> Semester and 28 credits at the end of the 3<sup>rd</sup> Semester to join the 4<sup>th</sup> Semester.

### Semester- I

#### **Core Papers:**

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT</b>
Paper- 1	ADT	Administrative Theory
Paper- 2	INA	Indian Administration
Paper- 3	CDA	Comparative and Development Administration

#### **Optional Papers:**

Paper- 4	CCA	Citizen Centric Administration
Paper- 5	ENA	Environment Administration

### Semester- II

#### **Core Papers:**

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT</b>
Paper- 1	AMT	Administrative Thought
Paper- 2	PFA	Public Finance and Financial Administration
Paper- 3	PUP	Public Personnel Administration

#### **Optional Papers:**

Paper- 4	ORP	Organizational Psychology
Paper- 5	PAD	Police Administration

### Semester- III

#### **Core Papers**

Paper- 1	RMS	Research Methods and Statistics
Paper- 2	LGI	Local Governance in India
Paper- 3	SSA	Social Systems and Welfare Administration

#### **Optional Papers**

Paper-4	DMG	Disaster Management
Paper-5	PHA	Public Health Policy and Administration

## Semester- IV

### Core Papers

<b>Paper- 1</b>	PPA	Public Policy and Analysis
<b>Paper- 2</b>	ADL	Administrative Law
<b>Paper- 3</b>	ODA	Organizational Development and Administrative Improvement

### Optional Papers

<b>Paper- 4</b>	EAD	Education Policy and Administration
<b>Paper- 5</b>	PMG	Public Enterprise Management

**\* As per the Subject of decision of Academic Council which is still awaited.**

**Syllabus: For detailed Syllabus and other details refer PU website i.e.**

<https://puhcd.ac.in/includes/syllabus/2023/20230731131115-m.a.publicadministrationsem.sys.202.pdf?2025>

### Teaching - Learning Process

The pedagogy is designed to nurture the attributes of intellectual enquiry, scholarship, research and writing. This will include the printed course material, reference study material from other sources, class room counseling and discussions, field visits and written assignments, presentations, role play, case studies, field visits etc. and will be Information and Communication Technology supported. The use of these methods should equip the student with listening, writing and presentation skills along with the capacity for analysis and evaluation. Peer evaluation, people skills, navigating public spaces, leadership and team work will be skills expected to develop and to prepare the student for the world of work. PCP will be held only for compulsory papers and other optional papers where study material is given by CDOE.

Medium of Examination- Students are free to write their examination in English/Hindi/Punjabi.

### Internal Assessment

1. There will be an internal assessment of 20 marks in each paper which is based on **online assignments (MCQs)**.
2. The students are required to submit one assignment for each paper for Internal Assessment during the course of the study.
3. The students are, therefore, advised in their own interest to submit all the assignments positively by the respective due date.

### PCP Dates

For PCP dates Programme wise, Click on [PCP Schedule](#)

### Fee & Fee Code: C0040

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### Contact

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## ਐਮ.ਏ. ਪੰਜਾਬੀ

ਐਮ.ਏ. ਪੰਜਾਬੀ ਦੇ ਸਾਲ ਦਾ ਕੋਰਸ ਹੈ। ਇਸ ਕੋਰਸ ਵਿੱਚ ਪੰਜਾਬੀ ਭਾਸ਼ਾ, ਸਾਹਿਤ, ਸਭਿਆਚਾਰ ਅਤੇ ਲੋਕਧਾਰਾ ਦਾ ਅਧਿਐਨ ਕਰਵਾਇਆ ਜਾਂਦਾ ਹੈ। ਇਹ ਕੋਰਸ ਬਹੁਤ ਰੋਚਕ ਅਤੇ ਗਿਆਨ ਭਰਪੂਰ ਹੈ। ਇਹ ਕੋਰਸ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਸਾਹਿਤ ਲਿਖਣ, ਪੜ੍ਹਨ ਤੇ ਸਮਝਣ ਦੀ ਚੇਤਨਾ ਦਿੰਦਾ ਹੈ। ਪੰਜਾਬੀ ਭਾਸ਼ਾ ਨੂੰ ਵਿਸ਼ਵ ਦੀਆਂ ਹੋਰਨਾਂ ਭਾਸ਼ਾਵਾਂ ਵਿੱਚ ਵੱਡਾ ਮੁਕਾਮ ਹਾਸਲ ਹੈ। ਇਸ ਕੋਰਸ ਦੀ ਗਿਆਨ ਪ੍ਰਾਪਤੀ ਉਪਰੰਤ ਰੁਜ਼ਗਾਰ ਹਾਸਲ ਕਰਨ ਲਈ ਦੇਸ਼-ਵਿਦੇਸ਼ ਵਿੱਚ ਵਿਦਿਆਰਥੀਆਂ ਲਈ ਇਸ ਸਮੇਂ ਬਿਹਤਰ ਸੰਭਾਵਨਾਵਾਂ ਹਨ। ਇਹ ਕੋਰਸ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਪੰਜਾਬੀ ਸਭਿਆਚਾਰ ਅਤੇ ਲੋਕਧਾਰਾ ਦੀਆਂ ਅਮੀਰ ਪਰੰਪਰਾਵਾਂ ਤੋਂ ਜਾਣੂ ਕਰਵਾਉਂਦਾ ਹੈ। ਇਹ ਕੋਰਸ ਜ਼ਿੰਦਗੀ ਦੀਆਂ ਚੁਣੌਤੀਆਂ ਦਾ ਮੁਕਾਬਲਾ ਕਰਨ ਦਾ ਆਤਮਕ ਬਲ ਵੀ ਬਖਸ਼ਦਾ ਹੈ। ਇਸ ਕੋਰਸ ਰਾਹੀਂ ਮਹਾਨ ਅਤੇ ਅਨੁਭਵੀ ਸਾਹਿਤਕਾਰਾਂ ਦੁਆਰਾ ਰਚੇ ਗਏ ਸਾਹਿਤ ਦੀ ਅਨੁਭਵ-ਪੂਜੀ ਪ੍ਰਾਪਤ ਕਰਕੇ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਸਫਲ ਜੀਵਨ ਜਿਉਣ ਦੀ ਪ੍ਰੇਰਣਾ ਵੀ ਮਿਲਦੀ ਹੈ।

- [Course Structure](#)
- [Teaching Learning Process](#)
- [Internal Assessment](#)
- [PCP Dates](#)
- [Fee & Fee Code](#)
- [Contact](#)

## ਕੋਰਸ ਦੀ ਸੰਰਚਨਾ

ਐਮ.ਏ. ਪੰਜਾਬੀ ਦੌਰਾਨ ਵਿਦਿਆਰਥੀਆਂ ਨੇ ਦੋ ਸਾਲਾਂ ਵਿੱਚ ਕੁੱਲ 16 ਪੇਪਰਾਂ ਦਾ ਅਧਿਐਨ ਕਰਨਾ ਹੈ। ਇਹ ਕੋਰਸ ਚਾਰ ਸਮੈਸਟਰਾਂ ਵਿੱਚ ਵੰਡਿਆ ਹੋਇਆ ਹੈ। ਹਰ ਸਮੈਸਟਰ ਵਿੱਚ ਚਾਰ ਪੇਪਰ ਹੋਣਗੇ। ਹਰੇਕ ਪੇਪਰ ਦਾ ਲਿਖਤੀ ਇਮਤਿਹਾਨ 80 ਅੰਕ ਦਾ ਹੋਵੇਗਾ। ਹਰੇਕ ਪੇਪਰ ਦੀ 20 ਅੰਕ ਦੀ ਇੰਟਰਨਲ ਅਸੈਸਮੈਂਟ ਹੋਵੇਗੀ। ਜੇ ਵਿਦਿਆਰਥੀ ਵਲੋਂ ਕੀਤੀ ਗਈ ਅਸਾਈਨਮੈਂਟ ਆਧਿਰਤ ਹੋਵੇਗੀ। ਇਹ ਅਸਾਈਨਮੈਂਟ ਗੂਗਲ ਫਾਰਮ ਰਾਹੀਂ ਲਈ ਜਾਵੇਗੀ। ਇਸ ਵਿੱਚ ਬਹੁ-ਚੋਣਵੇਂ ਵਿਕਲਪਾਂ ਵਾਲੇ 20 ਪ੍ਰਸ਼ਨ ਹੋਣਗੇ। ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਨੋਟਿਸ ਬੋਰਡ ਉੱਪਰ ਇਸਦਾ ਲਿੰਕ ਅਤੇ ਸਮਾਂ ਸਾਰਨੀ ਉਪਲਬਧ ਕਰਵਾ ਦਿੱਤੀ ਜਾਵੇਗੀ। ਹਰੇਕ ਸਮੈਸਟਰ ਵਿੱਚ ਹੇਠ ਲਿਖੇ ਪੇਪਰ ਹੋਣਗੇ। ਵਿਦਿਆਰਥੀਆਂ ਨੇ ਹੇਠ ਲਿਖੇ ਪੇਪਰ ਹੀ ਚੁਣਨੇ ਹਨ। ਇਨ੍ਹਾਂ ਪੇਪਰਾਂ ਦੀ ਅਧਿਐਨ ਸਮਗਰੀ ਹੀ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਭੇਜੀ ਜਾਵੇਗੀ। ਜੇਕਰ ਵਿਦਿਆਰਥੀ ਹੇਠ ਦਿੱਤੇ ਪੇਪਰਾਂ ਤੋਂ ਇਲਾਵਾ ਕੋਈ ਹੋਰ ਆਪਸ਼ਨ ਚੁਣਦੇ ਹਨ ਤਾਂ ਅਧਿਐਨ ਸਮੱਗਰੀ ਉਪਲੱਬਧ ਨਹੀਂ ਹੋਵੇਗੀ।

## Subjects/Papers

**ਕੁੱਲ ਅੰਕ: 100**

**ਲਿਖਤੀ ਪੇਪਰ: 80 ਅੰਕ**

**ਅੰਦਰੂਨੀ ਮੁਲਾਂਕਣ ( Internal Assessment ) : 20 ਅੰਕ**

### **Semester- I**

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT: PUNJABI</b>
<b>Paper- I</b>	(MPS)	ਮੱਧਕਾਲੀ ਪੰਜਾਬੀ ਸਾਹਿਤ ਦਾ ਇਤਿਹਾਸ
<b>Paper- II</b>	(SSP)	ਸਾਹਿਤ ਸਿਧਾਂਤ, ਸਨਾਤਨੀ ਕਾਵਿ ਸ਼ਾਸਤਰ ਅਤੇ ਪੰਜਾਬੀ ਆਲੋਚਨਾ
<b>Paper- III</b>	(MPK)	ਮੱਧਕਾਲੀ ਪੰਜਾਬੀ ਕਾਵਿ
<b>Paper- IV</b>	(PNV)	ਪੰਜਾਬੀ ਨਾਵਲ ਦਾ ਅਧਿਐਨ

### **Semester- II**

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT: PUNJABI</b>
<b>Paper- I</b>	(APS)	ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਸਾਹਿਤ ਦਾ ਇਤਿਹਾਸ
<b>Paper- II</b>	(APV)	ਆਧੁਨਿਕ ਪੱਛਮੀ ਕਾਵਿ ਸ਼ਾਸਤਰ ਅਤੇ ਵਿਹਾਰਕ ਆਲੋਚਨਾ
<b>Paper- III</b>	(MPK)	ਮੱਧਕਾਲੀ ਪੰਜਾਬੀ ਕਾਵਿ- II
<b>Paper- IV</b>	(PNA)	ਪੰਜਾਬੀ ਨਾਵਲ ਦਾ ਅਧਿਐਨ

### Semester- III

PAPER	SUB CODE	SUBJECT
Paper- I	(BVP)	ਭਾਸ਼ਾ ਵਿਗਿਆਨ ਅਤੇ ਪੰਜਾਬੀ ਭਾਸ਼ਾ
Paper- II	(SLS)	ਸਭਿਆਚਾਰ, ਲੋਕਧਾਰਾ ਅਤੇ ਪੰਜਾਬੀ ਸਭਿਆਚਾਰ
Paper- III	(APK)	ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਕਵਿਤਾ-I
Paper- IV	(PNR)	ਪੰਜਾਬੀ ਨਾਟਕ ਅਤੇ ਰੰਗਮੰਚ ਦਾ ਅਧਿਐਨ-I

### Semester IV

PAPER	SUB CODE	SUBJECT
Paper- I	(BPG)	ਭਾਸ਼ਾ ਵਿਗਿਆਨ, ਪੰਜਾਬੀ ਭਾਸ਼ਾ ਅਤੇ ਗੁਰਮੁਖੀ ਲਿਪੀ
Paper- II	(APK)	ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਕਵਿਤਾ -II
Paper- III	(PLL)	ਪੰਜਾਬੀ ਲੋਕਧਾਰਾ ਅਤੇ ਲੋਕ-ਸਾਹਿਤ
Paper- IV	(PNR)	ਪੰਜਾਬੀ ਨਾਟਕ ਅਤੇ ਰੰਗਮੰਚ ਦਾ ਅਧਿਐਨ-II

\* Subject to approval of Academic Council

**Syllabus:** ਵਿਸਤ੍ਰਿਤ ਸਿਲੇਬਸ ਅਤੇ ਹੋਰ ਜਾਣਕਾਰੀ ਲਈ ਹੇਠ ਦਿੱਤੇ ਲਿੰਕ ਨੂੰ ਕਲਿੱਕ ਕਰੋ:

<https://puchd.ac.in/includes/syllabus/2025/20250718105447-m.a.pupnjabisemestersystem2025-26-1.pdf?2026>

### ਅਧਿਆਪਨ-ਸਿੱਖਣ ਦੀ ਪ੍ਰਕਿਰਿਆ (Teaching-Learning Process)

ਇਸ ਕੋਰਸ ਦੀ ਪੜ੍ਹਾਈ ਵਿਦਿਆਰਥੀਆਂ ਤੱਕ ਡਾਕ ਰਾਹੀਂ ਭੇਜੀ ਜਾਣ ਵਾਲੀ ਛਪੀ ਹੋਈ ਅਧਿਐਨ ਸਮੱਗਰੀ ਰਾਹੀਂ ਅਤੇ ਨਿੱਜੀ ਸੰਪਰਕ ਪ੍ਰੋਗਰਾਮ (PCP) ਦੌਰਾਨ ਦਿੱਤੇ ਲੈਕਚਰਾਂ ਰਾਹੀਂ ਕਰਵਾਈ ਜਾਂਦੀ ਹੈ। PCP ਹਰ ਸਮੇਸਟਰ ਲਈ 6 ਦਿਨਾਂ ਦਾ ਹੁੰਦਾ ਹੈ। ਆਮ ਤੌਰ ਤੇ ਸੇਮਵਾਰ ਤੋਂ ਸ਼ਨੀਵਾਰ ਤੱਕ ਹੁੰਦਾ ਹੈ। PCP ਦੌਰਾਨ ਅਧਿਆਪਕ ਵਿਦਿਆਰਥੀਆਂ ਨਾਲ ਸੰਵਾਦ ਕਰਦੇ ਹਨ ਅਤੇ ਉਨ੍ਹਾਂ ਨੂੰ ਸਮੇਸਟਰ ਦੇ ਪੂਰੇ ਸਿਲੇਬਸ ਦੀ ਸੰਖੇਪ ਜਾਣਕਾਰੀ ਦਿੰਦੇ ਹਨ। ਵਿਦਿਆਰਥੀਆਂ ਦੀ ਭਾਗੀਦਾਰੀ ਵਧਾਉਣ ਲਈ ਨਵੀਆਂ ਤਕਨੀਕਾਂ ਅਤੇ ਵਿਦਿਆਰਥੀ-ਕੇਂਦਰਿਤ ਵਿਧੀਆਂ ਵਰਤੀਆਂ ਜਾਂਦੀਆਂ ਹਨ।

### ਅੰਦਰੂਨੀ ਮੁਲਾਂਕਣ (Internal Assessment)

1. ਹਰ ਪੇਪਰ ਵਿੱਚ 20 ਅੰਕਾਂ ਦਾ ਅੰਦਰੂਨੀ ਮੁਲਾਂਕਣ ਆਨਲਾਈਨ ਬਹੁ-ਵਿਕਲਪੀ ਪ੍ਰਸ਼ਨਾਂ (MCQ) ਆਧਾਰਿਤ ਅਸਾਈਨਮੈਂਟ ਰਾਹੀਂ ਹੋਵੇਗਾ।
2. ਵਿਦਿਆਰਥੀਆਂ ਲਈ ਨਿਰਧਾਰਤ ਮਿਤੀ 'ਤੇ ਹਰ ਪੇਪਰ ਦੀ ਆਨਲਾਈਨ ਅਸਾਈਨਮੈਂਟ ਪ੍ਰੀਖਿਆ ਵਿੱਚ ਸ਼ਾਮਲ ਹੋਣਾ ਲਾਜ਼ਮੀ ਹੋਵੇਗਾ। ਆਨਲਾਈਨ ਅਸਾਈਨਮੈਂਟ ਪ੍ਰੀਖਿਆ ਮੁੜ ਨਹੀਂ ਲਈ ਜਾਵੇਗੀ।

### PCP Dates

For PCP dates Programme wise, Click on [PCP Schedule](#)

[Fee & Fee Code: C0040](#)

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### ਸੰਪਰਕ

ਕੋਆਰਡੀਨੇਟਰ ਡਾ. ਹਰਮੇਲ ਸਿੰਘ

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## M.A. Sociology

Master degree programme in Sociology offers an exciting opportunity to study Sociology at an advanced and specialized level with a distinctive focus on the traditional and contemporary thought. This two-year course is designed to extend and develop student's knowledge on core areas of sociological scholarship and methods. It offers students the opportunity to equip themselves with established and emergent ideas in the discipline as well as engaging in debates around the most pressing sociological challenges faced by modern world. Whether students have studied Sociology at undergraduate level or not, the friendly and interactive faculty will expand their knowledge and give them an enhanced sociological education.

- [Course Structure](#)
- [Learning- Teaching Process](#)
- [Internal Assessment](#)
- [PCP Dates](#)
- [Fee & Fee Code](#)
- [Contact](#)

### Course Structure

There are four semesters. Each student shall take up all four Required Courses in the First Semester. In the Second Semester, each student shall take up two Required Courses and two Open Courses offered in that particular Semester. In the Third Semester again, each student shall opt for two Required Courses and two Open Courses offered during that Semester, including Field Dissertation, depending upon his/her eligibility for the same. In the Fourth Semester, apart from one Required Course, each student shall opt for three Open Courses (two in case he/she already has dissertation) offered during that semester. The theory paper will be of 80 marks and 20 marks are for assignments (Internal Assessment) for each paper. The Assignments are available online as per instructions. The students are required to complete the assignments and submit the same within the stipulated period.

### Subjects/Papers

**M. MARKS: 100 (THEORY PAPER: 80 & INTERNAL ASSESMENT: 20)**

#### **Semester- I**

***There are four papers and all are compulsory:***

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT</b>
<b>Paper- I</b>	SOC R-411	History of Social Thought
<b>Paper- II</b>	SOC R-412	Sociology of Family and Gender
<b>Paper- III</b>	SOC R-413	Sociology of Development
<b>Paper- IV</b>	SOC R-414	Social Stratification: Concepts & Theories

**CDOE provides study material in English and Hindi and holds PCP also for all the 4 papers i.e. SOC R- 411, SOC R- 412, SOC R- 413, SOC R- 414.**

#### **Semester- II**

***There are four papers. Two papers are compulsory and two papers are open:***

<b>PAPER</b>	<b>SUB CODE</b>	<b>SUBJECT</b>
<b>Paper- I</b>	SOC R 425	Positivistic Sociological Theories
<b>Paper- II</b>	SOC R 439	Methods & Techniques in Social Research
<b>Paper- III</b>	SOC O 621	Social Dimensions of Development
<b>Paper- IV</b>	SOC O 721	Sociology of Urban Settlements

CDOE provides study material in English and Hindi and holds PCP also for all the 4 papers i.e. SOC R- 425, SOC R- 439, SOC O- 621, SOC O- 721.

### Semester- III

***There are four papers. Two papers are compulsory and two papers are open:***

PAPER	SUB CODE	SUBJECT
Paper- I	SOC R 438	Interpretive Sociological Theories
Paper- II	SOC R 426	Methodology of Social Research
Paper III & IV	<b>Select any two options:</b>	
	<b>SOC O 632</b>	Social Development in India
	<b>SOC O 934</b>	Sociology of Crime
<b>SOC O 935/945</b>	Dissertation (III and IV Semesters)	

CDOE provides study material in English and Hindi and holds PCP also for all the 4 papers i.e. SOC R- 438, SOC R- 426, SOC O- 632, SOC O- 934.

### Semester- IV

***There are four papers. One paper is compulsory and three papers are open:***

PAPER	SUB CODE	SUBJECT
Paper- I	SOC R 440	Perspectives on Indian Society
Paper- II, III & IV:	<b>Have you opted for Dissertation i.e. SOC O-935 in 3<sup>rd</sup> Semester?</b>	
	<b>If "YES", then select any two options from the following options:</b>	
	<b>If "NO", then select below given three options:</b>	
	<b>SOC O 844</b>	Gender and Development
	<b>SOC O 942</b>	Social Problems
	<b>SOC O 946</b>	Media and Culture

CDOE provides study material in English and Hindi and holds PCP also for all the 4 papers i.e. SOC R- 440, SOC O- 844, SOC O- 942, SOC O- 946.

**Syllabus:** For detailed Syllabus and other details refer PU website i.e.

<https://puhcd.ac.in/includes/syllabus/2022/20220823163156-m.a.sociologysemestersystem2022-23.pdf?2025>

### Teaching – Learning Process

**Medium of Study Material:** Students studying at CDOE will be provided study material in English and Hindi Medium.

**Personal Contact Programme:** Further, there will be contact classes per semester. PCP will be held for compulsory papers and optional papers offered by CDOE. It is in the interest of the students to attend the PCP. As per DEB guidelines, 75% attendance in PCP is Mandatory.

**Medium of Examination** Students can write their examination in English/Hindi/Punjabi. There shall be 9 questions in all. The first question is compulsory and shall be short answer type containing 10 short questions spread over the whole syllabus to be answered in about 30 to 35 words each, carrying 20 marks i.e. 2 marks each. Rest of the paper shall contain 4 units. Each unit shall have two long questions and the candidates shall be given internal choice of attempting one question from each Unit – 4 in all. Each question will carry 15 marks.

### Internal Assessment

1. There will be an internal assessment of 20 marks in each paper which is based on assignments given in the form of MCQ (online mode).
2. The students are required to submit one assignment for each paper for Internal Assessment during the course of the study.
3. The students are, therefore, advised in their own interest to submit all the assignments positively by the respective due date.

### PCP Dates

For PCP dates Programme wise, Click on [PCP Schedule](#)

### Fee & Fee Code: C0040

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### Contact

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## **Undergraduate Programmes** **(B.A/B.Com/B.Lis and B.Ed)**

1. **BACHELOR OF ARTS**
  - Bachelor of Arts Semester-I & VI
  
2. **BACHELOR OF COMMERCE**
  - Bachelor of Commerce Semester I to VI
  
3. **BACHELOR OF LIBRARY AND INFORMATION SCIENCE**
  - Bachelor of Library and Information Science Semester-I & II
  
4. **BACHELOR OF EDUCATION**
  - Bachelor of Education Semester – I to IV

## **BACHELOR OF ARTS**

The Bachelor of Arts (B.A.) degree is one of the most popular three-year interdisciplinary Undergraduate programme and is spread over 6 Semesters. The course offers a wide combination of choices in social sciences and languages. It aims to develop useful interdisciplinary knowledge, key practical skills and functional transferable skills amongst students. It prepares them to explore employment in wide range of professions, pursue a specific career goal or take a higher academic degree of their choice.

- **Eligibility**
- **Course Structure**
  - A: Batch 2026-27 (Semester I & II)**
  - B: Batch 2025-26 (Semester III & IV)**
  - C: Batch 2024-25 (Semester V & VI)**
- **Teaching- Learning Process**
- **Evaluation**
- **PCP Dates**
- **Fee & Fee Code**
- **Contact**

### **ELIGIBILITY** **(B.A. Semester I & II)**

1. A person who has passed one of the following examinations **with passing marks in English at +2 examination as one of the subjects shall be eligible to join the Semester I of B.A. degree course in CDOE**. However, a person who has not qualified English as one of the subjects at the +2 examination, shall be eligible to join B.A. Semester - I provisionally subject to his/her qualifying the deficient subject of English from the parent Board/Body/Council/University in two consecutive chances subsequent to his/her admission, failing which his/her admission to B.A. Semester - I and the result for the examination shall automatically stand cancelled.
  - a)** The +2 examination under 10+2+3 system of education of a recognized university/ Board/ Council, provided he/she has secured at least 33% marks in aggregate of all subjects (including the marks obtained by him/her in the compartment Theory and Practical/s taken together) taken up by him/her at the +2 examination.
  - b)** B.A./B.Sc./B. Com Part-I (OldScheme/Pre-Medical/Pre-engg/Intermediate/Arts/Science/Agriculture Examination of Panjab University.
  - c)** Prak Shastri/Vishard examination with compulsory English (Vide Senate Para-LXXVII dated 06.12.2009)
  - d)** Any other examination recognized by the university as equivalent to (a), (b) and (c) above;
2. Candidates who have been placed under compartment shall/should fulfill the following conditions: -
  - (i)** He/She should have been placed in compartment in one subject only.
  - (ii)** He/She should have obtained at least 20% marks (theory + practical + internal assessment) in the subject in which he/she has been placed under compartment.
  - (iii)** He/She should have obtained the requisite percentage of the marks in the examination as laid down in the relevant regulations.

**Note:-** The candidates securing less than 20% marks in the subject of compartment at the +2 examination be made eligible to join B.A. Semester-I, if they cleared or secured 20% or more marks in the subject in the supplementary examination held in July/August on or before last date for admission with late fee with the permission of the Vice-Chancellor, provided the seat/s is/are available (Syndicate para 43(xiv) meeting held dated 27-01-2013).

### B.A. Semester-III & IV

Note: If a candidate having passed second semester of B.A. or any subsequent semester examination **discontinues** his/her studies he/she shall be permitted to **join the next semester within two years of his/her passing the qualifying semester examination.**

- (i) **Students who have qualified at least 50% (i.e. Half) of the total number of papers in B.A. Semester-I & II are eligible to seek admission to B.A. Semester-III.**
- (ii) A person who has passed B.A. Semester-I & II or B.A.-Ist year examination under 10+2+3 scheme from any other university in India recognized by the Panjab University as equivalent to its B.A. Semester-I, II examination.

However, **the subjects he/she has studied in B.A Semester I & II should be the same as offered by this University.** In case of any deficiency i.e. if the combination of subjects at CDOE is not available he/she shall have to pass the deficient subject in the following December and May Examinations. The total number of credits shall however, remain the same. If such a student **fails to pass the deficient subject in the following December and May examinations, his/her result for B.A. Semester-III examination shall stand cancelled.**

Provided that the marks obtained in B.A. first year examination shall be counted towards his/her division by increasing or decreasing the maximum marks in accordance with the maximum marks prescribed by Panjab University.

**Note:** *In addition to the conditions laid down in (i) & (ii) above, the candidates from other Universities are required to submit eligibility certificate issued from Registration Branch of Panjab University, Chandigarh along with an application form.*

#### **Special Note:**

**If a candidate fails to clear 50% (i.e. Half) of the total number of Papers in B.A. Ist Year i.e. (Semester I and II), he will not be eligible for seeking admission in CDOE B.A. Semester III.**

### B.A. Semester- V & VI

The students who have qualified at least 50% (i.e. Half) of the total number of papers in B.A. Semester-I & II and III & IV are eligible to seek admission to B.A. Semester-V.

**Transitory Regulation:** The candidate shall clear all the papers/Re-appear papers within 6 years of the first admission to the first year of the course. (Implemented with effect from 2014-15).

**Special Note: If a candidate fails to clear 50% (i.e. Half) of the total number of Papers in B.A. Ist and IInd Year i.e. (from Semester I to IV), he will not be eligible for seeking admission in CDOE B.A. Semester V.**

## Course Structure

- A: Batch Academic Session 2026-27 (Semester I & II)**
- B: Batch Academic Session 2025-26 (Semester III & IV)**
- C: Batch Academic Session 2024-25 (Semester V & VI)**

## A: Batch Academic Session 2026-27

### B.A. Semester -I

There are two Compulsory subjects and three elective Subjects

#### a. Compulsory Subjects

	Subject	Title	Subject Code	Marks
1.	Punjabi or History and Culture of Punjab	Punjabi Kavita Ata Vyakaran or History And Culture of Punjab UPTO C. 400BC	PUN (Compl)-107 or HCP1	50  50
2.	English	Language Skills: Listening and speaking	ENGAEC1	50

\* The following categories of students shall be entitled to take the option of History and Culture of Punjab (HCP) in lieu of Punjabi as a compulsory subject: (i) Students who are not domiciled in Punjab and have not studied Punjabi up to 10th class. (ii) Ward of/and Defence Personnel and Central Government employee/employees who are transferable on an all-India basis.

\* The students who are not domiciled in Punjab and have not passed Punjabi upto class 10<sup>th</sup>/12<sup>th</sup> can opt History & Culture of Punjab in place of Punjabi (Compulsory)

#### b. Elective Subjects

- Students have to opt for any three papers from these elective subjects.
- Selecting not more than one subject from any of the following sets of combinations.

S.No	Subject	Title	Subject Code
1	English or Hindi or Punjabi	Introduction to Literary Concepts and Form I	(ENGDSC1)
		Pracheen Kavya (Bhaktikaal) Sahityaitihas (Adikaal) Evam Vyakaran	(HINDSC1)
		Punjabi Lokdhara	(PUNDSC1)
2	Economics or Defence & Strategic Studies	Microeconomics-I	(ECODSC1)
		National Security: An Introduction	(DEF-DSC-1) - 101
3	History or Mathematics	History of India up to C. 1200	(HISDSC1)
		Algebra & Trigonometry	(MATDSC1)
4	Public Administration or Philosophy	Fundamentals of Public Administration	(PUBDSC1) 101
		Introduction to Philosophy	(PHIDSC1)
5	Political Science or Statistics Or Human Right and Duties	Introduction to Political Science	(POLDSC1)
		Descriptive Statistics -I	(STATDSC1)
		Historical Evolution of Human Rights	(HRD-DSC-1)
6	Sanskrit or Geography	Sanskrit Katha, Niti and Grammar-1	(SKTDSC1)
		Introduction to Geography	(GEOGDSC1)
7	Sociology	Introduction to Sociology	(SOCDSC1)
8	Women Studies	Introduction to Women's Studies	WS-DSC-1

**\*The paper of Environment, Road Safety Education and Violence against Women/Children and Drug Abuse is a compulsory paper, candidates must pass this exam during B.A. 1<sup>st</sup> Year (2<sup>nd</sup> Semester) if students fail to qualify the paper during 2<sup>nd</sup> Semester, he/she/they be allowed to appear/qualify the same in the Even Semester.**

**Special conditions for selecting Elective Subjects Note:**

(a) Students of B.A. Semester-I can opt for Mathematics only if he/she has passed that subject in the qualifying examination or qualifies in the subject as a deficient/additional subject from the concerned Board/University/Council in the supplementary examination subsequent to the admission.

b) Students can opt for Statistics only if he/she takes up Mathematics.

(c) A student cannot opt for two such subjects in which a certificate of practical work is required.

**B.A. Semester -II**

There are two Compulsory subjects and three elective Subjects

**a. Compulsory Subjects**

	Subject	Title	Subject Code	Marks
1.	Punjabi	Punjabi Kahani Ate Vyakaran	PUN-COML-02-201	50
	or History and Culture of Punjab	or History and Culture of Punjab from the Mauryan Times To Circa 1200 C.E	or HCP-COMPL-2-201	50
2.	English	Language Skills: Reading and Writing	ENGAEC2	50

**b. Elective Subjects**

- Students have to opt for any three papers from these elective subjects.
- Selecting not more than one subject from any of the following sets of combinations.

Sr. No	Subject	Title	Subject Code
1	English or Hindi or Punjabi	Introduction to Literary Concept and Forms-II	(ENGDSC2)
		Bhakti Kavya Sahitya Ithihaas Avem Vyavharik Hindi	(HINDSC2)
		Punjabi Sabhyachar	(PBIDSC2)
2	Economics or Defence & Strategic Studies	Contemporary Issues in Indian Economy-I	(ECODSC2)
		National Security of India: An Overview	(DEFDSC2)
3	History or Mathematics	History of India C. 1200-1947 CE	(HISDSC2)
		Calculus-I	(MATDSC2)
4	Public Administration or Philosophy	Indian Administrative System	(PUBDSC2)
		Logic	(PHIDSC2)
5	Political Science or Statistics or Human Right and Duties	Introduction to Indian Political System	(POLDSC2)
		Probability Theory	(STATDSC2)
		Constitution and Human Right in India	(HRDDSC2)
6	Sanskrit or Geography	Sanskrit Katha Niti and Grammar-II	(SKTDSC2)
		Geomorphology (Theory & Practical)	(GEOGDSC2)
7	Sociology	Social Stratification	(SOCDSC2)
8	Women Studies	Understanding Feminism	(WSDSC2)

**B: Batch Academic Session 2025-26**  
**B.A. Semester -III**

Every student shall take the same subjects which he/she had chosen in B.A. Ist & IInd Semester. In case a student passed his/her qualifying examination from any other College/University with combination of subjects which are not available in CDOE he/she will have to pass the deficient subject according to the combination of subjects being provided in CDOE.

**There are two Compulsory subjects and three elective Subjects**  
**Compulsory Subjects**

	Subject	Title	Subject Code	Marks
1.	<b>Punjabi</b> or <b>History and Culture of Punjab</b>	ਪੰਜਾਬੀ ਇਕਾਗਰੀ ਅਤੇ ਵਿਆਕਰਨ or History and Culture of Punjab from 1200 C.E. TO 1699 C.E.	PUN-COMPL03-301 or HCP-COMPL-3-301	<b>50</b>  <b>50</b>
2.	<b>English</b>	Language Skills: Listening, Speaking, Reading, Writing	AEC-III	<b>50</b>

**Electives Subjects**

- Students have to opt for any three papers from these elective subjects.
- Selecting not more than one subject from any of the following sets of combinations.

S.No	Subject	Title	Subject Code
1	<b>English</b>	Literary Movements-I	DSC-V
	<b>Hindi</b>	Reetikaleen Kavya Sahityaitihaas Alankar Evam Hindi	HIN-DSC-03 (MAJ/MIN) 301
	<b>Punjabi</b>	ਪੰਜਾਬੀ ਨਾਟਕ ਅਤੇ ਇਕਾਗਰੀ	PUN-DSC 03 (Maj/Min) 301
2	<b>Economics</b> or <b>Defence &amp; Strategic Studies</b>	Micro Economics-II	ECO-DSC3 (MAJ-3/MIN-3) 301
		Concept of Warfare	DEF-DSC3 (MAJ/MIN) 301
3	<b>History</b> or <b>Mathematics</b>	India's Struggle for Freedom	HIS-DSC-3(MAJ/MIN)-301
		Theory of Equations	MAT-DSC3
4	<b>Public Administration</b> or <b>Philosophy</b>	Public Personal Administration (with special reference to India)	PUB-DSC-3(MAJ/MIN)-301
		Indian Ethics	DSC-3
5	<b>Political Science</b> or <b>Statistics</b> Or <b>Human Right and Duties</b>	Indian Politics: Institutions	POL-DSC-3(MAJ/MIN)-301
		Descriptive Statistics -II	STAT-DSC-3 MAJ-301
		Philosophical Perspectives on Human Rights	HRD-DSC-3(MAJ/MIN)-301
6	<b>Sanskrit</b> or <b>Geography</b>	Gita and Grammer	SKT-DSC-3-301
		Cartography	
7	<b>Sociology</b>	Social Structure and Social Change	SOC-DSC-3 (MAJ/MIN) 301
8	<b>Women Studies</b>	Status of Women in India	WS-DSC-3 (MAJ/MIN) 301

### B.A. Semester -IV

There are two Compulsory subjects and three elective Subjects  
Compulsory Subjects

	Subject	Title	Subject Code	Marks
1.	<b>Punjabi</b> or <b>History and Culture of Punjab</b>	ਪੰਜਾਬੀ ਨਾਟਕ, ਭਾਸ਼ਾ ਅਤੇ ਵਿਆਕਰਨ or History and Culture of Punjab from 1700 CE to 1849 CE	PUN-COMPL04-401 or HCP-COMPL-4-401	<b>50</b>  <b>50</b>
2.	<b>English</b>	Language Skills: Listening, Speaking, Reading, Writing	AEC-III	<b>50</b>

#### Electives Subjects

- Students have to opt for any three papers from these elective subjects.
- Selecting not more than one subject from any of the following sets of combinations.

S.No	Subject	Title	Subject Code
1	<b>English</b>	Literary Movements-II	DSC-VII
	or <b>Hindi</b>	Adhunik Kavita Sahityohas avem Vayavharik Hindi	HIN-DSC-05(MAJ/MIN 401)
	or <b>Punjabi</b>	ਪੰਜਾਬੀ ਨਾਵਲ	PUN-DSC 05 (Maj/Min) 401
2	<b>Economics</b> or <b>Defence &amp; Strategic Studies</b>	Macro Economics-I	ECO-DSC5 (MAJ-4/MIN-4) 401
		Indian Military History	DEF-DSC (MAJ/MIN 401)
3	<b>History</b> or <b>Mathematics</b>	Modern World	MAJ A-5
		Calculus-II	(MAT-DSC4)
4	<b>Public Administration</b> or <b>Philosophy</b>	Public Financial Administration (With special reference to India)	PUB-DSC-5(MAJ/MIN)-401
		Western Ethics	DSC-4
5	<b>Political Science</b> or <b>Statistics</b> Or <b>Human Right and Duties</b>	Introduction to International Relations	POL-DSC-6(MAJ)-402
		Probability Distributions	STAT-DSC-5 (MAJ/MIN)-401
		Regional Human Rights Instruments	HRD-DSC-6(MAJ/MIN)-402
6	<b>Sanskrit</b> or <b>Geography</b>	Sanskrit Nataka	SKT-DSC-3-401
		Climatology	GEOG-DSC-6 (MAJ-4) 402
7	<b>Sociology</b>	Social Institutions	SOC-DSC-5 (MAJ/MIN) 401
8	<b>Women Studies</b>	National Initiative for Women by the State	WS-DSC-5 (MAJ-4/MIN-4) -401

**Note:** Students who have opted for a practical subject shall fulfill all the requirements as mentioned in B.A. Semester-I.

## C: Batch Academic Session 2024-25

### B.A. Semester-V & VI

(a) **Compulsory Papers**

(i) Punjabi (**PBC**) .... 50 marks (in each semester)

**OR**

History and Culture of Punjab (**HCP**)

(ii) English (**ENG**) .... 50 marks (in each semester)

(b) **Elective Subjects\***

CDOE provides study material and conducts Personal Contact Programme (PCP) in the elective subjects mentioned below. Students may opt for two to three papers from these elective subjects \*selecting not more than one subject from any of the following sets of combinations:

1. English (ENO) or Hindi (HIN) or Punjabi (PBI)
2. Economics (ECO) or Defence & Strategic Studies (DEF)
3. History (HIS) or Mathematics (MAT)
4. Public Administration (PUB) or Philosophy (PHI)
5. Political Science (POL) or Statistics (STA) or Human Rights and Duties (HRD)
6. Sanskrit (SKT) or Psychology (PSY) or Geography (GEO)
7. Sociology (SOC)
8. Women's Studies (WST)

*\* Note: A student is allowed to change a subject in any circumstances in the odd/even semester (under consideration of Admission Branch) examination whereas he/she will have to clear that subject as deficient in lower semesters examination which he/she has changed in the higher semester for qualifying the award of Bachelor's Degree.*

### Instructions for Practical Subjects

CDOE students may opt for only one out of the following three practical subjects:

**(1) For Geography Students: -**

In the case of students of CDOE opting Geography as one of their subjects, there is No Practical Viva-Voce Examination. They are required to prepare and submit their Map Work Note-Book (Practical Notebook) with the help of exercises given at the end of the lecture-scripts provided by CDOE. **This Map Work Practical Note-Book (for the students of B.A. I to V Semester) carry 10 marks. In case of semester VI, it carries 30 marks.**

The students of Geography are advised to send/submit their Map Work Practical Note-Books/Field reports to the Coordinator, Department of Geography, CDOE, Panjab University, Chandigarh-160014 under registered cover or by hand at least ten days before the start of examination.

**(2) For Defence & Strategic Studies Students: -**

- (i) Practical Examination is compulsory for B.A. Semester-I & II.
- (ii) Classes for practical will be held along with the theory classes during PCP.
- (iii) Practical note books shall be prepared in consultation with the Coordinator of Defence & Strategic Studies and to be submitted at least fifteen days before the start of examination.
- (iv) The Centre of practical examination will be CDOE only.

#### **Medium of Study Material**

The study material for the elective subjects will be provided in the languages as mentioned below:

English/Hindi/Punjabi: **B.A.** - Economics, Geography, History, Philosophy, Political Science, Public Administration, Sociology and Environment, Road Safety Education and Violence against Women/Children and Drug Abuse

English only: **B.A.** - Mathematics, Defence and Strategic Studies, Women Studies, Statistics, History & Culture of Punjab, Human Rights and Duties

**Note: - Students who opt Hindi and Punjabi as Medium of Instruction and examination are advised to select subjects keeping in mind the Medium of Study Material available at CDOE.**

### Teaching Learning Process

The first component of the programme is the Study Material in each subject prepared by the expert faculty in Self Learning Mode (SLM)

The second component is **Personal Contact Programme (PCP)** for the students where lectures are delivered by expert faculty. PCPs are held in each semester during current session. CDOE will organize **PCP for six days in offline mode**.

The third component is Response sheets which form an integral component of instruction-process which helps distance learners to prepare them for their final examination. They are advised to attempt the Response sheets, mostly given at the end of respective lesson units, and get them evaluated from the faculty for useful feedback.

### Evaluation

Internal assessment (Online MCQ Type) of 5 marks in compulsory papers and 10 marks each in elective papers will be based on the assignments. Students have to submit online objective type assignment in each paper in semester I as well as semester-II. Assignments will be available at CDOE website during or after the conduct of PCP.

**External Assessment:** External examination in each paper shall be conducted by Panjab University with the regular students of the University as per the schedule issued by Controller of Examination.

### PCP Dates

To give a feel of classroom learning and establish interaction between teachers and students, CDOE organizes Personal Contact Programmes (PCP) at regular intervals. During current session, CDOE will organize Online PCP to reach out all the students. The link for PCP will be shared at CDOE website. It is in the interest of the students as they learn to interact in the classroom and seek answers to their subject related queries during PCPs. 75% attendance is mandatory.

**For PCP dates Programme wise, Click on [PCP Schedule](#)**

### Fee & Fee Code: C0010

**For Programme wise Fee Details, Click on [Fee structure](#)**

**For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)**

## Contact

B.A. Semester I: Dr. Reena Rani and Dr. Harmail Singh

Ph. 9888186855 & 9876225201 (only curriculum query)

B.A. Semester II: Dr. Ravinder Kaur and Dr. Parveen Kumar

Ph.9780333818 & 9888250732 (only curriculum query)

Email.: os3usol@gmail.com

Office Incharge: Ms. Reshma 9876691769, Mrs. Sunita 7889295498 (admission/exam queries)

**B.A. Semester III:** Dr. Rajesh Kumar and Dr. Anil Kumar

Ph. 9888487525 & 7529872616 (only curriculum query)

**B.A. Semester IV:** Dr. Kamla and Dr. Mritunjay Kumar

Ph. 9781277101 & 9872971402 (only curriculum query)

Email.: os3usol@gmail.com

**Office Incharge:** Ms. Dilpreet Kaur 7973720618

(Admission/Exam Queries)

**B.A. Semester V:** Dr. Rajni Jasssal and Dr. Richa Sharma

Ph. 9417100614 & 8284878822 (only curriculum query)

**B.A. Semester VI:** Dr. Purva Mishra and Dr. Sucha Singh

Ph. 9872996900 & 8427756064 (only curriculum query)

Email.: os3usol@gmail.com

**Office Incharge:** Ms. Sunita 9914880130

(Admission/Exam Queries)

## **Bachelor of Commerce (B.Com) and B.Com (Hons.) (NEP 2020) under FYUP for the session 2026-27 w.e.f 2025 onwards**

Bachelor of Commerce (B.Com)/B.Com (Hons) under NEP 2020 is a four-year programme spread over eight semesters. The programme aims at honing the existing skills, knowledge and abilities of the students who intend to obtain Graduate Degree in Commerce. It would nevertheless fulfil the self-aspirational needs of the individuals who are looking to upgrade their professional qualifications in line with the market needs. The course is useful to the students who are pursuing CA/CS or want to take up any other kind of competitive examination. The programme would also make the students eligible to enrol in M.Com / MBA programme.

- **Programme's Mission & Objectives**

The Mission of the B.com and B.com. (Hons.) Course is to provide practical, professional, and procedural knowledge required for carrying out various professions including knowledge required for undertaking self-employment initiatives, and knowledge and mindset required for entrepreneurship involving enterprise creation, improved product development, or a new mode of organization.

The objective of this course is to provide deeper understanding of the disciplinary, interdisciplinary and value-added courses with practical orientation to make the students ready to make a mark in the industry with strong human and moral values. Also to develop communication skills and build confidence to face the challenges of the corporate world.

- **Relevance of The Program with HEI's Mission and Goals:**

The relevance of the programme with HEI's lies in its contribution to attain the goal of education with excellence by ensuring universal access, learning resources, nutritional support, matters of student safety and well-being, adequate numbers of teachers and staff, teacher development, and support for all key initiatives towards equitable high-quality education for underprivileged and socioeconomically disadvantaged groups.

- **Nature of Prospective Target Group of Learners:**

The course is suitable to the students who are either self employed or pursuing CA/CS/ICWA or looking for a career in the domain of banking, insurance, finance and those who are in new venture planning and business communications etc. The programme would also make the students eligible for Master Programmes and B.Ed.

- **Appropriateness of Programme to be Conducted in Open and Distance Learning Mode to Acquire Specific and Competence:**

The appropriateness of B.com. and B.com (Hons.) as per NEP Programme through distance learning lies in the fact programmes will aim to be equivalent to the highest quality in-class programmes available to enhance the academic credentials and career prospects of commerce graduates which is one of the most sought-after degrees. Norms, standards, and guidelines for systemic development, regulation, and accreditation of ODL are prepared in alignment with the Regular course framework. In ODL mode students will aim to achieve global standards of quality education.

- **Instructional Design:**

**The first component** of the programme is the Study Material of each subject whether core subjects, multidisciplinary, skill enhancement or value-added course prepared by the expert faculty in Self Learning Mode (SLM).

**The second component** is the Personal Contact Programme (PCP) of six days duration for the students where by lectures in all the subjects are deliberated by the expert faculty.

**The third component** is the online assignments for 20 marks in major and minor subjects and 5 marks assessment in Compulsory subject.

**The fourth component** is the internship in semester 5<sup>th</sup> which is compulsory for all.

- **Procedure For Admissions, Curriculum Transaction and Evaluation:**

All the procedure related to admission, curriculum transaction and evaluation is taken care of as per the guidelines of the Panjab University. The Online admission process is being followed in the department.

- [Eligibility](#)
- [Course Structure](#)
- [Teaching- Learning Process](#)
- [Evaluation](#)
- [PCP Dates](#)
- [Fee & Fee Code](#)
- [Contact](#)

## **B.Com./B.Com (Hons) (NEP) FYUP**

### **Semester-I & II**

#### **Eligibility**

- (1) Admission to the first semester of B.Com Degree course shall be open to a student/learner who has passed one of the following examinations conducted by a recognized Board/Council/University:
  - (a) +2 examination or B.Com Part-I (old scheme) of Panjab University with three of the following subjects securing at least 45 per cent marks in the aggregate: -
    - Accountancy/Book Keeping and Accountancy
    - Accounting for Business
    - Advance and Foreign Exchange
    - Advanced Mathematics & Computer Applications
    - Applied Mathematics
    - Auditing
    - Banking
    - Banking and Trade
    - Book Keeping and Accountancy
    - Business Economics & Quantitative Methods
    - Business Mathematics
    - Business Organization / Management/Theory and Practice of Management Business Studies
    - Business Studies
    - Business Studies II
    - Capital Market Operations

- Commerce/Theory of Commerce/Foundation course in Commerce
- Commercial Geography
- Computerized Accounting II
- Cost Accounting
- Derivative Market Operation
- Economics Geography
- Economics
- E-Commerce
- Elements of Accounting
- Elements of Cost Accounting
- Elements of Cost Accounting And Auditing
- Entrepreneurship
- Factory Organisation/Office Administration
- Financial Accounting
- Financial Market Management
- Fundamental of E-Business
- Human Resource Management
- Income Tax
- Informatics Practices
- Insurance/General
- Insurance/Life Insurance
- Introduction to Financial Markets
- Investment Management
- Legal Studies
- Management and Marketing of Insurance
- Management of Bank office
- Management of Resources
- Marketing
- Marketing and Salesmanship
- Marketing Management and Retail Business
- Material Management
- Mathematics
- Mathematics (B)
- Mercantile Law/Company Law
- Modern Office Practice –II
- Office Communication
- Office Management and Secretarial Practice and Management
- Office Procedures and Practices
- Organization of Commerce
- Principles and Practices of Life Insurance
- Principle of Management & Economics
- Retailing
- Secretarial Practices and Accounting
- Shorthand: English/Hindi/Punjabi
- Statistics
- Store Accounting
- Taxation
- Theory and Practice of Commerce

- Typewriting: Punjabi/ English/Hindi
- Typewriting and Stenography
- Typewriting and Computer Applications
- Typewriting and Computer Applications English
- Typewriting and Computer Applications Hindi

- (b) +2 Examinations with at least two of the subjects mentioned in (a) securing at least 50% marks in aggregate.
- (c) +2 Examinations who does not covered in (a) and (b) securing at least 55% marks.
- (d) Any other examination recognized by the University as equivalent to (a) or (b) or (c) as given above with requisite percentage of marks given under each clause.

Provided that a candidate seeking admission to the Semester-I of B. Com. should have passed in the subject of English at the +2 examination and in cases where passing in English is not necessary according to the regulations of certain Boards/Bodies/Councils/Universities in India, the admission of the candidate shall be provisional and will be confirmed only after he has cleared the subject of English as a deficient subject from the parent Board/Body/Council/University in two consecutive chances subsequent to his admission. In case a candidate does not clear the relevant subject at any of the two consecutive chances allowed to him subsequent to the date of his admission, his provisional admission to the course shall stand cancelled.

Provided further that: A Candidate who has been placed under compartment in the +2-examination conducted by a Board/Bodies/Councils/University in India shall be eligible to seek admission to the First year of B.Com/B.Com (Hons) course, provided the candidate fulfills the following conditions: -

- (i) should have been placed in compartment in one subject only.
- (ii) should have obtained at least 20% marks in the subject in which the candidate had been placed in compartment; and
- (iii) should have obtained the requisite percentage of marks in the aggregate of the examination as laid down in the relevant regulations.

The admission of the candidate with a compartment as indicated above shall be provisional and will be confirmed only after the candidate has cleared the compartment in one consecutive chance subsequent to the qualifying examination. In case the candidate does not clear the compartment at one chance allowed to candidate subsequent to the date of the qualifying examination, the provisional admission of the candidate to the course shall stand cancelled.

**Explanation:** In case of a compartment candidate, eligibility shall be determined by including the marks of the subjects in which the candidate has been placed in Compartment.

**Note:** The candidates securing less than 20% marks in the subject of compartment at the +2 examination be made eligible to join B.Com Semester-I, if they cleared their compartment subject/s in the supplementary Examination held in July/August on or before last date for admission with late fee with the permission of the Vice-Chancellor, provided the seat/s is/are available

The following categories of students shall be entitled to take the option of History and Culture of Punjab in lieu of Punjabi as compulsory subject

1. Students who are not domiciled in Punjab and have not studied Punjabi up to 10<sup>th</sup>/12<sup>th</sup>.
2. Ward of/and defence Personal and Central Govt. employees who are transferable on an all-India basis.

### **B.Com Semester-III & IV**

A person who has passed the First, Second Semester examination respectively or is covered under Re-appear Regulation

#### **For Re-appear/ Exit Students**

A candidate who fails to score 40% (**Letter Grade 'P'**) of the marks in the external examination as well as in the aggregate shall be placed in re-appear in that paper. A student can be placed in re-appear in maximum of 50% of papers at any point of time in all the semesters taken together. The College/CDOE shall verify the status while admitting students to third/fifth/seventh semester. The number of re-appear after appearing in examinations of eighth semester may exceed 50% of papers, however, the course must be completed within seven years from the date of admission in first semester. If at the end of seven years, a student has qualified all, but one paper, he shall be allowed one more chance to clear the paper.

The student can resume the study within 3 years of the exit. However, the student has to complete the degree within seven years from the date of admission in the first semester.

### **B.Com Semester-V & VI**

A person who has passed one of the following examinations shall be eligible to join the B. Com Semester V: -

(a) Who qualified at least 50% (i.e. half) of the total number of papers in B.Com Semester I to IV is eligible to seek admission to B.Com Semester V.

(b) B.Com Second year (Semester III and IV) examination under 10 + 2 + 3 scheme from any other university in India recognized by Panjab University as equivalent to its B.Com Semester III and IV examination provided that the subjects he/she has studied in B.Com Semester III to IV examination were the same as offered by this University. In case of any deficiency, he/she has to pass the deficient subjects in the following December and May examination. The total number of credits shall however remain the same, if such a student fails to pass the deficient subjects in the following December and May examination, his/her B.Com Semester VI result shall stand cancelled.

**Transitory Regulation:** The candidate shall clear all the papers/Re-appear papers within 5 years of the first admission to the first year of the course. (Implemented with effect from 2015-16). A candidate must take the second/third year examination within three years of his passing the first/second year examination respectively.

**Transitory Regulation: for B.Com 3- Year Programme 2024 batch or older ones:** The condition of having passed at least 50% of papers at the time of admission to 3<sup>rd</sup> and 5<sup>th</sup> semesters is waived off. Students can continue their studies as the CDOE transitions from a 3-year program to a 4-year B.Com under NEP. They must complete their course within the prescribed maximum period. (ref letter No. 6309-6314 dated 04.09.2024 form DRG)

## Course Structure

The duration of the course leading to the degree of Bachelors of Commerce (B.Com) is 4 academic years. Each year is divided into two semesters. The course curriculum of B.Com is divided into 8 semesters. Each semester will consist of 24 credits. **In Semester 1<sup>st</sup> and 2<sup>nd</sup>** there will be three core subjects out of which 2 will be major and 1 minor. along with core subjects there will be one Multidisciplinary subject, Ability Enhancement subject, Compulsory subject (Punjabi/HCP), Skill Enhancement subject, Common Value-Added subject. Each subject will have different credits.

**Link for B.Com/B.Com (Hons) Course outline:**

<https://puohd.ac.in/includes/syllabus/2024/20240708110612-b.commajorminor1.pdf?2025>

### Course Outline for B.Com/B.Com Honours as per NEP2020 w.e.f. Session 2026-27

#### **SEMESTER-I**

Sr. No.	Paper Code	Type of Course	Subject Name	Credits	Marks
1	NBCM101	Core Subject	Principles of Financial Accounting	4	100
2	NBCM102	Core Subject	Psychology for Managers	4	100
3	NBCM103	Core Subject	Business Economics-I	4	100
4	COM- MDSC 101	Multidisciplinary Course	Commercial Law	3	75
5	ENG(AEC)- 030	Ability Enhancement courses	Language Skills: Listening and Speaking	2	50
6	PUN121/HCP I	Compulsory Subject	Punjabi/ HCP	2	50
7	COM-SEC	Skill Enhancement Courses*	Digital Marketing	3	75
8	COM-VAC	Common Value-Added courses**	Issues in Indian Commerce	2	50
<b>Total Credits</b>				<b>24</b>	<b>600</b>

\* Offered by CDOE (SEC option)

\*\* offered by CDOE (VAC option)

### SEMESTER-II

Sr. No.	Paper Code	Type of Course	Subject Name	Credits	Marks
1	NBCM201	Core Subject	Corporate Accounting	4	100
2	NBCM202	Core Subject	Human Resource Management	4	100
3	NBCM203	Core Subject	Business Economics-II	4	100
4	COM-MDSC201	Multidisciplinary Course	Business Law	3	75
5	ENG(AEC) -030	Ability Enhancement Courses	Language Skills: Reading and Writing	2	50
6	PUN 122/ HCP II	Compulsory Subject	Punjabi/ HCP	2	50
7	COM-SEC	Skill Enhancement Courses*	E-Commerce	3	75
8	COM -VAC	Common Value-Added courses**	Environment Science	2	50
<b>Total Credits</b>				24	600

\* offered by CDOE (SEC option)

\*\* offered by CDOE (VAC option)

### SEMESTER - III

Sr. No.	Paper Code	Type of Course	Subject Name	Credits	Marks
1	NBCM 301	Core Subject	Cost Accounting	4	100
2	NBCM 302	Core Subject	Goods & Services Tax	4	100
3	NBCM 303	Core Subject	Business Mathematics and Statistics	4	100
4	NBCM 304	Core Subject	Marketing Management	4	100
5	COM- MDSC 301	Multidisciplinary Course	Company Law	3	75
6	AEC-032	Ability Enhancement Course	Language Skills: Listening, Speaking, Reading, Writing I	2	50
7	COM - SEC	Skill Enhancement Courses*	Personality Development and Professional Skills	3	75
<b>TOTAL CREDITS</b>				24	600

Offered by CDOE (SEC Option)

### SEMESTER- IV

Sr. No.	Paper Code	Type of Course	Subject Name	Credits	Marks
1	NBCM 401	Core Subject	Cost Management	4	100
2	NBCM 402	Core Subject	Auditing & Secretarial Practice	4	100
3	NBCM 403	Core Subject	Quantitative Techniques & Methods	4	100
4	NBCM 404	Core Subject	Financial Markets and Services	4	100
5	NBCM 405	Core Subject	Advanced Accounting	4	100
6	AEC-033	Ability Enhancement courses	Language Skills: Listening, Speaking, Reading, Writing II	2	50
7	COM- VAC	Value Added Course*	Introduction to Consumer Law and Practice	2	50
Total Credits				<b>24</b>	<b>600</b>

\* Offered by CDOE (VAC option)

### Subjects/Papers for B.Com Semester- V & VI

Semester -V			Semester-VI		
Course Code	Course Title	Max Marks	Course Code	Course Title	Max Marks
BCM 501	Income Tax Laws	100	BCM 601	Direct Tax Laws	100
BCM 502	Management Accounting	100	BCM 602	Financial Management	100
BCM 503	Indian Economy	100	BCM 603	Issues in Financial Reporting	100
BCM 504	Production and Operations Management	100	BCM 604	Social and Business Ethics	100
BCM 505	Entrepreneurship and Small Business	100	BCM 605	Operational Research	100
BCM 506	Financial Markets and Services	100	BCM 606	Sectoral Aspects of Indian Economy	100

### Teaching - Learning Process

The teaching learning process encompasses three components whereby the students will be provided ample support from the department in terms of guidance and counseling by the faculty.

The first component of the programme is the **Study Material** in each subject prepared by the expert faculty in Self Learning Mode (SLM)

The second component is **Personal Contact Programme (PCP)** for the students where lectures are delivered by expert faculty for a week in offline, online & hybrid mode.

The third component is **Internal assessment** which is done through MCQs based assignments in all semesters.

The fourth component is the **Internship** which every student has to undergo as per requirement of the semester.

The marks secured by the student in Internal assessment will be uploaded on CDOE E-Notice Board for meeting any discrepancy before the final result is sent to the result branch. Thereafter no communication will be entertained with regards to the internal assessment.

### **Medium of Study Material**

The study material will be provided in English only for all the papers (except for Punjabi) in Semester I & II.

### **Medium of Examination**

Students are free to write their examination in English/Hindi/Punjabi.

### **Link for rules and regulation**

**<https://cdoe.puchd.ac.in/includes/noticeboard/2025/20250902123233-bcomnepintroductory.pdf?2026>**

### **Evaluation**

The evaluation has two components; the internal assessment and the end semester exam.

Every candidate shall be examined in the subjects as laid down in the syllabus prescribed from time to time.

**The Online Assessment:** Internal assessment in all subjects is mandatory (as per table I and II), failing which they will not be issued roll numbers for end semester exams in each semester.

**External evaluation** is done on the basis of a theory papers in each subject which is conducted by the University.

### **PCP Dates**

For PCP dates Programme wise, Click on **[PCP Schedule](#)**

### **Fee and Fee Code: C0020**

For Programme wise Fee Details, Click on **[Fee structure](#)**

For Fee Concession/PMS/Scholarship, Click on **[Fee Concession and Reservation](#)**

### **Contact**

**Faculty Coordinator: Prof. Geeta Bansal**

**Room No. 412, Third Floor, Department of Commerce and Management Studies, CDOE**

Ph. 9779131972

Email: [coordcomm@pu.ac.in](mailto:coordcomm@pu.ac.in), [os2usoladmission@gmail.com](mailto:os2usoladmission@gmail.com)

**Office Incharge B.Com I & II Ms Jenny 9878550720**

(Admission/Exam Queries)

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# **Bachelor of Library and Information Science (B.LIS)**

## **(One Year Course) Semester System**

The Library and Information Science programme, (B.LIS) educates students at the Bachelor's level to become active professionals for organizing libraries, archives and information centres. The practical oriented course aims to prepare individuals for positions of responsibility in the field of library and information service. The main thrust of the course is simply to ensure that each student explores adequate employment opportunities and also to prepare graduates to assume responsible positions in library and information centres.

- **Eligibility**
- **Course Structure**
- **PCP Dates**
- **Fee**
- **Contact**

### **Eligibility**

A person who possesses any of the following qualifications shall be eligible to join the course:

- (a) Bachelor's degree with at least 50 percent marks in the aggregate from this University or from any other University the Bachelor's degree of which has been recognized by the Syndicate/Senate; **OR**
- (b) Master's degree from this University or from any other University the Master's degree of which has been recognized by this University, **OR**
- (c) Any other qualification recognized by the Syndicate/Senate as equivalent to (a) and (b) above.

**Note:** The examination shall be open to a student who fulfills the requirements as laid down in regulations mentioned below:

- (a) At least 75% attendance in theory as well as practical papers during the Personal Contact Programmes;
- (b) The medium of instructions shall be English and the question paper shall also be set in English only.
- (c) For students of CDOE, the medium of examination shall be English/ Hindi / Punjabi.
- (d) For internal assessment 2 assignments of 20 marks in each papers will be compulsory.

### **Course Structure**

**Note:** There are four papers in 1<sup>st</sup> Semester and five Papers in 2<sup>nd</sup> semester of 100 marks each, 80 marks are for theory and 20 marks for internal assessment.

#### **Semester- I**

- BLIS 01** : Foundations of Library and Information Science  
**BLIS 02** : Knowledge Organization: Classification (Theory)  
**BLIS 03** : Knowledge Organization: Cataloguing (Theory)

**BLIS 04** : Information and Communication Technology: Basics

### **Semester- II**

**BLIS 05** : Management of Library and Information Centres

**BLIS 06** : Knowledge Organization: Classification (Practice)

**BLIS 07** : Knowledge Organization: Cataloguing (Practice)

**BLIS 08** : Information Sources and Services (Theory)

**BLIS 09** : Information and Communication Technology: Practical

**Syllabus:** For detailed Syllabus and other details refer PU website i.e. <https://puhd.ac.in/includes/syllabus/2023/20230720164943-bacheloroflibraryandinf.sciencese.pdf?2025>

### [PCP Dates](#)

For PCP dates Programme wise, Click on [PCP Schedule](#)

### [Fee & Fee Code: C0070](#)

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### [Reappear](#)

If a candidate fails to qualify any paper/papers of B.Lib.I.Sc.Examination, he/she may be allowed to appear for two years subsequently as a "Late College Student" /Private candidate, in the paper/papers in which he/she failed to qualify. The period of two years is counted/private candidate from the time he/she becomes eligible to appear in the said examination. If he/she still fails to qualify these papers within this period, his/her result shall stand cancelled. Such a candidate shall not be allowed to appear in B.Lib.I.Sc. Examination without repeating the whole course as a fresh student.

### [Contact](#)

**Dr. Khushpreet Singh Brar**  
**Coordinator**

Ph. 9815303000

Email.:ksbrar@pu.ac.in

**Asstt. Coordinator: Mr. Gautam Bahl**

**CDOE Library, First Floor,**

Contact Number: 9815090214

E-mail: gautam.bahl@pu.ac.in, librarianusol@pu.ac.in

**Office Incharge: Mrs. Satinder**

Ph 0172-2534303,9855521819

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## **Bachelor of Education (B.Ed.)**

**(NCTE Approved)**

Duration of B.Ed. programme shall be of two academic years, spread over four semesters.

### **Admission Criteria**

Admissions to 800 seats in B.Ed. (correspondence) for session 2026-27 will be done on merit prepared on the basis of marks obtained in the qualifying examination only. Eligible candidates will be admitted as per merit. Counselling schedule will be available on CDOE website. The counselling is mandatory to attend by the candidate for Admission of B.Ed Programme. The students who desire to seek admission in B.Ed. semester-I are advised to visit CDOE noticeboard for updates.

Visit <https://cdoebed.puchd.ac.in/> for Admission in B.Ed. semester-I for session 2026-27

- **Eligibility**
- **Course Structure**
- **Teaching-Learning Process**
- **PCP Dates**
- **Fee**
- **Contact**

### **Eligibility**

#### **Semester-I**

#### **Eligibility conditions as per NCTE norms 2014:**

The following categories of candidates are eligible to apply for admission.

- (i) Trained in – service teachers in elementary education.
- (ii) Candidates who have completed a NCTE recognized teacher education programme through face-to-face mode.

#### **A. A person who possesses the following qualifications shall be eligible to join the course:**

1. The candidates who entered in teaching profession on the basis of **Diploma/ Certificate in primary/elementary teacher training and are intended to improve their competence by obtaining degree in secondary teacher training programme** can take admission in B.Ed. (ODL) programme, provided they have graduation/post-graduation degree in humanities/science/social science/commerce with minimum 50% marks or degree in engineering/technology with specialization in science and mathematics with minimum 55 % marks.
2. Candidates who have **completed NCTE recognized teacher training programme through face-to-face mode and not in teaching profession** are also eligible for admission in B.Ed. (ODL) programme provided they possess graduation/post-graduation degree in humanities/science/social science/commerce with minimum 50% marks or degree in engineering/technology with specialization in science and mathematics with minimum 55 % marks
3. **In case of students belonging to Scheduled Castes/ Scheduled Tribes/ Backward Class/Person with Disabilities (PwD), the requirement of 50 % marks shall be reduced by 5% provided they have obtained minimum pass marks prescribed by the regulations.**

**NOTE:** For calculating percentage of marks in case of students who have passed B.A. examination by parts, the following procedure will be adopted:

(i) Average percentage of marks obtained in Prabhakar / Giani or an equivalent MIL Examination, English and in two more elective subjects. (If more than two subjects have been cleared, the score in which he/ she scored higher marks will be taken into account.)

**Prabhakar or Giani will be considered as an elective subject and brought at par with one elective subject in respect of maximum marks.**

(ii) For candidates who have received their B.A. degree after doing Shastri or an equivalent Oriental Title examination, marks obtained in Shastri examination or an equivalent OT examination will be considered as scored out of two subjects (elective) and calculated on the basis of the marks obtained in **two** elective subjects to the best advantage of the candidate.

### Course Structure

#### **Semester-I & II**

Eligible candidates who have admitted in B.Ed. Semester I have to fill examination form according to course syllabus.

#### **Semester I**

Paper	Nomenclature	External Marks	Internal Marks	Total Marks
F-1.1	Philosophical Bases of Education	40	10	50
F-1.2	Growth and Development of the Learner	40	10	50
F-1.3	Techniques of Teaching	40	10	50
F-1.4	Education in Contemporary India	40	10	50
F-1.5	ICT Skill Development	40	10	50
P-1.1	Pedagogy-I	40	10	50
P-1.2	Pedagogy-II	40	10	50
EPC-1.1	Teaching through Drama & Music	20	05	25
EPC-1.2	Simple Expressional Competencies	20	05	25
EPC-1.3	Participation in Sports and Yoga	---	25	25
EPC-1.4	Pre-Internship	---	25	25
		320	130	450

#### **Semester II**

Paper	Nomenclature	External Marks	Internal Marks	Total Marks
F-2.1	Sociological Bases of Education	40	10	50
F-2.2	Understanding the Learner	40	10	50
F-2.3	Assessment for Learning	40	10	50
F-2.4	Knowledge, Curriculum and Understanding Disciplines	40	10	50
F-2.5	School Management	40	10	50
P-2.1	Pedagogy-I*	40	10	50
P-2.2	Pedagogy-II*	40	10	50
EPC-2.1	Work Experience Programme**	20	05	25
EPC-2.2	ICT Practical	20	05	25
EPC-2.3	Participation in Sports and Yoga	25	---	25
EPC-2.4	Pre Internship	----	25	25
		345	105	450

**Pedagogy of School Subjects (any two of the following) (P-1.1/1.2 and P2.1/2.2):**

- Pedagogy of Agriculture
- Pedagogy of Commerce
- Pedagogy of Computer Science
- Pedagogy of Economics
- Pedagogy of English
- Pedagogy of Fine Arts
- Pedagogy of Geography
- Pedagogy of Physical Education
- Pedagogy of Hindi
- Pedagogy of History
- Pedagogy of Home Science
- Pedagogy of Life Science
- Pedagogy of Mathematics
- Pedagogy of Music
- Pedagogy of Physical Science
- Pedagogy of Political Science
- Pedagogy of Public Administration
- Pedagogy of Punjabi
- Pedagogy of Sanskrit
- Pedagogy of Science
- Pedagogy of Social Studies
- Pedagogy of Sociology

**\*\*Work Experience Programme: (One of the Following)**

- Candle Making
- Clay Modeling
- Gardening
- Home Craft
- Interior Decoration
- Photography

**Semester- III**

Students who have qualified at least 50% of the total no. of papers in B.Ed. Semester-I & II are eligible to seek admission to B.Ed. Semester-III.

<b>Paper</b>	<b>Nomenclature</b>	<b>External Marks</b>	<b>Internal Marks</b>	<b>Total Marks</b>
EPC-3.1	School Internship (16 Weeks)	20+20 By School Principal/Mentor		40
	Skill in Teaching Practical	100+100	30+30 (By Subject Teacher)	260
		<b>240</b>	<b>60</b>	<b>300</b>

### Semester- IV

Paper	Nomenclature	External Marks	Internal Marks	Total Marks
F-4.1	Gender , School and Society	40	10	50
F-4.2	Guidance and Counseling	40	10	50
F-4.3	Inclusive Education	40	10	50
F-4.4	Understanding the Self	40	10	50
F-4.5	Reading and Reflecting on Text	40	10	50
E-4.1	Elective Option-I***	40	10	50
E-4.2	Elective Option-II***	40	10	50
EPC-4.1	Participation in Community Service/ Cultural Activities/ Educational Tour/Trip	-	25	25
EPC-4.2	Communication, Employability and Resource Development Skill	20	5	25
		300	100	400

**\*\*\*Elective Options: (Any two of the following)**

- |   |  |
|---|--|
| (i) Distance Education and Life Long Learning | (ii) Environmental Education                   |
| (iii) Health and Physical Education           | (iv) Human Rights and Peace Education          |
| (v) Life Skills Education                     | (vi) E-Education Resource Development          |
| (vii) Population Education                    | (viii) School Library and Information Services |

**Total Marks: 1600**

**Syllabus:** For detailed Syllabus and other details refer PU website i.e. <https://puhcd.ac.in/includes/syllabus/2021/20210826112611-b.ed.semestersystem.pdf?2025>

### Teaching - Learning Process

A blended approach is adopted to deliver the curriculum. The learning material is provided at the time of admission which covers whole of the syllabus. Along with this, mandatory Personal Contact Programmes are organized in each of the four semesters at the specified study centres\*. Each PCP is spread over 15 days. During PCPs the teachers interact with the students and try to cover whole of the syllabi of the particular semester. Various innovative techniques and technologies are used to teach during PCPs. Equal emphasis is given on both theory and practical parts. Besides, these students are given opportunity to sharpen their teaching skills by organizing internship programmes at schools as well as by conducting workshops during Personal Contact Programmes. Apart from the specified PCPs, the teachers are available throughout the year for the academic counseling of the students. Besides offline PCPs, online sessions are organized.

### Medium of Study Material and Examination

The study material will be provided to the students in English language only. The learning material covers whole of the syllabus. Though the students are free to take up any of the three languages (English/Hindi/ Punjabi) to write their examination papers but the language of the learning material which is provided to students by CDOE is English only.

### PCP Dates

The admitted students shall be required to attend personal contact programmes in each semester at allotted study centres.80% attendance is mandatory during PCPs. **If any student fails to attend minimum of 80% classes then the examination roll number will not be issued by the university.**

The approved study centres for the conduct of Personal Contact Programmes (PCP) are given below. The candidates will be allotted study centres in order of merit at the time of counseling. **Study Centre once allotted will not be changed.**

For PCP dates Programme wise, Click on [PCP Schedule](#)

### Fee & Fee Code: C0080

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### Contact

**Course Coordinator: Prof. Manju Gera**  
**Room No. 403, Third Floor, Department of Education, CDOE**  
**Contact No.** 9463103711  
**Email.:**os3usol@gmail.com  
**Office Incharge:** Ms. Sarika  
Ph 9814202456  
(admission/exam queries)

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## **Advanced Diplomas**

CDOE offers following 11 Advanced Diplomas duly approved by the statutory bodies of Panjab University, Chandigarh.

<https://cdoe.puchd.ac.in/includes/noticeboard/2024/20240702125918-approvalletterfordiploma.pdf?2024>

The Advanced Diplomas are of one-year duration divided into two semesters.

The list is as follows: -

- **Advanced Diploma in Computer Application**
- **Advanced Diploma in Disaster Management and Corporate Security**
- **Advanced Diploma in Educational Management and Leadership**
- **Advanced Diploma in Guidance Services**
- **Advanced Diploma in Health Family Welfare and Population Education**
- **Advanced Diploma in Human Right and Duties**
- **Advanced Diploma in Library Automation and Networking**
- **Advanced Diploma in Mass Communication**
- **Advanced Diploma in Photography**
- **Advanced Diploma in Social Work**
- **Advanced Diploma in Statistics**

## Advanced Diploma in Computer Applications (ADCA)

- [Eligibility](#)
- [Course Structure](#)
- [Teaching Learning Process](#)
- [PCP Dates](#)
- [Fee](#)
- [Contact](#)

### Eligibility

The minimum qualification for the admission in this course shall be -

1. Graduation (B.A./B.Sc./B.Com/B.C.A. under 10+2+3 system of examination) **OR** passed in graduation with any percentage
2. B.Tech / B.E. **OR**
3. B.Voc (Software Development), B.Voc (Hardware and Networking) & B.Voc Multimedia (Graphics & Animation) with at least 50% marks **OR**
4. Any other Examination recognized by the Syndicate as equivalent to 1, 2 or 3 above.

Reappear candidates (in Graduation) are not eligible.

### Course Structure

Semester- I		Semester- II	
Paper Code	Paper Name	Paper Code	Paper Name
<b>ADCA-1101</b>	Fundamentals of Computer	<b>ADCA -2101</b>	Object Oriented Concepts Using C++ and JAVA
<b>ADCA-1102</b>	Programming using C Language	<b>ADCA -2102</b>	Web Technologies
<b>ADCA-1103</b>	Advance Database System	<b>ADCA -2103</b>	Software Engineering
<b>ADCA-1104</b>	Data Communication & Networks	<b>ADCA -2104</b>	Computer Based Accounting
<b>ADCA-PR-1105</b>	Lab1 (Based on ADCA-1101 & ADCA-1102)	<b>ADCA -PR-2105</b>	Lab3 (Practical Based on ADCA-2101)
<b>ADCA-PR-1106</b>	Lab2 (Based on ADCA-1103)	<b>ADCA -PR-2106</b>	Lab4 (Practical Based on ADCA-2102)
		<b>ADCA -2107</b>	Project Work: Project will involve Development of Business Application/ Website

- Notes:**
1. Pass Marks: 40% Marks in Theory, Internal Assessment and Practical separately.
  2. 50% Marks for Project Work.
  3. 50% Marks in Aggregate to qualify the examinations.

**Syllabus:** For detailed Syllabus and other details refer PU website i.e. <https://puhd.ac.in/includes/syllabus/2023/20230814153801-advanceddiplomaincomputerapplicationsthroughcdoe2023-24.pdf?2025>

### Teaching Learning Process

The course content is provided in printed form, which is in Self Learning Mode. On the basis of the material sent to the students, they are required to prepare assignments for internal assessment of 15 marks in each paper. In addition, Personal Contact Program (PCP) is held once per semester as per PCP schedule given below. Also, on any working day students may visit the department for interaction/ consultation with the concerned teachers. Students may also contact the teachers telephonically during university working hours.

#### **Medium of Instruction:**

The medium of instruction for this course is ENGLISH only. Hence, the lessons scripts will be sent to you only in English medium.

#### **Project Report:**

There is one paper of Project Report in the second semester. Student will submit Project form which will be evaluated by the external examiner and viva exam will be held for the same.

#### **Medium of Examination:**

The students can write the exams in English Medium

### Assignments

The Assignments for theory and practical papers are compulsory. The students are required to complete the assignments and submit the same within the stipulated period.

### PCP Dates

1. Total 120 contact classes will be provided including 60 for theory and 60 for practical to the students.
2. Two PCPs shall be conducted during the academic session for duration of 10 days each for 6 hours daily.

For PCP dates Programme wise, Click on [PCP Schedule](#)

### Fee & Fee Code: C0110

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### Contact

**Coordinator: Dr. Anuj Sharma,**  
**Dept. of Computer Science and Applications, Panjab University**  
Ph 0172-2534075,9872999225  
Email.: chairpersondcsa@pu.ac.in  
Dr. Richa Sharma  
Co-Coordinator  
Email.: coordstats22@gmail.com  
**Office Incharge: Ms. Prerna**  
Ph 0172-2534329,8146943162

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## Advanced Diploma in Disaster Management and Corporate Security

The aim of this course is to raise the level of awareness and preparedness as well to enhance analytical skills and professional competence of different key stakeholders in the discipline of 'Disaster Management and Corporate Security'. The course will address all stages of Disaster Management and Corporate Security in a comprehensive and holistic manner; including (i) Pre-Disaster Preparedness and Mitigation, (ii) Rescue and Relief in the context of Disaster, (iii) Post Disaster Rehabilitation, Reconstruction and Recovery and, (iv) Corporate Security Training course to teach concepts of Security Management, Administration and Security Planning. The course further aims to deepen the student's knowledge and enhance their ability to manage safety operations. Besides focusing on developing management skills and knowledge that a student will need in an expanding and constantly changing Corporate Security.

- [Eligibility](#)
- [Course Structure](#)
- [Teaching Learning Process](#)
- [PCP Dates](#)
- [Fee & Fee Code](#)
- [Contact](#)

### [Eligibility](#)

The admission to the course shall be open to any person who has passed the Bachelor's degree examination in any faculty from Panjab University or any other University recognized as equivalent thereto. Re-appear candidates (in graduation) are not eligible.

### [Course Structure](#)

This course offers six papers (5 papers and a project report). The students are supposed to submit two copies of the project report by April end positively and the viva-voce will be held in department of defence studies CDOE only. The duration of the course will be for a period of one year spread into two semesters

### **Subjects**

#### **Semester -1**

- Paper 1- Disaster Management –Conceptual Framework
- Paper II- Human Resource Management
- Paper III- Disaster Security Planning

#### **Semester -2**

- Paper IV- Dynamics of Corporate Security
- Paper V- Security Awareness Programmes in Corporate
- Paper VI- Project Report + Viva-voce

**Syllabus:** For detailed Syllabus and other details refer PU website i.e. <https://pu.ac.in/includes/syllabus/2023/20230814114414-adv.diplomaindisastermanagementandc.pdf?2025>

### Teaching Learning Process

The course consists of Study material, Personal Contact Programme (PCP), Assignments and Project Report.

#### **Medium of Study material:**

The learning materials shall be provided in the form of lesson scripts based on printed study-material developed in Self Learning Mode (SLM) to each candidate by the department. The study material will be provided in English only. The learning material covers the whole syllabus. The Assignments for theory papers are compulsory. Online objective type assignment per paper will be given to students.

#### **Project Report:**

There is one paper of Project Report in the second semester. Student will submit Project reporting printed bound form which will be evaluated by the external examiner and viva exam will be held for the same.

#### **Medium of Examination:**

Students can write their examination in English only.

#### **Medium of Instruction:**

Currently the study material is provided in English only however students are free to write their answers in Hindi or Punjabi also in their exams. During Personal Contact Programme (PCP) classes, students are absolutely free to interact in any of the prescribed languages.

### Assessment

The Assignments for theory papers are compulsory. The students are required to complete the online assignments and submit the same within the stipulated period.

### PCP Dates

A total of 30 contact classes will be held. Two PCPs shall be conducted during the academic session for duration of 12 days. (15 classes in first semester for 5 days & 10 classes in second semester for 5 days)

For PCP dates Programme wise, Click on [PCP Schedule](#)

### Fee & Fee Code: C0230

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### Contact

**Coordinator: Dr. Jaskaran Singh Waraich**  
**Office: Defence and Strategic Studies, CDOE, P.U, CHD.**  
**Mob no-** 9815853650  
**Email:** waraichkaran@pu.ac.in, coorddefstd@pu.ac.in  
**Co-Coordinator** Dr. Kamla  
**Email:** kamlasandhu15@gmail.com  
**Office Incharge:** Ms. Meenu Dogra  
**Ph** 0172-2534328, 9888245573

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## Advanced Diploma in Educational Management and Leadership

There has been a constant rise in the demand for visionary teachers/administrators with an in-depth understanding of learning process and this course is meticulously designed to respond to the professional needs of such individuals. It acquaints the candidates with practical knowledge and skills necessary to run an educational institution. This Advanced Diploma will meet the ever-increasing demand for trained manpower in educational organizations. It will be apt for teachers willing to switch over from teaching to administrative job and will be ideal for principals and institutional heads looking for up gradation in their administrative skills.

The aim of this multidisciplinary one-year (two semesters) programmes to enhance the administrative skills and operational abilities of those who have been assigned to or who aspire to lead an academic institution. This diploma will provide a comprehensive knowledge about the theoretical aspects, familiarize with the practical aspects of existing educational management, and offer insights to adopt a futuristic approach. This course will help the aspirants to acquire and upgrade skills in areas such as interpersonal relationship, leadership and team building, strategic planning and decision-making necessary for effective management.

- Eligibility
- Course Structure
- Teaching Learning Process
- PCP Dates
- Fee & Fee Code
- Contact

### Eligibility

Bachelor's degree in any discipline of the University or a degree of any other university which has been recognized by the PU Syndicate as equivalent. Reappear candidates (in Graduation) are not eligible.

### Course Structure

- Duration: One Year (Two Semesters)
- Admission Procedure: (i) Admission will be based on marks obtained at graduation level.  
(ii) PU Reservation policy will be followed.

### **Curricular Outline**

#### **Semester-I**

<b>Papers</b>	<b>Titles</b>	<b>Internal Marks</b>	<b>External Marks</b>	<b>Total</b>	<b>Credits</b>
<b>I</b>	Introduction to Educational Administration and Management	<b>25</b>	<b>75</b>	<b>100</b>	<b>5</b>
<b>II</b>	Educational Policy, Plans, and Programmes	<b>25</b>	<b>75</b>	<b>100</b>	<b>5</b>
<b>III</b>	Organizational Behaviour	<b>25</b>	<b>75</b>	<b>100</b>	<b>5</b>
	Submission of Project Proposal (Non-Credit)	--	--	--	--
	<b>Total Marks</b>		<b>300</b>		<b>15</b>

### Semester-II

Papers	Titles	Internal Marks	External Marks	Total	Credits
IV	Emerging Concepts in Educational Management	25	75	100	5
V	Educational Leadership: Western and Indian Perspectives	25	75	100	5
VI	Project Report	50	50	100	5
	<b>Total Marks</b>	300			<b>15</b>

Grand Total= 300+300= 600 (Total Credits=30)

**Syllabus:** For detailed Syllabus and other details refer PU website i.e. <https://pu.ac.in/includes/syllabus/2024/20241016165156-educationalmanagement-2.pdf?2025>

### Teaching Learning Process

The diploma consists of mandatory Personal Contact Programme (PCP), Assignments, Sessional work and Project. 75% attendance is mandatory during PCPs. The learning materials shall be provided in **Self Learning Mode (SLM)** format. The students are required to complete the assignments as well as sessional work by the stipulated time period and submit the same to department.

#### **Project Report**

Students are required to conduct project and submit Project Report in second semester which will be evaluated by the internal and external examiners and viva- voce exam will be conducted for the same.

Project report shall be submitted at least 30 days before the commencement of examination.

#### **Medium of Instruction**

The medium of instructions will be English.

### PCP Dates

For PCP dates Programme wise, Click on [PCP Schedule](#)

### Fee & Fee Code: C0280

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### Contact

**Course Coordinator: Prof. Manju Gera**

**Room No. 403, Third Floor, Department of Education, CDOE**

**Contact No. 9463103711**

Email.: [coordedu@pu.ac.in](mailto:coordedu@pu.ac.in)

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## **Advanced Diploma in Guidance Services**

The Programme details will be uploaded after the approval of Academic Council.

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# Advanced Diploma in Health, Family Welfare and Population Education

The Advanced Diploma in Health, Family Welfare and Population Education is a diploma course of one year comprising of two semesters. It addresses issues related to health and population. This diploma is helpful in updating knowledge of people working in the Health Sector, Education Sector, NGOs and Government projects related to population and health. The course aims to enhance the knowledge of working teachers especially in the field of Population Education and Research. After completing this diploma, the students get better opportunities to work in various Health, Population and Education related sectors and seek higher positions in their career.

- [Eligibility](#)
- [Course Structure](#)
- [Teaching - Learning Process](#)
- [PCP Dates](#)
- [Fee & Fee Code](#)
- [Contact](#)

## [Eligibility](#)

The admission to the course shall be open to any person who has obtained the Bachelor's degree in any discipline or any other qualification recognized as equivalent by the Syndicate.

## [Course Structure](#)

The course comprises of two semesters. There shall be four papers in each semester, each carrying 100 marks. 80 marks are for theory and 20 marks for assignments given in the form of MCQ's (online mode).

### **Semester- I**

- Paper- I** : Fundamentals of Population Education
- Paper- II** : Health Education and Health Care
- Paper- III** : Reproductive Health
- Paper- IV** : Population Dynamics

### **Semester- II**

- Paper- I** : Environmental Health
- Paper- II** : Family Welfare
- Paper- III** : Issues and Problems of Population
- Paper- IV** : Population Policies

**Syllabus: For detailed Syllabus and other details refer PU website i.e.**

<https://puhd.ac.in/includes/syllabus/2023/20230720165252-adv.dipinhealthfamilywelfarandpop.pdf?2025>

### Teaching-Learning Process

The course content is provided in printed form, which is in Self Learning Mode. On the basis of the material sent to the students, they are required to prepare assignments for internal assessment of 20 marks in each paper. In addition, Personal Contact Programme (PCP) is held once per semester as per PCP schedule given below. Also, on any working day students may visit the department for interaction/ consultation with the concerned teachers. Students may also contact the teachers telephonically during university working hours.

### **Medium of Instruction**

The medium of instruction for this course is ENGLISH only. Hence, the lessons scripts will be sent to you only in English medium.

### **Medium of Examination**

The students can write the exams in English, Hindi or Punjabi Medium.

### Assessment

Each paper of this course is of 100 marks, of which 20 marks are for internal assessment based on the assignments given in the form of MCQ's (online mode) and 80 marks are for the term end written examination.

### PCP Dates

For PCP dates Programme wise, Click on [PCP Schedule](#)

### Fee & Fee Code: C0140

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### Contact

**Coordinator: Dr. Sucha Singh**  
**Room No. : 320, Dept. of Geography, CDOE**  
**Contact No. : 8427756064**  
**E-Mail.: coordgeog@pu.ac.in**  
**Office Incharge: Ms. Harjeet Kaur**  
**Ph 0172-2534327, 8054403470**

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## Advanced Diploma in Human Rights and Duties

Advanced Diploma in Human Rights and Duties is a one-year course divided in two semesters. The papers of the course covering the entire syllabus aim to introduce the students to the basics of Human Rights and Duties. The purpose of this diploma is to acquaint the students with the evolutionary and theoretical perspectives of Human Rights and Duties. Dalits, tribals, women and farmer's movements are included in the course to sensitize the students about the general problems and to make them aware of the Human Rights related issues. Apart from creating awareness of Human Rights and Duties, the diploma opens new avenues of employment in the field of education, research projects, NGOs, Journalism and Human Rights association.

- Eligibility
- Course Structure
- Teaching- Learning Process
- Internal Assessment
- PCP Dates
- Fee & Fee Code
- Contact

### Eligibility

The admission to the course shall be open to any person who has passed the Bachelor Degree examination in any faculty from Panjab University or any other University recognized as equivalent thereto. Reappear candidates (in Graduation) are not eligible.

### Course Structure

Human Rights and Duties are universal to the lives of individuals and groups. Imparting knowledge on this subject to the individuals is the exigency of the contemporary period. The course intends to develop the understanding about theoretical and practical aspect of human rights. The Paper on Research methodology is included in the syllabus to equip the students with research techniques. The course further aims to sensitize the students towards human rights issues and prepares them to find out the solutions. Field research work also forms a part of the syllabus. Empirical research work enables the students to experience the realities of the present world.

The courses are offered according to the following scheme:

### **Semester- I**

**All papers are compulsory:**

<b>Paper</b>	<b>Subject</b>	<b>Subject Code</b>
<b>Paper- I</b>	Fundamentals of Human Rights and Duties	DHR01
<b>Paper- II</b>	Human Rights Theory and Practice: International Scenario	DHR02
<b>Paper- III</b>	Human Rights Theory and Practice: The Indian Context	DHR03
<b>Paper-IV</b>	Research Methodology	DHR04

## Semester- II

**All papers are compulsory:**

<b>Paper</b>	<b>Subject Name</b>	<b>Subject Code</b>
<b>Paper- V</b>	Human Rights: Development Discourse and Problems	DHR05
<b>Paper- VI</b>	: Human Rights: International and Regional Mechanisms	DHR06
<b>Paper- VII</b>	: Human Rights Movements in India	DHR07
<b>Paper- VIII</b>	: Field Based Project Work	DHR08

**MAXIMUM MARKS EACH PAPER: 100 (Theory Paper: 80 & Internal Assessment: 20)**

**Note: -Study material will be available in English Medium Only**

### **Notes:**

1. The one-year Diploma course contains 4 papers in first semester and 3 papers and one filed based project in second semester. Each paper shall be of 100 marks. Paper I –VII each shall each consist of written examination of 80 marks and Internal Assessment of 20 marks based on the MCQ's (online mode).
2. Paper - VIII will be one project based, comprising a Project Report of 80 marks and Internal Assessment of 20 marks to be awarded on the basis of the viva-voce.
  - (a) The student is required to take up a project based on the fieldwork, for paper VIII.
  - (b) Students have the liberty to select any topic related to Human Rights issues, Human Rights violations and implementation of the Acts related to Human Rights. and may conduct the research/fieldwork in the geographical area of their choice.
  - (c) For successful completion of the diploma, each student is required to submit a typed project report on the given date and make a presentation of the same before the examiner at the end of the course.

**Syllabus: For detailed Syllabus and other details refer PU website i.e.**

<https://puhcd.ac.in/includes/syllabus/2023/20230814114735-adv.diplomahumanrightsdutiessemes.pdf?2025>

### **Teaching - Learning Process**

The study material covers almost whole of the syllabus. Though the students are free to take up any of the three languages (English/Hindi/Punjabi) to write their examination papers but the language of the study material is English only. Along with this, Personal Contact Programmes are organized in each of the two semesters. Each PCP is spread over 5 days. During PCPs the teachers interact with students and try to cover whole of the syllabi of the particular semester. Innovative techniques are also used for engaging the students.

**Medium of Examination:** Students can choose any one of the following as medium of examination. English/Hindi/Punjabi.

**Medium of Study Material:** The study material is available in English Medium only. However, during (PCP) classes students are absolutely free to interact in English/Hindi/Punjabi.

### [Internal Assessment](#)

Evaluation is done on the basis of semester terminal examination and Internal assessment (see course structure/details). The terminal/external examination is conducted in the month of December for semester -I and in the month of May/June for semester -II.

#### **Internal Assessment/ Assignments:**

1. There will be an internal assessment of 20 marks in each paper, which is based on MCQ's (online mode) for CDOE students.
2. The students are required to submit one assignment for each paper for internal assessment during the course of study.
3. The students are, therefore, advised in their own interest to submit all the assignments positively by the respective due date.

### [PCP Dates](#)

For PCP dates Programme wise, Click on [PCP Schedule](#)

### [Fee & Fee Code: C0120](#)

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### [Contact](#)

**Co-Coordinator: Dr. Kamla**

**Office: Room No. : 417, 3<sup>rd</sup> Floor Department of Political Science, CDOE, P.U**

**Contact Number: 9781277101**

**E-mail.: coordpolsc@pu.ac.in**

**Office Incharge: Ms. Simpall**

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## **Advanced Diploma in Library Automation and Networking (ADLAN)**

In keeping with the demand for skill development in Library and Information Science (LIS) with the application of ICT, CDOE Panjab University has developed this one-year Advanced Diploma Programme in Library Automation and Networking.

The programme aims to develop professional competence of the LIS professionals in an automated and networked environment. It provides practical exposure to enhance technological skills of the learners for independently developing and managing a computerized library. The main aim of the course is to equip students to access global electronic information with high precision in a cost-effective manner and organize the content as per the local needs.

- **Eligibility**
- **Course Structure**
- **PCP Dates**
- **Fee & Fee Code**
- **Contact**

### **Eligibility**

The admission to course shall be open to any person who has passed Bachelors of Library and Information Science (B.Lib. & I.Sc.)

**OR**

Two year integrated course of Master of Library & Information Science (M.Lib. & I.Sc.) from any UGC recognized University.

### **Course Structure**

There are six papers in two Semesters of 100 marks each, 80 marks are for theory and 20 marks for internal assessment.

#### **Semester- I**

<b>Paper Code</b>	<b>Title of the Paper</b>
(LAN-01)	Basics of Computers and Network Technology
(LAN-02)	Library Automation
(LAN-03)	Computer Practical-1

#### **Semester- II**

(LAN-04)	Web-based Resources
(LAN-05)	Digital Library and Content Management
(LAN-06)	Computer Practical-2

## **For Reappear Students**

A candidate who has been on the rolls of CDOE and fails to appear or having appeared, fails in the examination, may be allowed to continue his/her enrolment for the period of two years immediately succeeding the year in which he/she completed the course on payment of continuation fee as prescribed by the Syndicate from time to time every year, in addition payment of the examination fee and to appear in the examination as an ex-student of CDOE.

**Syllabus: For detailed Syllabus and other details refer PU website i.e.**

<https://pu.chd.ac.in/includes/syllabus/2023/20230720165110-advanceddiplomainlibraryautomationand.pdf?2025>

## **PCP Dates**

For PCP dates Programme wise, Click on [PCP Schedule](#)

## **Fee & Fee Code: C0130**

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

## **Contact**

**Dr. Khushpreet Singh Brar**

**Coordinator**

Ph. 9815303000

Email.:ksbrar@pu.ac.in

**Asstt. Coordinator: Mr. Gautam Bahl**

**CDOE Library, First Floor,**

Contact Number: 9815090214

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**Office Incharge: Mrs. Satinder**

Ph 0172-2534303,9855521819

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## **Advanced Diploma in Mass Communication**

This one-year Advanced Diploma in Mass Communication (ADMC), spread in two semesters, has been designed for persons having a flair for writing, speaking, newsgathering and who are keen on making a career in Mass Communication. ADMC also aims to serve the requirements of in-service journalist's/photojournalists, freelance journalists, citizen journalists, bloggers and stringers. The course attempts to provide the learners adequate avenues to enhance their domain knowledge, hone relevant practical skills and nurture their professional talent. After the completion of the course the learners gain increased capacity and better confidence to seek higher positions or pursue their personal goals.

- **Eligibility**
- **Course Structure**
- **Teaching - Learning Process**
- **PCP Dates**
- **Fee & Fee Code**
- **Contact**

### **Eligibility**

The admission to the course shall be open to any person who has passed Bachelor's Degree examination in any faculty from Panjab University or any other University recognized as equivalent thereto. Reappear candidates (in Graduation) are not eligible.

### **Course Structure**

This course comprises of 10 papers of 900 marks during the entire session. In each semester students study four theory papers, each carrying 100 marks, while they have a practical component of 50 marks. Paper I-IV gives a comprehensive overview of Mass Communication, Print Media, Electronic Media, Advertising and Public Relation. Paper-V in both the semesters has a mandatory practical assignment.

#### **Semester- I**

- ADMC 101 :** Introduction to Communication
- ADMC 102 :** Basics of Print Journalism
- ADMC 103 :** Radio & TV Communication-I
- ADMC 104 :** Advertising and Public Relations-I
- ADMC 105 :** Practical Assignments-I

#### **Semester- II**

- ADMC 106 :** Communication Theory
- ADMC 107 :** Print Journalism
- ADMC 108 :** Radio & TV Communication-II
- ADMC 109 :** Advertising and Public Relations-II
- ADMC 110 :** Practical Assignments-II

**Note:** The assignments are required to be submitted in the portfolio twenty days before the commencement of the theory exams as mentioned in the Academic Calendar. No assignment will be accepted thereafter and the candidates' default in this regard will not be issued the roll nos. for the theory papers.

**Syllabus:** For detailed Syllabus and other details refer PU website i.e.. <https://puhd.ac.in/includes/syllabus/2023/20230814115441-adv.diplomainmasscommunicationcdoe.pdf?2025>

### Teaching - Learning Process

The engaging instructional components, which are largely based on printed study material presented in SLM, allow learners to derive a rewarding learning experience. While the study material covers the entire theoretical part of the syllabus, the practical assignment provides adequate opportunities to try their hands on creating different genres of journalism like- interviewing personalities, writing articles and conceiving a story board for a TV Commercial. During PCP sessions, students get ample opportunities to interact with experienced faculty and interact with their peers. Students are free to consult their coordinator throughout the session. Medium of instruction shall be English, but students are allowed to take the examination in English/Hindi/Punjabi medium.

### PCP Dates

For PCP dates Programme wise, Click on [PCP Schedule](#)

### Fee & Fee Code: C0100

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### Contact

**Coordinator: Prof. Archna R Singh**

Coordinator

Ph. 253-4364, 9815009753

Email.:scs@pu.ac.in

**Co- Coordinator: Dr. Anil Kumar**

Email.: anilbnv@gmail.com

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## Advanced Diploma in Photography

Photography is an artistic means of expression. It is rightly said that a single picture can sometimes be much more eloquent than a thousand words. Few vocations offer a larger variety of prospects than does photography. It is also known as the hobby course. Lately it is emerging as a popular career choice among all the age groups. The popularity of the photography can be judged from the fact that more than 250 billion photos have been uploaded to Facebook. Such a scenario indicates there are many job avenues for a modern-day photographer such as Press Photographers/photojournalists, Portrait and Wedding Photographers, Fashion Photographers, Scientific Photographer, Freelance Photographer etc.

Students who are passionate about photography can choose this course as it will help the students to get their dream jobs in photography. This professional diploma course will provide clarity about the concepts and aspects relevant in the world of photography. There will be a significant focus on approaching the subject in a practical manner while also imparting necessary theoretical knowledge. The students will get an opportunity to interact with professional photographers active in the field and learn through their insights and experiences.

- **Eligibility**
- **Course Structure**
- **Teaching Learning Process**
- **PCP Dates**
- **Fee & Fee Code**
- **Contact**

### Eligibility

Bachelor's degree in any discipline of the University or a degree of any other University which has been recognized by the PU Syndicate as equivalent.

### Course Structure

This course is ideally suited for people who want their career in photography. The students of Advanced Diploma in Photography will gain mastery in various aspects of Photography.

Advanced Diploma in Photography (ADP) is one year course comprising of 2 (two) semesters. There are 10 papers (8 theory papers and 2 practical papers), five papers per semester. The Practical assignments (Paper-105) are required to be submitted in the portfolio twenty days before the commencement of theory exams as mentioned in the academic calendar. No assignment will be accepted thereafter and the candidates' defaulting in this regard will not be issued the roll number for the theory exams.

Details are given below:

		<b>Semester-I</b>	
<b>Papers</b>			<b>Marks</b>
Paper 101-	Introduction to Photography		100
Paper 102-	Introduction to Photography equipment		100

Paper 103-	Photography as a profession-I: Photojournalism	100
Paper 104-	Photography as a profession-II	100
Paper 105-	Practical Assignments	100

<b>Semester -II</b>		<b>Marks</b>
Paper 106-	Basics of ICT	100
Paper 107-	New Media and Photography	100
Paper 108-	Digital Photo Editing	100
Paper 109-	Exhibiting your work	100
Paper 110-	Practical Assignments	100

**Syllabus: For detailed Syllabus and other details refer PU website i.e.**

<https://pu.ac.in/includes/syllabus/2023/20230814120924-advanceddiplomainphotography2023-2024.pdf?2025>

### Teaching Learning Process

The course consists of Personal Contact Programme (PCP), Assignments and two Practical Papers. The learning materials shall be provided in the form of lesson scripts based on printed study-material developed in **Self Learning Mode (SLM)** to each participant by the department.

**Medium of Instruction:** The medium of instructions will be English only. However, the medium of examination shall be English/Hindi/Punjabi.

### PCP Dates

For PCP dates Programme wise, Click on [PCP Schedule](#)

### Fee & Fee Code: C0270

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### Contact

**Course Coordinator: Dr. Jessu Jaskanwar Singh**

**Room No. :407, Third Floor, Department of Education, CDOE, Panjab University, Chandigarh**

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## **Advanced Diploma in Social Work**

Social work is the applied stream of the social sciences. It is suitable for individuals who aspire to bring about positive changes in society and assist the less fortunate by contributing their part. This course is particularly job-oriented, especially in social sectors, and proves highly beneficial for those working in NGOs and similar agencies. Moreover, it opens up opportunities for self-employment in welfare, development, and related sectors. The curriculum offered is of vital significance in the overall learning process of the students. The expected outcome of this course is to produce well-trained and skilled professional social workers aligned with national and international work ethics.

In the first semester, students will delve into the Origin and Development of Social Work, as well as grasp basic concepts in the field. Moving on to the second semester, students are required to complete a project report related to their field of interest.

- **Eligibility**
- **Course Structure**
- **Teaching Learning Process**
- **PCP Dates**
- **Fee & Fee Code**
- **Contact**

### Eligibility

The admission to the course shall be open to any candidate who has obtained 45% marks in the Bachelor's degree in any discipline. Reappear candidates (in Graduation) are not eligible.

### Course Structure

The ADSW course is a one year programme divided into two semesters. There are four papers in each semester. In all there are total eight papers. All of these papers are compulsory. The students are required to take up four papers only in each semester. Theory paper shall be of 100 marks (80 marks for written examination and 20 marks for internal assessment), Project Report examination shall be of 100 marks (75 marks for field work report and 25 marks for viva-voce) in 2<sup>nd</sup> semester.

#### **Semester I**

- Paper I - Origin and Development of Social Work
- Paper II - Social Work: Basic Concepts
- Paper III - Research Methods in Social Work
- Paper IV - Social Work Practicum and Supervision

#### **Semester II**

- Paper I - Social Case Work and Group Work
- Paper II - Social Work Interventions -I
- Paper III - Social Work Interventions -II
- Paper IV - Project Report

**Syllabus: For detailed Syllabus and other details refer PU website i.e.**

<https://puachd.ac.in/includes/syllabus/2023/20230814115158-adv.dip.insocialworkforcdoe.pdf?2025>

### Teaching Learning Process

The course consists of Study material, Personal Contact Programme (PCP), Assignments and Project Report.

#### **Medium of Study material**

The learning materials shall be provided in the form of lesson scripts to each student by the department. The study material will be provided in English only. The learning material covers the whole of the syllabus.

The Assignments for theory papers are compulsory. Online objective type assignment per paper will be given to students.

#### **Project Report**

There is one paper of Project Report in the second semester. Student will submit Project reporting printed bound form which will be evaluated by the external examiner and viva exam will be held for the same.

#### **Medium of Examination**

Students can write their examination in any of the three medium i.e. English/Hindi/Punjabi.

### PCP Dates

Personal Contact Programme (PCP) is held once per semester as per PCP schedule. Each PCP is spread over 5 days. It is mandatory to have 75 percent attendance during PCP. During PCP sessions; students get ample opportunities to interact with experienced faculty and interact with their peers. Students are free to consult their coordinator throughout the session via email or telephonically.

For PCP dates Programme wise, Click on [PCP Schedule](#)

### Fee & Fee Code: C0260

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### Contact

**Coordinator: Prof. Madhurima Verma,**  
**Room No. 325, Second Floor, CDOE, PU**  
Ph. 9815200764  
Email.:[coordsw@pu.ac.in](mailto:coordsw@pu.ac.in)  
**Office Incharge: Ms. Reeta**  
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## Advanced Diploma in Statistics

The Advanced Diploma in Statistics (ADST) is a one-year programme being offered by CDOE in the semester's format. The programme has been developed in the backdrop of the exigencies of quantification-riddled information age, which has virtually made 'Statistics' the language of the modern world. The programme, which thrives on the fundamentals of Research Methodology, aims at preparing its aspirants to harness basic Statistical Techniques, using some Statistical Software as well, to address various issues/questions emanating from real life situations. The programme usually attracts the researchers engaged in R&D and in various other fields; such as medicine and market survey, computer professionals, faculty from various universities and colleges, besides others who wish to enhance their employability potential.

- [Eligibility](#)
- [Course Structure](#)
- [Teaching - Learning Process](#)
- [PCP Dates](#)
- [Fee & Fee Code](#)
- [Contact](#)

### Eligibility

The admission to the course shall be open to any person who has obtained the Bachelor's degree in any discipline or any other qualification from Panjab University or any other University as equivalent.

**Note: The student who has been placed under compartment in lower examination is not eligible for Admission.**

### Course Structure

The overall programme is divided into eight papers, with four papers in each Semester.

#### **Semester I**

<b>Paper-I</b>	Descriptive Statistics I	M.Marks: 100
<b>Paper-II</b>	Probability and Sampling Distributions	M.Marks: 100
<b>Paper-III</b>	Basic Business Statistics	M.Marks: 100
<b>Paper-IV</b>	Research Methods	M.Marks: 100

1. The thrust of the paper is on basic concepts and applications of statistics and not on mathematical derivations.
2. The paper is divided into two sections, namely A and B.
3. The question paper will have 9 questions carrying equal marks. The candidate will be required to attempt five questions including the first compulsory question and two questions from each section, in three hours' duration. The compulsory question shall consist of short answer type questions covering the whole syllabus with no internal choice.
4. The students are allowed to use electronic calculators with four basic Mathematical operations and up to one memory.
5. The distribution of 100 marks is as follows:

**Final Examination : 80 marks**  
**Internal Assessment: 20 marks\***

**Note: \*Students are required to submit the assignment (MCQ's (online mode) for each subject/paper (online mode).**

## Semester II

<b>Paper- V</b>	Descriptive Statistics II	M.Marks: 100
<b>Paper- VI</b>	Testing of Hypotheses	M.Marks: 100
<b>Paper- VII</b>	Time Series Analysis and Design of Experiments	M.Marks: 100
<b>Paper- VIII</b>	Research Project (Dissertation)	M.Marks: 100

1. The thrust of the paper is on basic concepts and applications of statistics and not on mathematical derivations.
2. The paper is divided into two sections, namely A and B.
3. The question paper will have 9 questions carrying equal marks. The candidate will be required to attempt five questions including the first compulsory question and two questions from each section, in three hours duration. The compulsory question shall consist of short answer type questions covering the whole syllabus with no internal choice.
4. The students are allowed to use electronic calculators with four basic Mathematical operations and up to one memory.
5. The distribution of 100 marks is as follows:

**Final Examination : 80 marks**  
**Internal Assessment : 20 marks\***

**Note:**\*Students are required to submit the assignment (MCQ's (online mode)) for each subject/paper (online mode).

### **Paper - VIII Research Project (Dissertation) (M. Marks: 100)**

1. The thrust of the Dissertation-based paper is to give an opportunity to the students to have a firsthand experience of data collection, compilation, analysis and report writing.
2. A list of suggested topics etc. for the Projects shall be provided to the students at the time of enrolment. However, they will be encouraged to undertake Project related to their professional placement.
3. They will execute the Project under the guidance of a member of the Faculty in University/College who is Ph.D. and has at least three research papers to his credit.
4. The project has to be submitted as per the date finalized by CDOE in consonance with the University Admission and Examination schedule.
5. The distribution of 100 marks is as follows:

**Project Report : 50 marks**  
**Viva : 50 marks**

**Syllabus: For detailed Syllabus and other details refer PU website i.e.**

<https://puhd.ac.in/includes/syllabus/2025/20250704101442-advanceddiplomainstatistics.pdf?2026>

### Teaching-Learning Process

The method of instruction includes Printed Study Material in Self Learning Mode, Personal Contact Programme (PCP) of one-week duration, Mentor-Mentee Meet, Online Assignments, Dissertation/ Projects in Course & Counseling of students on a one to one basis.

### **Medium of Instruction & Examination**

The medium of instruction for this course is English only. Hence, the lessons will be sent to you in English medium only and the examination paper shall only be in English mode.

### **[PCP Dates](#)**

For PCP dates Programme wise, Click on [PCP Schedule](#)

### **[Fee & Fee Code: C0160](#)**

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### **[Contact](#)**

**Coordinator: Dr. Richa Sharma**

**Coordinator Office: Room No. 415, 3rd Floor, Department of Statistics, CDOE, P.U.**

**Office Contact: 0172-253-4316, 8284878822**

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**Office Incharge: Ms. Princee**

**Department Office: Room No. 424, 3rd Floor, Department of Statistics, CDOE, P.U.**

**Ph. 985554146**

## Certificate Courses

CDOE offers following 3 Certificate Courses: -

- [Certificate Course in Vivekananda Studies \(Annual System\)](#)
- [Certificate Course in Women Studies \(Annual System\)](#)
- [Certificate Course in Corporate Security, Safety & Fire Protection Management \(6 Weeks\)](#)

### Certificate Course in Vivekananda Studies (Annual System)

This one-year unique value oriented course is specially designed for mature students, in- service teachers, working professionals and value educators who wish to comprehend the meaning and significance of values in life and learn ways to reinstate them. Through a critical study of life, thought and messages of Swami Vivekananda and some other Sages of Modern India, the students are oriented to resolve their value conflicts, counter consumerist influences, awaken to their spiritual strengths and learn to develop an approach of holistic development of life.

- [Eligibility](#)
- [Course Structure](#)
- [Teaching -Learning Process](#)
- [PCP Dates](#)
- [Fee & Fee Code](#)
- [Contact](#)

#### Eligibility

The admission to the course is open to persons who have passed at least 10 +2 examination from a Board / University / Council recognized by the Panjab University or any other higher examination.

#### Course Structure

The Course is divided into two Papers- **I & II of 100 marks each**. **Paper I** further comprise of 4 **units** covering life, background, works, missions, path breaking ideas and central teachings of *Swami Vivekananda*. **Paper-II** comprises of two Parts- **Part A & Part B**. **Part A** gives an overview of the life sketches and teachings of six modern Indian sages like *Sri Ramakrishna*, *Ma Sarda* and *Sri Aurobindo*, who have deeply influenced the collective-consciousness of modern India. **Part B** offers three options out of which students choose one. These options aim to prepare students to put their theoretical knowledge to critical introspection and eventually enable them to put their learning to practice.

### Subjects/Papers

Course code	Title of Paper	Max. Marks
LWSV	Life and works of Swami Vivekananda Theory: 100	100
SMI	Paper A Sages of Modern India Theory: 50	50
	Paper B Theory/Practical: 50	50
	i) Term Paper and Book review OR ii) Project Work OR iii) Practical sessions on Positive Self Development	100

**Syllabus: For detailed Syllabus and other details refer PU website i.e.**

<https://pucho.ac.in/includes/syllabus/2020/20200817120945-certificatecourseinvivekanandastudiesregularmode2020-21.pdf?2025>

### Teaching - Learning Process

The course is largely based on printed study-material (soft copies are also available on request) developed in **Self Learning Mode**. The dominant interface in face-to face and other forms of communication is quite engaging. While the overall approach is liberal and secular, the students are encouraged to question their foundational assumptions and adopt an approach of critical introspection. *Students who opt for practical sessions on Self Development* get to explore their spiritual strengths and learn better self-management through yogic practices, self-monitored self-development module and meditation. All through the session, learners are free to consult their faculty. The learners keep a regular touch through social media platform. Regular recorded audio talks are also shared through these platforms.

**Medium of Instruction:** The study material is available in English Medium only. However, during Personal Contact Programme (PCP) sessions students are absolutely free to interact in English or Hindi or Punjabi languages.

**Medium of Examination:** Students can choose any one of the following as their medium of examination- English/Hindi/Punjabi

**Personal Contact Programme-** Every year a six-day PCP is held in the month of November/December during which students get ample opportunities to learn from, interact with and connect to their Course Leader, Expert Guest faculty and Spiritual Masters.

**Assessment-** The Assessment is based on year end examination paper pen tests comprising of 2 papers which are normally held in the month of May/June. Students choosing for different options offered in **Part B of Paper II** are assessed according to their respective requirements. Practical sessions are held during the Personal Contact Programme.

### [PCP Dates](#)

For PCP dates Programme wise, Click on [PCP Schedule](#)

### [Fee & Fee Code: C0190](#)

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### [Contact](#)

**Course Coordinator: Dr. Shivani Sharma**

**Office: Room No. 429 Third Floor, CDOE**

**Office:** 0172-253-4326

**Email-** dakshinaangiras@gmail.com

**Co-Coordinator: Dr. Reena Chaudhary**

**Email-** reena\_ch12@yahoo.co.in

**Office Incharge:** Ms. Princee

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## Certificate Course in Women Studies (Annual System)

This programme establishes the groundwork for developing a more profound understanding of topics related to feminism, gender, and sexuality. It explores issues relevant to women's experiences in historical and contemporary contexts, encompassing economic, political, social, and cultural dimensions. Additionally, it sheds light on endeavors made at both national and international levels to enhance the status of women. It's noteworthy that this programme is exclusively available at Panjab University, specifically at CDOE, with no similar offerings in other universities.

- [Eligibility](#)
- [Course Structure](#)
- [Teaching-Learning Process](#)
- [Internal Assessment](#)
- [PCP Dates](#)
- [Fee & Fee Code](#)
- [Contact](#)

### Eligibility

A person, who has passed one of the following examinations, shall be eligible to join the course:

- (a) +2 examination from Board of School Education, Punjab / Haryana or Central Board of Secondary Education, Delhi. **OR**
- (b) An examination of another University / Board / Body recognized by the Syndicate as equivalent to (a) above.

### Course Structure

The one-year certificate course contains 2 papers. Each paper shall be of 100 marks. Each Paper shall consist of written examination of 80 marks and Internal Assessment of 20 marks based on a written assignment. Each paper is divided into four units. There shall be 9 questions in all. The first question shall be compulsory containing 15 short questions spread over the whole syllabus to be answered in about 25 to 30 words each. The candidate is required to attempt any 10 short answer type questions carrying 2 marks each (20 marks). Rest of the paper shall contain 4 units. Each Unit shall have two questions and the candidate shall attempt one question from each unit.

**Paper- I** : Conceptualizing Women Studies

**Paper- II** : National and International Initiatives for Women

**Syllabus:** For detailed Syllabus and other details refer PU website i.e.

<https://puchd.ac.in/includes/syllabus/2024/20240725122341-certificatecourseinwomensstudies202.pdf?2025>

### Teaching – Learning Process

**Medium of Study Material:** Students opting for Certificate course will be provided study material in English only.

**Medium of Examination** Students can write their examination in any of the three medium i.e. English/Hindi/Punjabi.

### Internal Assessment

1. *There will be an internal assessment of 20 marks in each paper which is based on assignment.*
2. *The students are required to submit one assignment per paper during the course of the study.*

### PCP Dates

There will be Five days PCP twice a year.

For PCP dates Programme wise, Click on [PCP Schedule](#)

### Fee & Fee Code: C0180

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession/PMS/Scholarship, Click on [Fee Concession and Reservation](#)

### Contact

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# Certificate Course in Corporate Security, Safety & Fire Protection Management

The course aims to deepen the student's knowledge and ability to manage safety operations at different level. It will also inculcate the management skill needed in an expanding and increasingly defining corporate security; besides offering avenues to students in their career pursuits of professionalized nature. Corporate security, safety and Fire protection Management have a complimentary role and is becoming most significant in view of changing social fabric in terms of architecture designs, pollution hazards, environment degradation; human and property losses and above all lack of skill and awareness in self-defence and in an event of any contingency.

The course aims at targeting Civilians, serving and retired personnel in Defence Services and Paramilitary forces.

- [Eligibility](#)
- [Course Structure](#)
- [Teaching Learning Process](#)
- [PCP Dates](#)
- [Fee & Fee Code](#)
- [Contact](#)

## [Eligibility](#)

The admission to the course shall be open to a candidate who has obtained minimum 45% marks in the higher secondary examination (12<sup>th</sup> examination) in any discipline.

## [Course Structure](#)

The participant can complete the Certificate course in 6 Weeks. The course offers 4 papers (3 Papers and 1 Study Report). The examinations and Viva-voce will be held in CDOE only.

## [Subjects/Papers](#)

<b>Paper: I-</b>	Industrial Security & Safety: Concept & Important Ingredients
<b>Paper: II-</b>	Industrial Security & Safety: Specific Relevance in the Existing Environment encompassing various domains
<b>Paper: III-</b>	Fire Protection, Safety & Management
<b>Paper: IV-</b>	Study Report

### **Duration of Course: 6 Weeks**

The duration of the course will be for a period of one & half months (6 weeks).

There will be two such planned courses in an academic year depending on the demand.

For further details see CDOE noticeboard.

**Syllabus: For detailed Syllabus and other details refer PU website i.e.**

<https://puhcd.ac.in/includes/syllabus/2024/20240712152730-cert.courseincorporatesecuritysafe.pdf?2025>

## Teaching Learning Process

### **Medium of Instruction**

There will be expert lectures from the Academicians, faculty members and Defence analyst. The medium of instruction will be English. However, students are free to write their answers in English, Hindi or Punjabi in the examination.

### **Centre of Examination**

The theory examination and Viva-voce will be held in Department of Defence & Strategic Studies, Centre for Distance and Online Education only. The successful candidate will be awarded with certificate.

## PCP Dates

For PCP dates Programme wise, Click on [PCP Schedule](#)

## Fee & Fee Code: C0240

For Programme wise Fee Details, Click on [Fee structure](#)

For Fee Concession, PMS/Scholarship, Click on [Fee Concession and Reservation](#)

## Contact

**Coordinator: Dr. Jaskaran Singh Waraich**  
**Office: Defence and Strategic Studies, CDOE, P.U, CHD.**  
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**Mob no-** 9815853650  
**Email:** waraichkaran@pu.ac.in  
**Co- Coordinator:Dr. Kamla**  
**Email:** kamlasandhu15@gmail.com  
**Office Incharge:** Ms. Meenu Dogra  
**Ph** 0172-2534328,9888245573

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## Schedule of Personal Contact Programme

Personal Contact Programme (PCP) for Session 2026-27 for the students of Undergraduate and Postgraduate courses of CDOE is going to start w.e.f 27-07-2026. Any change in schedule will be intimated to you on CDOE website. The details of Personal Contact Programme are as under: -

<b><u>B.A.</u></b>	<b><u>Semester -V</u></b>	<b><u>Semester -VI</u></b>
	31-08-2026 (Mon) to 05-09-2026 (Sat)	01-02-2027 (Mon) to 06-02-2027 (Sat)
	<b><u>Semester -III</u></b>	<b><u>Semester -IV</u></b>
	07-09-2026 (Mon) to 12-09-2026 (Sat)	08-02-2027 (Mon) to 13-02-2027 (Sat)
<b><u>B.Lib.</u></b>	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	27-10-2026 (Tue) to 01-11-2026 (Sun)	15-02-2027 (Mon) to 20-02-2027 (Sat)
PCP Schedule of B.Lib will be notified later by CDOE Library Dept on E-noticeboard		

### COMMERCE

<b><u>B.Com.</u></b>	<b><u>Semester -V</u></b>	<b><u>Semester -VI</u></b>
	31-08-2026 (Mon) to 05-09-2026 (Sat)	01-02-2027 (Mon) to 06-02-2027 (Sat)
	<b><u>Semester -III (NEP)</u></b>	<b><u>Semester -IV (NEP)</u></b>
	07-09-2026 (Mon) to 12-09-2026 (Sat)	08-02-2027 (Mon) to 13-02-2027 (Sat)
<b><u>M.Com</u></b>	<b><u>Semester -I (NEP)</u></b>	<b><u>Semester -II (NEP)</u></b>
	28-09-2026 (Mon) to 03-10-2026 (Sat)	22-02-2027 (Mon) to 27-02-2027 (Sat)
<b><u>M.Com</u></b>	<b><u>Semester -III</u></b>	<b><u>Semester -IV</u></b>
	14-09-2026 (Mon) to 19-09-2026 (Sat) (Week 1) 21-09-2026 (Mon) to 26-09-2026 (Sat) (Week 2)	01-03-2027 (Mon) to 06-03-2027 (Sat) (Week 1) 08-03-2027(Mon) to 13-03-2027(Wed) (Week 1)
	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	02-11-2026 (Mon) to 07-11-2026 (Sat)	15-02-2027 (Mon) to 20-02-2027 (Sat)
<b><u>M.B.A.</u></b>	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	12-10-2026 (Mon) to 17-10-2026 (Sat)	15-03-2027 (Mon) to 20-03-2027 (Sat)
	<b><u>Semester -III</u></b>	<b><u>Semester -IV</u></b>
	05-10-2026 (Mon) to 10-10-2026 (Sat) Hybrid Mode 12-10-2026 (Mon) to 17-10-2026 (Sat) Online only	19-04-2027 (Mon) to 24-04-2027 (Sat)

## EDUCATION

<b><u>B.ED.</u></b>	<b><u>Semester -III</u></b>	<b><u>Semester -IV</u></b>
	20-07-2026 (Mon) to 29-07-2026 (Wed)	10-02-2027(Wed) to 19-02-2027(Fri)
	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	21-09-2026 (Mon) to 30-09-2026 (Wed)	08-03-2027(Mon) to 17-03-2027(Wed)
<b><u>M.A. Education</u></b>	<b><u>Semester -III</u></b>	<b><u>Semester -IV</u></b>
	05-08-2026(Wed) to 14-08-2026(Wed)	27-01-2027(Wed) to 05-02-2027(Fri)
	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	05-10-2026(Mon) to 14-10-2026(Wed)	01-04-2027 (Thur) to 10-04-2027 (Sat)
<b>Note: PCP will be held in physical mode.</b>		

**Note:** Apart from mandatory offline classes of B.Ed for 10 days there will be online classes for 10 days every year, the dates for which will be intimated to the admitted students through email.

<b><u>M.A. English</u></b>	<b><u>Semester -III</u></b>	<b><u>Semester -IV</u></b>
	14-09-2026 (Mon) to 19-09-2026 (Sat) 21-09-2026 (Mon) to 26-09-2026 (Sat)	22-02-2027 (Mon) to 27-02-2027 (Sat) 01-03-2027 (Mon) to 07-03-2027 (Sun) *Holiday on Account of Maha Shivratri 06-03-2027
	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	05-10-2026 (Mon) to 10-10-2026 (Sat) 12-10-2026 (Mon) to 17-10-2026 (Sat)	08-03-2027 (Mon) to 13-03-2027 (Sat) 15-03-2027 (Mon) to 20-03-2027 (Sat)
<b><u>M.A. Economics</u></b>	<b><u>Semester -III</u></b>	<b><u>Semester -IV</u></b>
	14-09-2026 (Mon) to 19-09-2026 (Sat)	22-02-2027 (Mon) to 27-02-2027 (Sat)
	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	05-10-2026 (Mon) to 10-10-2026 (Sat)	08-03-2027 (Mon) to 13-03-2027 (Sat)
<b><u>M.A. Hindi</u></b>	<b><u>Semester -III</u></b>	<b><u>Semester -IV</u></b>
	21-09-2026 (Mon) to 26-09-2026 (Sat)	01-03-2027 (Mon) to 07-03-2027 (Sun) *Holiday on Account of Maha Shivratri 06-03-2027
	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	12-10-2026 (Mon) to 17-10-2026 (Sat)	08-03-2027 (Mon) to 13-03-2027 (Sat)
<b><u>M.A. History</u></b>	<b><u>Semester -III</u></b>	<b><u>Semester -IV</u></b>
	21-09-2026 (Mon) to 26-09-2026 (Sat)	01-03-2027 (Mon) to 07-03-2027 (Sun) *Holiday on Account of Maha Shivratri 06-03-2027
	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	12-10-2026 (Mon) to 17-10-2026 (Sat)	08-03-2027 (Mon) to 13-03-2027 (Sat)
<b><u>M.A. Political Science</u></b>	<b><u>Semester -III</u></b>	<b><u>Semester -IV</u></b>
	21-09-2026 (Mon) to 26-09-2026 (Sat)	01-03-2027 (Mon) to 07-03-2027 (Sun)

		*Holiday on Account of Maha Shivratri 06-03-2027
	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	05-10-2026 (Mon) to 10-10-2026 (Sat)	15-03-2027 (Mon) to 20-03-2027 (Sat)
<b><u>M.A. Public Adm.</u></b>	<b><u>Semester -III</u></b>	<b><u>Semester -IV</u></b>
	14-09-2026 (Mon) to 19-09-2026 (Sat)	22-02-2027 (Mon) to 27-02-2027 (Sat)
	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	12-10-2026 (Mon) to 17-10-2026 (Sat)	08-03-2027 (Mon) to 13-03-2027 (Sat)
<b><u>M.A. Punjabi</u></b>	<b><u>Semester -III</u></b>	<b><u>Semester -IV</u></b>
	14-09-2026 (Mon) to 19-09-2026 (Sat)	22-02-2027 (Mon) to 27-02-2027 (Sat)
	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	05-10-2026 (Mon) to 10-10-2026 (Sat)	15-03-2027 (Mon) to 20-03-2027 (Sat)
<b><u>M.A. Sociology</u></b>	<b><u>Semester -III</u></b>	<b><u>Semester -IV</u></b>
	21-09-2026 (Mon) to 26-09-2026 (Sat)	01-03-2027 (Mon) to 07-03-2027 (Sun) *Holiday on Account of Maha Shivratri 06-03-2027
	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	12-10-2026 (Mon) to 17-10-2026 (Sat)	15-03-2027 (Mon) to 20-03-2027 (Sat)

**ADVANCED DIPLOMA/CERTIFICATE COURSES**

<b><u>ADCA</u></b>	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	16-11-2026 (Mon) to 25-11-2026 (Wed)	19-04-2027 (Mon) to 28-04-2027 (Wed)
<b><u>ADDMCS</u></b>	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	02-11-2026 (Mon) to 06-11-2026 (Fri)	23-03-2027 (Tue) to 27-03-2027 (Sat)
<b><u>ADEML</u></b>	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	16-11-2026(Mon) to 21-11-2026(Fri)	29-03-2026(Mon) to 03-04-2027(Sat)
<b><u>ADGS</u></b>	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	02-11-2026 (Mon) to 07-11-2026 (Sat)	18-01-2027(Mon) to 23-01-2027(Sat)
<b><u>ADHFWPE</u></b>	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	02-11-2026 (Mon) to 06-11-2026 (Fri)	23-03-2027 (Tue) to 27-03-2027 (Sat)
<b><u>ADHRD</u></b>	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	02-11-2026 (Mon) to 07-11-2026 (Fri)	23-03-2027 (Tue) to 27-03-2027 (Sat)
<b><u>ADLAN</u></b>	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	PCP Schedule of ADLAN will be notified later by CDOE Library Dept on E-noticeboard	
<b><u>ADMC</u></b>	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	02-11-2026 (Mon) to 06-11-2026 (Fri)	05-04-2027(Mon) to 10-04-2027(Sat)
<b><u>ADP</u></b>	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	02-11-2026 (Mon) to 06-11-2026 (Fri)	23-03-2027 (Tue) to 27-03-2027 (Sat)

<b><u>ADST</u></b>	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	16-11-2026 (Mon) to 20-11-2026 (Fri)	29-03-2027 (Mon) to 27-03-2027 (Fri)
<b><u>ADSW</u></b>	<b><u>Semester -I</u></b>	<b><u>Semester -II</u></b>
	16-11-2026 (Mon) to 20-11-2026 (Fri)	29-03-2027 (Mon) to 27-03-2027 (Fri)

<b><u>CCWS</u></b>	16-11-2026 (Mon) to 20-11-2026 (Fri)
<b><u>CCVS</u></b>	16-11-2026 (Mon) to 20-11-2026 (Fri)
<b><u>CCCS</u></b>	02-11-2026 (Mon) to 15-12-2026 (Tue)

**Important Note: -**

1. All Theory and Practical classes will be held online/offline.
2. As per DEB guidelines, minimum attendance of 75% is compulsory.
3. For the subject of Psychology and Defence & Strategic Studies (B.A.1<sup>st</sup> to B.A. 6<sup>th</sup> Sem.) attending practical classes that will be held during P.C.P. is mandatory.
4. As regard PCP Classes of B.Ed. & M.A. Education, minimum attendance in theory as well as practical classes is mandatory; otherwise, the roll no for end semester examination will not be issued.
5. Minimum attendance for B.Ed PCP Classes is 80% as per NCTE norms.
6. Teachers are always available on all working days for academic counselling in CDOE Building.
7. Information about links to be joined and classrooms/timings will be uploaded on the CDOE e-Noticeboard well before time.
8. In case there is any change/revision in the PCP Schedule, information will be available on CDOE e-Noticeboard i.e. <https://cdoe.puchd.ac.in/show-noticeboard.php?nbid=1>

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## Fee Structure and Fee Code

The detail of fee for various courses is as follows:

Sr. No.	Name of the Course	Semester-I/III/V (Amt. in Rs.)	Semester-II/IV/VI (Amt. in Rs.)	Fee Code
1.	B.A. (I & II Semester)	15900	4425	C0010
2.	B.A. (III & IV Semester)	13510	4570	C0010
3.	B.A. (V & VI Semester)	12905	4570	C0010
4.	B.Com (I & II Semester)	17216	5741	C0020
5.	B.Com (III & IV Semester)	14826	4570	C0020
6.	B.Com (V & VI Semester)	12905	4570	C0020
7.	B.LIS. (I & II Semester)	14870	9370	C0070
8.	B.Ed. (I & II Semester)	30661	13825	C0080
9.	B.Ed. (III & IV Semester)	29081	14375	C0080
10.	M.A. (I & II Semester)	17265	6565	C0040
11.	M.A. (III & IV Semester)	15765	6765	C0040
12.	M.Com (I & II Semester)	17265	6565	C0030
13.	M.Com (III & IV Semester)	15765	6765	C0030
14.	M.B.A. (I & II Semester)	40462	27260	C0090
15.	M.B.A. (III & IV Semester)	38912	26445	C0090
16.	Certificate Courses in Women Studies	14690	-	C0180
17.	Certificate Courses in Vivekananda Studies	9410	-	C0190
18.	Certificate Courses in Corporate Security, Safety & Fire Protection Management	8575	-	C0240
19.	Advanced Diploma in Computer Applications	27429	15525	C0110
20.	Advanced Diploma in Human Rights & Duties	16935	6235	C0120
21.	Advanced Diploma in Health, Family Welfare and Population Education	16935	6235	C0140
22.	Advanced Diploma in Library Automation & Networking	18200	5045	C0130
23.	Advanced Diploma in Mass Communication	16363	6680	C0100
24.	Advanced Diploma in Statistics	16475	5850	C0160
25.	Advanced Diploma in Disaster Management and Corporate Security	18200	5045	C0230
26.	Advanced Diploma in Guidance Services	18200	5045	C0250
27.	Advanced Diploma in Social Work	18325	5295	C0260
28.	Advanced Diploma in Educational Management and Leadership	18325	5295	C0280
29.	Advanced Diploma in Photography	18325	5295	C0270

**Note: The students are required to pay the following fee as applicable to them along with above-mentioned fee:**

- 1) Continuation Charges= Rs. 105/- (To be paid by only those candidates who are already registered with this University).
- 2) Registration Fee= Rs. 1160/- (To be paid by those candidates who are not already registered with Panjab University).
- 3) Eligibility Fees= Rs. 80/- (To be paid by those candidates who have passed the lower examination from the University/Board other than Panjab University).
- 4) Migration Fees= Rs. 1160/- (To be paid by those candidates who have passed lower examination from other University and Boards except CBSE, ICSE, PANJAB, HARYANA & HIMACHAL BOARD).
- 5) Special Fees = Rs. 290/- (To be paid only by those candidates who apply for admission from a place outside the jurisdiction of PU (i.e. Dist. Ludhiana, Hoshiarpur, Moga, Muktsar, Tehsil of Faridkot, Ferozepur, and Chandigarh are in jurisdiction of Panjab University).
- 6) Rs. 300/- will be charged from each student as online admission fee except for SC/ST/PWD, for these candidate's fee is Rs. 150/-.
- 7) Admission form fee of Rs. 75/- to be charged only for the courses, if any, the admission to which is not online.

**Practical Fee for those who opt for the following subjects in B.A.**

- i) Psychology= Rs. 1240/-
- ii) Defence and Strategic Studies= Rs. 840/-
- iii) Geography= Rs. 420/-

**Practical Fee for Advanced Diploma Courses**

- Advanced Diploma in Social Work Rs 1500/-  
Advanced Diploma in Photography Rs 1500/-  
Advanced Diploma in Educational Management Rs 1500/-

**Mode of Payment Only for Balance fee, if any:**

In case there is any balance fee intimated by CDOE only, such fee is to be deposited as per following directions:

- Fee can be deposited in cash at State Bank of India, PU Extension Counter, Administrative Block, Panjab University, Sector 14, Chandigarh or at any Post Office all over the Country.
- Fee can also be deposited through online on website <https://payonline.puchd.ac.in/>

**Important Note:**

1. The students are advised to keep the photocopy of University Fee Receipt.
2. Fee once paid at the time of admission to any course shall not be refunded under any circumstances except refundable securities or where explicitly so provided.

However, fees can be adjusted within the University Teaching Departments, any other course offered by CDOE, where the students happen to get admission for that particular academic year.

**Refund of Fee (specific provisions):**

- (i) If a student is not enrolled because he /she has not paid full or part of his/her fee by the prescribed date, the amount paid by him/her, if any, shall not be refunded.
- (ii) If a student is not enrolled because he/she has not submitted the required certificates by last date fixed for the purpose or submits bogus or forged documents, his/her fee shall not be refunded.
- (iii) If a student drops out in the middle of the course i.e.2<sup>nd</sup> Semester and thereafter, the fees paid by him/her, shall not be refunded.

- (iv) If a student is found ineligible the fee paid by him/her shall be refunded after a deduction of 25 percent and 18% GST of the fee paid by him/her.

Wherever refund is permissible, the application must reach within three months of the date of issue of the letter by CDOE in this behalf failing which the request will not be entertained.

### **Fee Refund Rules**

If a student chooses to withdraw from the programme of study in which he/she enrolled, following five-tire system for their fund of fees remitted by the student will be applicable:

<b>Sr. No</b>	<b>Percentage of Refund of Aggregate fees*</b>	<b>Point of time when notice of withdrawal of admission is out</b>
1.	100%	15 days or more before the formally-notified last date of admission
2.	90%	Less than 15 days before the formally-notified last date of admission
3.	80%	15 days or less after the formally notified last date of admission
4.	50%	30 days or less, but more than 15 days after formally-notified last date of admission
5.	00%	More than 30 days after formally notified last date of admission

Note: 1. Caution money and security deposit which are not part of the fee chargeable, shall be refunded in full.

2. In case of (1) in the table above, the HEI concern shall deduct an amount not more than 5% of the fee paid by the student, subject to a maximum of Rs 5000/- as processing charges from the refundable amount.

3. UGC Fee Refund Policy 2025-26

[https://webstor.srmist.edu.in/web\\_assets/downloads/2025/fee-refund-policy.pdf](https://webstor.srmist.edu.in/web_assets/downloads/2025/fee-refund-policy.pdf)

Refund forms will be available at the P.U. Website i.e. <http://forms.puchd.ac.in> (the photocopy of bank passbook of the candidate only be attached)

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## Fee Concession and Reservation in Admission

- Fee Concessions
- Students Aid Fund
- Freeship for SC/ST
- Blind/PWD Students
- Concession to Transgender Student
- Fee Concession to Students Whose Parents are Not Surviving
- Fee Concession for Orphan Student
- National E-Scholarship

### Fee Concessions

The following categories of students are given fee concessions:

- **University employees** (both in service and retired) or one child are exempted from the payment of full tuition fee; 2nd Child and others are exempted for half tuition fee as per rules (except self-financing courses).
- **University employees (both in service and retired) and their wards** are exempted from the payment of 25% of tuition fee in self-financing courses.
- **Brother-sister fee concession** is given to younger sibling. Elder sibling pays his/her full fees while his/her younger sibling is offered half tuition fee concession. (P.U. Calendar Vol. III 2016 at page 657). There will be no brother-sister Tuition fee concession for self-supporting/ financing courses like MBA, B.Ed., ADCA and ADMC.
- **Exemption in fee for wards of martyrs/permanently disabled** (up to 80% leading to incapacitation) **of Kargil war** who have a valid certificate from the Ministry of Defence to this effect and the same is entered in the Pension Book of the family (Except for self-financing courses).

### Students Aid Fund

For deserving and needy students, financial assistance is available from Student Aid Fund, maintained by the University.

1. Income certificate from a competent authority, which shall mean the Executive Magistrate, Tehsildar or the employer as the case may be, is must for availing Student Aid Fund.
2. Those students would be eligible for student aid fund second time, if her/she secures at least 50% marks in the previous examination.
3. Full fee will be charged from the Economically Weaker Students (EWS) at the time of admission and financial assistance will be provided to such students as per income slab.
4. Students covered under Self-Finance courses are not entitled to avail Student Aid Fund.

### Slab of Annual Family Income from all sources for All Teaching Departments-

All Teaching Departments- CDOE / VVBIS & IS Hoshiarpur	1. Nil Income	Amount to be disbursed to a student as approved by the Vice-Chancellor on the recommendation of the Committee, depending upon the number of applicants and available funds for each academic year.
	2. Up to 1,00,000/-	
	3. 1,00,001 to 3,00,000/-	
	4. 3,00,001/- to 4,00,000/-	

The amount of help given to a student under this scheme in an academic year shall be decided by the Syndicate from time to time. (Vide Syndicate Para 44 1/15/28/29-05-2016)

The **Specimen** of Form is appended in the prospectus (Form- A) and available in specimens at <https://cdoeadmissions.puexam.in/>

**Note:** -Students covered under Self-Financing courses are not entitled for availing Student Aid Fund.

### Freeship for SC

#### **A. Post Matric Scholarship Norms/Guidelines for SC students of Punjab State only (Subjects to change as per PU Rules):**

- (i) **For Normal Courses:** - Tuition fee and other non-refundable charges have not been charged, except refundable component such as Library security etc. from the SC students belonging to Punjab State studying or taking admission in normal programmes at the time of admission (having annual family income equal to or less than Rs 2.50 lac and eligible for Post Matric Scholarship Scheme). Eligible PMS SC students shall give an undertaking on affidavit as per **(Annexure-I)** at the time of admission.
- (ii) **For Self-Financing Courses:** - Such Students shall only deposit only 25% of the fee of the first semester (excluding Examination Fee) at the time of admission with undertaking **(Annexure-I)** and 25% of the fee at start of second semester (excluding Examination Fee) preferably before the last date decided by competent body of the University.

#### **Eligibility Criteria:**

1. The student must belong to SC Category.
2. He/She belongs to Punjab State.
3. The Annual income of the family is not above 2.50 lac per annum.
4. Should have freeship card or registered for freeship card before last date.

**Important Note:** -As per this undertaking, students are required to deposit the fee to CDOE immediately within 15 days after receiving Post Matric Scholarship Amount in their Bank Account reimbursed by the Punjab Govt., failing which students are liable to pay balance fee with late fee charges as university norms.

Following points need to be taken care by SC Students at the time of Admission or before submission of hard copies of the PMS forms:

1. The Bank account of student is in active mode. Dormant bank or parent bank account should not be used.
2. Bank account number of the student must be linked with the Aadhaar Number.
3. Correct mobile number of the student be quoted and should not be used or attached to other bank account.
4. In case of merger of banks, the updated/corrected IFSC code must be mentioned on the Ambedkar Portal.

**Following documents are to be deposited to avail the facility of Post Matric Scholarship as per instructions of DPI Colleges (Pb.). The documents shall be submitted along with the hard copy of Online Application-cum-Examination Form”**

1. Register Freeship card online through website <https://scholarships.punjab.gov.in/> compulsory by Social Welfare Dept. Punjab.
2. Copy of Dr. Ambedkar Scholarship form.
3. Original Income Certificate of duly issued by 1<sup>st</sup> Class Magistrate/Tehsildar (Latest and of Current Academic session, i.e. not older than July 2026)
4. Photocopy of Punjab Residence Certificate of the candidate (Self-attested) (Aadhaar card, pan card, ration card etc. will not be accepted as residence proof)
5. Photocopy of Caste certificate of the Candidate (Self-attested)
6. Photocopy of Last examination passed by the Candidate (Self-attested)
7. Photocopy of Aadhaar Card of the Candidate and Parents/Gaurdian (Self attested)
8. Punjabi Undertaking through <https://scholarships.punjab.gov.in/>
9. Gap year affidavit (Required if gap is more than 3 years).
10. Photocopy of Matric Certificate.
11. OTR Certificate (OTR- One Time Registration )

**\* Bank Account Number of the students must be seeded/linked with the Aadhaar Number.**

**Note:** In case you not send the above required documents well in time, **you have to pay the CDOE full fee** and will not be entitled for **Post Matric Scholarship**.

**IMPORTANT NOTE:** -Students availing the freeship for SC/ST/PWD/Blind category will be required to pay the **Online Prospectus Charges** (Rs. 150) and **Refundable Library security** (Rs. 880/- for Undergraduate, Rs.1100/- for Postgraduate Courses, (if already not paid)

**Incomplete application form and information will not be entertained.**

**B. For Other states: (SC/ST/BC/OBC Students belonging to states other than Punjab i.e. Haryana, Chandigarh, H.P., J.& K, UP, Bihar etc.)**

SC/ST/BC/OBC categories of students belonging to other states (except Punjab), studying or taking admission in normal as well as self-financing courses of the Teaching departments of Panjab University and its Regional Centres belonging to States other than Punjab (i.e. Chandigarh, Haryana, Himachal Pradesh, J&K, Bihar, Rajasthan. etc.) who are eligible and applied for Post Matric Scholarship (PMS) through online, such students are required to pay essentially the full fee at the time of admission. Their fee would be reimbursed by their respective states welfare departments directly into such students bank account through online banking management system after duly submission through departments and further processing of their PMS scholarship form on time (i.e. before due date) by the respective state welfare division.

**Important Note:** The SC students of Punjab have to apply on the Dr. Ambedkar Scholarship Portal <https://scholarships.punjab.gov.in/> for freeship card. Thereafter, fill online Post Matric Scholarship form before due date on the above said Portal, which is mandatory for all such students who wish to avail the benefit of reimbursement of claim of fee paid by them at the time of admission in respective academic session.

The Chairperson/H.O.D. of all the Teaching Department are requested to get all the formalities completed by eligible students and hard copies of their Post Matric Scholarship forms along with supporting documents duly

checked, online verified and countersigned (with office seal) and list of the SC students before due date as announced by the respective state, for onwards submission to the District Welfare Officer of the Punjab state.

Any SC students of Punjab who availed PMS benefit during admission but failed to submit PMS on time or whose PMS Scholarship has been rejected by welfare department of Punjab due to any reason must pay the entire fee to continue the respective course.

The fee would be reimbursed by the Welfare Department of Punjab State Government directly into the bank account of the eligible SC students. It is the duty of students to deposit receipt of the fee paid by the students to their respective department within in a stipulated time as per undertaking given by candidate, failing which late fee would be charged as per University norms.

### **Scheme of Post Matric Scholarship for OBC Students by the Government of India/State Government/U.T. Administration:**

Those candidates belonging to OBCs so specified in relation to the State/Union Territory to which the applicant actually belongs, i.e. is permanently settled, who have passed the Matriculation or higher secondary or any higher examination of a recognized university or Board of Secondary Education and who belong to a family having income not exceeding Rs. 1 lac per annum are eligible for Post Matric Scholarship for OBC Students. Students have to apply for this scholarship by filling up the application form available at the respective websites of the State governments and process it through the Chairperson of University department.

**Important: In case a candidate is not found to be eligible for Freeship/Fee concession after verification of document by CDOE, the candidate has to pay the full fee.**

**If the candidate does not pay the fee, his/her candidature will be cancelled and cannot claim refund in any case.**

### **Concession to Blind Student**

**Blind students** who join a regular degree/Postgraduate degree/self-financial course at the P.U. would be allowed exemption from payment of tuition fee only for progressive courses and not for parallel courses and rules as applicable to other, students would be applicable to the blind students.

The free education, including examination fee, be provided to the completely blind student belonging to below poverty line, as described by the relevant Government notification/s, in any course/self-financing courses, only for progressive courses and not for parallel courses in the University and its affiliated Colleges, subject to the student being otherwise eligible.

- a) The total family income from all sources does not exceed Rs. 2.5 lacs per annum and the income certificate shall be accepted when issued by the competent authority which shall mean the Executive Magistrate/ Tehsildar/Naib Tehsildar/SDM.
- b) The candidate has to submit an affidavit to this effect by 1<sup>st</sup> Class Magistrate. A limited number of course books (one per paper) may also be provided, which would be returnable after the completion of the course. (Vide Syndicate Para-19, dated 18-5-2014).

**The fee concession and Financial Assistance be also given to the person with Physical Disability (PWD) as is available to the blind students (Vide Syndicate Para-10, dated 16-03-2019).**

## Concession to Transgender Student

### **Guidelines for grant of concession to the Transgender students**

Following documents/information shall be submitted by the students and verified by the Department.

1. Aadhaar Card/Voter ID Card/Passport/Driving License/PAN card/RC/Ration card/Bank Passbook, if any, be submitted by the students showing the candidate belongs to Transgender Category.
2. Students should not involve in criminal cases, ragging or any other misconduct/violation of University Rules.
3. Students must attain the minimum percentage of attendance as prescribed by the University in the current year i.e. not less than 75%.
4. Those students who are residing with their parents or separately from their parents needs to submit their affidavit duly attested by the Executive Magistrate/Tehsildar/SDM certifying that: -
  - i) Not getting any fellowship/scholarship/concession from any source
  - ii) Total income from all sources not exceeds Rs.2.5 lacs per year.
5. Full fee concession shall be counted in the subsequent year only if: -

The students must have passed the examination in first attempt i.e. should not have are appear or compartment or drop the examination.
6. The application of such students be duly recommended by the Chairperson/Director/Co-coordinator of the irrespctive department.

## Fee Concession to Students Whose Parents Are Not Surviving

### **(A) Guidelines for grant of fee concession to the students whose father has expired and mother is not able to bear his/her expenditure towards studies.**

*(Vide Syndicate Para 27 dated 29-2-2012).*

Following documents/Information shall be submitted by the student and verified by the Department:

1. Concession is applicable for tuition fee only.
2. Proof of Death is submitted by the candidate.
3. There should be no academic arrears in the year of getting the benefit.
4. 10% of tuition fee plus admissible funds be taken from such students at the time of admission in the 1st year. After confirming the claim of the students, the concerned Chairperson/Director will recommend the refund of 10% tuition fee paid by the student.
5. For subsequent years, no tuition fee is charged from the eligible students those who fulfill the conditions. However, fee towards funds shall be paid by the student.
6. Student should not involve in ragging or any other misconduct/violation of University Rules.
7. Student must attain the minimum percentage of attendance as prescribed by the University in the current year i.e. not less than 75%.
8. Family income of student does not exceed Rs.2,50,000/- p.a. (Syndicate Para 47R (xxxvi dated 27.11.2016))
9. Student must submit evidence in the form of affidavit duly attested by the Executive Magistrate/Tehsildar/Naib Tehsildar /SDM certifying that: -
  - i) The income of the surviving mother or guardian /is not more than 2,50,000/-per annum from all sources.

- ii) Not getting any fellowship/scholarship from any source. If getting any fellowship/scholarship, the student will have to refund the amount of fellowship/scholarship to the University to get the benefit of 100% exemption intuition fee under this category.

### **Fee Concession for Orphan Children**

Regarding full fee concession for the Additional seats created for Orphan Children (one male and one female)

**Guidelines for grant of full fee concession to the students whose both parents are not surviving and there is no source of income.**

**The students who wish to seek admission to the orphan quota shall have to submit/upload Certificate from a Govt. recognized Orphanage/Charitable Home or death certificate of both the parent. (As per PU Guidelines)**

<https://accounts.puchd.ac.in/includes/noticeboard/2024/20240812130845-regfullfeeconcessionfortheadditionalseatscreatedfororphanchildernonemaleandonefemale.pdf?2025>

### **National E-Scholarships**

#### ***National Scholarships***

At present, the current list of On-Board Scholarship Schemes is available at Website <https://scholarships.gov.in/> under National Scholarship Portal. Students are required to register themselves and upload the required documents with the help of their own unique login ID and password.

The students may avail the following scholarships from various Government bodies. For this they have to download the scholarship form from the concerned website and fill it properly and get it countersigned from the Director of CDOE.

#### **A. Ministry of Minority Affairs**

1. Post-Matric Scholarship Scheme for Minorities.
2. Merit-Cum-Means Scholarship for Professional and Technical Courses CS

#### **B. Department of Empowerment of Persons with Disabilities**

3. Post-Matric Scholarships for Students with Disabilities

#### **C. Ministry of Labour and Employment**

4. Financial Assistance for Education of the wards of Beedi/Cine/IOMC/LSDM Workers- Post Matric

#### **D. Department of Higher Education**

5. Central Sector Scheme of Scholarship for college and University Students.

#### **E. WARB, Ministry of Home Affairs**

6. Prime Minister's Scholarship Scheme for Central Armed Police forces & Assam rifles.

#### **F. RPF/RP SF, Ministry of Railway**

7. Prime Minister's Scholarship Scheme for RPF/RPSF

Students from Departments/Institutions/ Centres/ Constituent Colleges of Panjab University may register themselves at this site to apply for the scholarship scheme, according to their eligibility. Students will get their application Id from the site and upload the required data and their supporting documents with the help of their own application ID and password.

The following documents are mandatory required to be uploaded along with the online applications for any of the above said scholarship schemes:

1. Printout of Scholarship Application, completed in all respect.
2. Passport size photo of the student
3. Institutional Verification Form
4. Self-attested photocopy of Residential Certificate
5. Annual Family Income Certificate
6. **In case of Fresh Scholarship Applicant:** Copy of self-attested certificate of 'Previous Academic Mark sheet' as filled in the form  
**In case of Renewal Scholarship Applicant:** Copy of self-attested certificate of 'Previous year Mark sheet' as filled in the form
7. Self-attested copy of the fee receipt of current course, deposited by the student in the department at the time of admission
8. Annual fee detail for both the semesters of current academic year (to be provided by department)
9. Self-attested photocopy of AADHAAR Card
10. Self-attested photocopy of Bank Account passbook in the name of student linked with Aadhaar Card

Students will submit the hard copy of scholarship application form along with their supporting documents to their respective teaching departments/Institutions/ Centres/ Constituent Colleges of Panjab University and the Chairperson/HOD of the respective teaching departments/Institutions/ Centres/ Constituent Colleges are required to verify the student's Scholarship Application Form i.e. (Institutional Verification, Annual Course Fee, Previous Class percentage and other supporting documents etc.) and send the same to National E-Scholarship Section of SC/ST Cell, Aruna Chandra Hall, 1<sup>st</sup> Floor, Room No. 2016 for approval and further processing.

It is also advised to visit regularly on the website <http://scholarships.gov.in> for other new scholarship introduced by the Govt. of India from time to time, so that maximum number of students of the university can avail the benefit by applying for scholarship/s according to their eligibility.

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**Contact Us**  
**(Admission/Eligibility/Examination/Queries)**

Students can contact the below mentioned dealing officials (Class wise) for enquiry regarding admission, eligibility criteria, examination, result, any objections etc. during working hours (9.00 am to 5.00 pm) and working days only (Monday to Friday).

**Director**

**Centre for Distance and Online Education**

Tel. 0172-2534301, 0172-2534302

E-mail: [cdoe@pu.ac.in](mailto:cdoe@pu.ac.in)

FAX No.: 0172-2541143

**A.R. Admission**

**Mr. Santosh Kumar 7837123006**

**SET-I**

**Mrs. Rekha Sharma (Supdt.) 9872860120, Intercom No. 0172-253-4331**

<b>Class</b>	<b>Dealing Official</b>	<b>Contact No.</b>
ADDM&CS, ADEML	Mrs. Kanchan Thakur	9872757099
ADSW, ADHRD	Mr. Pawan Kumar	9464062515
ADMC	Mrs. Poonam Naryal	9915915756
ADCA	Mrs. Reshma	8283822169

<b>Class</b>	<b>Dealing Official</b>	<b>Contact No.</b>
M.B.A. 1 to 4 Sem M.A. (Economics) 1 to 4 Sem	Mrs. Reshma	8283822169
M.A. (Sociology) 1 to 4 Sem M.A. (Punjabi) 1 to 4 Sem M.A. (Education) 1 to 4 Sem	Mrs. Kanchan Thakur	9872757099
M.A. (Public Adm) 1 to 4 Sem M.A. (Hindi) 1 to 4 Sem M.A. English 1 to 4 Sem	Mrs. Poonam Naryal	9915915756
M.A. (Pol Sci) 1 to 4 Sem M.A. (History) 1 to 4 Sem	Mr. Pawan Kumar	9464062515

**SET-II**

**Mrs. Rita Devi (Supdt.) 9872707920, Intercom No. 0172-253-4308**

<b>Class</b>	<b>Dealing Official</b>	<b>Contact No.</b>
B.Com 3 & 4 Sem, ADGS	Mrs. Poonam Sethi	9988090789
B.Com 5 & 6 Sem, M.Com 3 & 4 Sem	Mrs. Sanju Bala	8054261589
B.Com 1 & 2 Sem,	Ms. Jenny	7508883449
M.Com 1 & 2 Sem ADHFWPE, ADST, CCWS, CCCS, CCVS	Mrs. Rachna Kausal	7018519694

**SET-III****Mr. Ram Parsad Sharma (Supdt.) 8283825423, Intercom No. 0172-253-4391**

<b>Class</b>	<b>Dealing Official</b>	<b>Contact No.</b>
B.Lib	Mrs. Rukmani	9914362768
	Mrs. Sunita	7889295498
ADLAN, ADP	Mrs. Reshma	9876691769
	Mrs. Dilpreet Kaur	7973720618

<b>Class</b>	<b>Dealing Official</b>	<b>Contact No.</b>
B.A. 1 & 2 Sem (Chandigarh Boys)	Mrs. Reshma	9876691769
B.A. 3 & 4 Sem	Mrs. Dilpreet Kaur	7973720618
B.A. 1 & 2 Sem (Chandigarh Girls & Other centres)	Mrs. Sunita	7889295498
B.A. 5 & 6 Sem	Mrs. Rukmani	9914362768
B.Ed. 1 to 4 Sem	Mrs. Sarika	9814202456

**Enquiry regarding Study Material Dispatch**

<b>Name of Course</b>	<b>Name of Official</b>	<b>Mobile No.</b>
B.A.I & II Sem, B.Com. III & IV Sem	Ms. Urmila Devi	9915802058
B.A.V & VI Sem, B.Com. I & II Sem	Mr. Anil Kumar	9855841786
B.A.III & IV Sem, B. Com V & VI Sem, B.Ed. I to IV Sem	Mrs. Ravinder Kaur	9780956716

**Convener SC/ST Cell      Dr. Rajni Jassal      9417100614**

<b>Fee related Queries and SC Student for Post Matric Scholarship Forms</b>		
	Mrs. Poonam	9463491919
	Mrs. Meena	9915068363

<b>Online Admission cum Examination Form &amp; Technical issues related queries</b>		
	Mrs. Sheenam	9855663584
	Mr. Ajay	9988179991
	Ms. Jenny	7508883449
	Ms. Pooja	9465712725
	Ms. Reeta	7589355022
	Ms. Poonam Naryal	9915915756
	Ms. Poonam	9915935987
	Ms. Sunita	7889295498
	Ms. Sarika	9814202456
	Ms. Poonam Sethi	9988090789
	Ms. Prerna	6239317378

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## **CONTACT US**

### **(Academic/Study Material/PCP/Assignments)**

Students can contact the below mentioned dealing officials (Class wise) for enquiry regarding academics, study material, personal contact programme, assignments etc. during working hours (9.00 am to 5.00 pm) and working days only (Monday to Friday).

<b>S. No.</b>	<b>Name of Course</b>	<b>Name of Official</b>	<b>Mobile No.</b>
1.	M.A. (Economics), B.A., ADST and CCVS	Ms. Princee	9855554146
2.	M.A.(English) and B.A.	Ms. Poonam	9915935987
3.	M.A.(Education), ADEML, ADP, ADGC and B.Ed.	Ms. Ruchika	9888133308
4.	M.A.(History), B.A. and ADCA	Ms. Prerna	8146943162
5.	M.A.(Hindi), B.A., ADDMCS, CCCS, B.A. Math	Ms. Meenu Dogra	9888245573
6.	M.A.(Punjabi) and B.A.	Ms. Kiran	9780531571
7.	M.A. (Pol Science) and ADHRD	Ms. Simpall	7986749096
8.	M.A. (Pub. Adm.) and B.A, ADMC	Ms. Parvesh	7696492189
9.	M.A.(Sociology), B.A., CCWS, ADSW	Ms. Reeta Bains	7589355022
10.	MBA, M.Com	Ms. Poonam Sethi Ms. Neha	9988090789 9888438385
11.	ADHFWPE and B.A.	Ms. Harjeet Kaur	8054403470
12.	B. Lib- I, ADLAN	Ms. Satinder Kaur	9855521819

**For submission of Queries/Complaints, click on link below: -**

**<https://forms.gle/iqUGxq7UAU964GVp8>**

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## Student Support Services

- Library Facility
- Educational Media Centre (EMC)
- Placement and Guidance Cell
- Grievance Cell
- SC/ST Cell
- Students Support Services Committee
- Alumni Cell

### Library Facility

CDOE maintains a richly stocked library, meant exclusively for the teachers and students of this institution. Housed on the first floor of the CDOE building, it has on its shelves more than 1, 00,000 books of text, reference and of general nature. In addition, good number of magazines, newspapers and e-journals through PU Intranet are subscribed to.

- (i) **Lending Facilities:** -The books are issued for a period of one month. For the outstation students, books are sent under 'Postal Library Service' for two months and postal charges for sending are borne by CDOE. The number of books that can be borrowed by a student at one time is as follows:

P.G. Classes.....	4 books
U.G. Classes .....	3 books
Certificate Courses.....	3 books

- (ii) **Book Bank:** CDOE library also maintains richly stocked book bank mainly consisting of text books for students. The students from economically weaker section, whose total family income from all sources is less than Rs. 10,000/- per month can borrow two books for the entire session from the Book-Bank. For details, students can write directly to the Assistant Librarian, CDOE.
- (iii) **Membership:** Students can take membership of CDOE library by bringing enrolment card and one stamp size photograph.
- (iv) **Panjab University Extension Library, Ludhiana:** The students of CDOE residing at Ludhiana or nearby places may also avail library facilities of the Panjab University Extension Library. Copy of the rules and membership form can be collected from the Librarian, Panjab University Extension Library, Civil Lines, Ludhiana.
- (v) **Refund of Library Security:** For the session 2025-26, last date for the library security refund form submission will be 30.04.2027 and for the current session i.e. 2026-27, the last date for the submission of library security refund form will be 30.04.2028. (Form will be available in appendix as well as on the notice board of CDOE). The library security refund form should accompany the photocopy of Bank Account Passbook of the candidate showing A/C No., Name of Bank and IFSC Code as the refund amount will be transferred to the Bank A/C directly.

**Contact:**

Email- librarianusol@pu.ac.in

Ph no.0172-253-4303; Asstt Librarian: 9815090214

## Educational Media Centre (EMC)

With a vision of widening access to learning and enhancing the quality of education for an increasing population of distance learners, Educational Media Centre (EMC) was set up in the year 1988 at DCC (now CDOE). Mandated to integrate evolving distance education techniques and latest communication technologies, the EMC still continues to strive to augment the learning experience of distance learners and to strengthen the student instructional process through its in-house wing and its activities. Besides providing infrastructural and technical support for facilitating multimedia learning, the EMC has produced 8 video programmes and 325 audio programmes of its own. Faculty of CDOE is facilitated with teaching-learning material and equipments such as overhead projector, slide projector, LCD projector, Episcopes, Sound system and Laptops during PCPs and events. CDOE students benefit from over 200 audio programmes available for free duplication.

The EMC is also contributing to Faculty Development Programmes activities by organizing Audio-content Development workshops. The EMC facilities and services are liberally utilized by CDOE faculty and students.

- |                                    |                              |                                   |
|------------------------------------|------------------------------|-----------------------------------|
| <b>1. Ravinder Kaur (Convener)</b> | <b>Ph.- 0172-253</b>         | <b>Email :</b>                    |
| 2. Dr. Parveen Kumar               | 3. Prof. Mamta Garg          | 4. Prof. Bhupinder Singh          |
| 5. Dr. Mrityunjay Kumar            | 6. Dr. Jeesu Jaskanwar Singh | 7. Mr. Iman Bodhin Sr. Scientific |

## Placement and Guidance Cell

CDOE has set up a Placement and Guidance Cell (P&GC) for its students with an aim to facilitate the process of placement for its beneficiaries. Placement and Guidance Cell, CDOE has been instrumental in sensitizing its learners for enhancing their potential for job readiness and market acceptability. For capacity building of its students, lectures and workshops are organized on preparing CVs, sharpening communication skills and personality development. It is well connected with DBEE Mohali, CPC Panjab University and few Banking Institutions.

Members of Placement and Guidance Cell at CDOE:

1. Mrs. Sangeeta Malhotra (**Convener**) Ph.- 0172-253-4326 Email.: [sangeetamalhotrapu@gmail.com](mailto:sangeetamalhotrapu@gmail.com)
2. Dr. Ravinder Kaur (**Convener**) (**Placement Lectures during PCP**)
3. Dr. Sucha Singh
4. Prof. Supreet Kaur
5. Dr. Purva Mishra

Placement and Guidance Cell makes efforts to:

- organize personality development programmes for its registered beneficiaries;
- provide regular inputs on key developments on the National and International Scenario from general studies and current affairs points of view through e-mails, and
- provide platform like Annual Employment Fair of PU, AVSAR.

The students enrolling in the terminal classes B.A./B.Com (IIIrd year) and M.A./M.Com./MBA in CDOE may get themselves registered with the Placement and Guidance Cell. The broad categorization is as follows:

- (A) Graduate (on going B.A./B.Com/Certificate & Diplomas)
- (B) Above Graduate (i.e. Masters, Adv. Diplomas, B.Ed.& B.Lib)

**Activities:** - Resource persons from academia, industry, private and public organizations addressed the students during the sessions 2020-21 and 2021-22 regarding job opportunities of relevance in Banking sector, Hotel Management sector and field of Data Analysis, mentionable are Joint Director NIELT Ropar Mrs. Anita and Prof

Shaad from Oman. Through Special Lecture Series, we connected to experienced faculty, like Prof. Gurmail Singh VC, Akal University of Bhatinda universities Prof. NVM Rao from BITS Pilani, Professor V.K. Malhotra President IEA, Professor D.K. Madan Sectary IEA etc. The achievements of students are showcased on social media platforms i.e. CDOE Facebook page. The successful students addressed the ongoing batches in the Alumni Online Meet 2021-22 and 2022-23 to encourage the students. The Chairperson Prof. Madhurima and Prof. Harsh Gandhar Convener of the CDOE Cell made special efforts in connecting with the Central Placement Cell (CPC), PU in 2021-22. Henceforth, interested students of CDOE get connected with mainstream activities of PU like soft skills workshop, communication skills etc and annual placement programme AVSAR on regular basis. CDOE'S 10 MBA students were selected during AVSAR in 2021-22. Academia Industry Interface of MBA programme is now open for learners from all subjects. The Employment Officer Mrs. Minakshi Goyal Joint Director, Directorate of Bureau of Employment Exchange, Mohali and her colleagues Mrs. Dimple and Mrs. Sukhman addressed the students and helped them register with the Employment exchange in online and offline sessions during the PCP programmes every year since July 2019. The passing out batches were given offers from ICICI Bank, HDFC bank, Tech Mahindra and other offers directly through Directorate of Employment Mohali.

During the session 2022-23 under the leadership of Chairperson Prof. Neeru several activities have been conducted. Recently 11 students have got placed in various banks during the academic session 2022-23 during Placement drive by DBEE Mohali in collaboration with banks. Information is provided online through CDOE e-Noticeboard regularly. The District Bureau of Employment Exchange Mohali, regularly shares. The job offers with CDOE mainly from the banking sector at short notice of few hours or one day and is immediately shared on the E-notice board and/or through emails.

During the session 2023-24, under the able guidance and dynamic leadership of CDOE Director Prof. Harsh Gandhar, Placement and guidance Cell has conducted various activities. Online/Offline Lectures were conducted to equip students with essential skills and insight to enhance their employability. Notable speakers like Nanda Kishore, Abihijit Das Patnaik from NSE Academy, Mr. Harpreet Singh, Deputy Director, DBEE, Ms. Sukhman Bath and Ms. Nabihha, career counselors, DBEE shared a practical understanding of current job market. During PCPs, online Group Counselling session was conducted to explain 'How to register in employment App'. A lecture-cum-personal counselling session was organized for P.G. students. The registration links and mails sent by different companies like CULTFIT, Fast track competition with Accenture and Tata campus for TAS managers were put up on CDOE E-Noticeboard. Information regarding walk-in-interviews and job fair conducted by DBEE, SAS Nagar, even at the short notice of few hours and one day, was immediately put up on CDOE e-Noticeboard or shared through e-mails.

During the session 2024-25, the Centre for Distance and Online Education (CDOE) actively facilitated various employability and placement initiatives for its UG and PG students. On October 6, 2023, a lecture on "Employability Opportunities for UG and PG Students" was organized, featuring Major Harpreet Singh Manshayia, Deputy Director of DBEE Mohali, and Ms. Nabihha, Career Counsellor, with participation from around 100 students. Furthering its commitment, a placement drive was conducted by HIKE Education on March 5, 2024, targeting candidates with excellent communication skills and involving multiple selection rounds including pre-placement discussion, group discussion, and interviews. On May 31, 2024, CDOE shared placement opportunities via its e-notice board for a Telecom Company in Chandigarh and for the role of Sales Officer at Axis Bank. Additionally, on June 27, 2024, a job fair and walk-in interview were promoted, organized by the District Bureau of Employment Exchange Mohali and Punjab Skill Development Mission at SAS Nagar, with participation from companies such as Dixon Technologies Pvt. Ltd., SBI Credit Card Sales Team, V5 Global, and Axis Bank. Most recently, on October 24, 2024, another informative session on employability opportunities was conducted in hybrid mode by Major Harpreet Singh Manshayia and Ms. Nabihha, attracting around 400 students.

In the session 2025–26, the CDOE, Panjab University, Chandigarh, organised a Workshop-cum-Placement Camp on 13 February 2025 in collaboration with the District Employment and Enterprise Bureau (DBEE), Mohali. The

programme was conducted with a structured schedule, beginning with registration at 9:00 AM, followed by interview sessions from 10:00 AM onwards. The placement drive included participation from organisations across sectors such as banking, finance, telecommunications, hospitality, and service industries, including ICICI Bank, IndusInd Bank, TimesPro Banking, Murari Services, Ariel Telecom, The Orange Hotels, PVR Cinemas, SKD Group, Protalk Solutions, Teleperformance, Dr. ITM, Yellowstone, Paytm, Fusion, Swan Drycleaners, Globe Automobiles, Allorica India Pvt. Ltd., PhonePe, and Aviators Hub. The event recorded approximately 900 student registrations, out of which around 284 candidates were shortlisted for interviews, and 143 candidates progressed to subsequent stages of the recruitment process.

In the same session, a Job Fair was organised on 20 January 2026 at CDOE, Panjab University, Chandigarh, with participation from organisations such as Akal Academies (Patiala Zone), V5 Global Services Pvt. Ltd., Hitachi Cash Management Services Pvt. Ltd., Bhaskar Jyoti India Private Limited, Axis Bank (on Quess Corp Ltd payroll), Globe Automobiles Pvt. Ltd., Marrs World, KNRPL–Kamath’s Natural Retails Pvt. Ltd., Indian Bank (Auto Loan), I-Process (a subsidiary of ICICI Bank), Sun Trust Capital, Birla Opus, Murari Services, an FMCG company, ATS, and Adecco India. The event recorded 545 candidate registrations, out of which 202 candidates participated in the selection process. A total of 128 candidates were selected for further stages or employment, depending on the requirements of the participating organisations.

Continued efforts through workshop/lectures/in-house job fairs are planned to further enhance placement outcomes in the upcoming year.

Note: 1. All interested students are required to give their consent to be added to the data base of the students interested in forwarding their name and mail id for employment offers received by CDOE.

2. Check notice board on regular basis and also your mailbox.

**Note:** -For AVSAR, students are asked to share details on podcast. Due to applications from 80 Department of PU, forms are considered proportionately and on first come first serve basis. CDOE students may miss due to delay on their part and offers from companies or CPU at short notice of few hours.

### **Grievance Cell**

Grievance Cell comprising of the following members has been created in CDOE with an aim to address and resolve any complaints/grievances lodged by CDOE students. The students are free to send their grievances to the convener of the cell. They can also drop their complaints in to the complaint drop box placed near the reception of CDOE.

- |   |   |                   |
|---|---|-------------------|
| <b>1. Dr. Parveen Kumar (Convener) Ph.- 0172-253-4334</b> | <b>Email.: parveensheron111@gmail.com</b> |                   |
| 2. Prof. Madhurima Verma                                  | 3. Dr. Purva Mishra                       | 4. Dr. Anil Kumar |
| 5. Mr. Mritunjay Kumar                                    |   |                   |

### **SC/ST Cell**

SC/ST Cell comprising the following members has been created in CDOE with an aim to resolve the issues of SC/ST students, if any:

- |   |                                       |                             |
|---|---------------------------------------|-----------------------------|
| <b>1. Dr. Rajni Jassal (Convener) Ph.-0172-254-4279</b> | <b>Email.: rgmsociology@gmail.com</b> |                             |
| 2. Prof. Ram Mehar                                      | 3. Prof. Geeta Bansal                 | 4. Dr. Parveen Kumar        |
| 5. Dr. Jeesu Jaskanwar Singh                            | 6. Dr. Sucha Singh                    | 7. Dr. Rajesh Kumar Jaiswal |

## Students Support Services Committee

The Students Support Services Committee has been constituted in CDOE with the objective of assisting students in their academic and personal development by providing timely support and guidance. The committee is committed for enhancing the student experience through various support initiatives. Students can contact the convener of the committee directly or approach the help desk located near the CDOE reception.

- |  |                                       |                       |
|--|---------------------------------------|-----------------------|
| <b>1. Dr. Reena Rani Chaudhary (Convener) Ph.- 0172-253-4279</b> | <b>Email.: reena_ch12@yahoo.co.in</b> |                       |
| 2. Dr. Rajesh Kumar jaiswal                                      | 3. Prof. Mamta Garg                   | 4. Prof. Supreet Kaur |
| 5. Dr. Harmail Singh   | 6. Dr. Sucha Singh                    |                       |

## Alumni Cell

### **Centre for Distance and Online Education Alumni Association (CDOEAA)**

The centre has a dedicated Alumni cell which works in association with Panjab University Alumni Association (PUAA). You can become a life member of the association by paying Rs 2000 only.

You will be given provisional membership if you are currently pursuing any degree from CDOE, which will be converted into dual membership on the completion of your degree. Annual Alumni Meets are organized at the Centre and Global Alumni meets are organized annually by the Panjab University Chandigarh.

It is nevertheless a place to create lifetime memories and friendships. A great place to weave great network of working and like-minded professionals.

There are approximate 250 plus members.

Please find attached the brochure for the same.

- |   |                           |  |
|---|---------------------------|--|
| <b>1. Prof. Geeta Bansal (Convener)</b> | <b>Ph.-0172-253-4323</b>  | <b>Email.: geetabansal49@yahoo.com</b> |
| 2. Dr. Richa Sharma (Co-Convener)       | 3. Prof. Manju Gera       | 4. Prof. Supreet Kaur                  |
| 5. Prof. Sheena Pall                    | 6. Mrs. Sangeeta Malhotra | 7. Dr. Rajesh Kumar                    |

Alumni Membership Form is attached herewith.

**PANJAB UNIVERSITY ALUMNI ASSOCIATION**  
Alumni House, South Campus, Panjab University, Chandigarh  
Phone: (+91)-172-2541881, (+91)-172-2534575

**MEMBERSHIP FORM**

Please enroll me as a Life/Patron Member of the association.  
(Please attach copy of PU degree, one id proof. and two passport size photograph)

Name: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Occupation with address: \_\_\_\_\_

Phone: \_\_\_\_\_

Residential address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail, if any: \_\_\_\_\_

Association with Panjab University (Please attach a copy of the degree obtained from Panjab University):

i) Degree(s) obtained: \_\_\_\_\_ Year: \_\_\_\_\_

College or Department Name \_\_\_\_\_

Year: \_\_\_\_\_

ii) Member of the teaching faculty:

Institution with address: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**MEMBERSHIP FEE**

- Life Membership : Rs. 1500/- (NRI/Overseas: US \$200 or equivalent).
- Patron Membership : Rs. 51,000 or more (NRI/Overseas: US \$2000 or equivalent).
- Dual Membership : Rs 2000/- (NRI/Overseas: US \$200 or equivalent).

Cash/Cheque/Draft No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Amount: \_\_\_\_\_ Drawn on: \_\_\_\_\_

in favour of Dean, Alumni Relations, Panjab University, Chandigarh.

For office use

Form received through: \_\_\_\_\_

Receipt No. \_\_\_\_\_ Book No. \_\_\_\_\_ Dated \_\_\_\_\_

Entered in Roster of Alumni at number: \_\_\_\_\_

(Dealing Official)

(Dean Alumni Relations)

## Co-Curricular Activities

- Creative Writing Competition
- CDOE Magazine
- Hunar
- Sports Meet
- Workshops

CDOE provides its distance learners some good opportunities to tap their creative potential. Talent in various forms is an integral part of every individual and CDOE gives suitable platform to its students to showcase their talent. CDOE has always believed that our distance learners are equally endowed with unique potentials and they must get adequate opportunities at befitting extra-curricular platforms to showcase their prowess and creative talents.

### Creative Writing Competition

**(Date of Submission: - 17<sup>th</sup> November 2026)**

In order to hunt and chisel the writing skills of students, CDOE organizes three competitions every year. The details are as follows:-

#### **A. Essay Writing Competition**

The topics for this year's contest are as follows:

##### **English**

1. Role of Artificial Intelligence in Youth Careers.
2. Balancing Culture and Modern Lifestyle.
3. Saving the Environment: Whose Responsibility, is it ?
4. Mental Health Today: Causes, Concerns and Consequences
5. Women Empowerment: Reality Check
6. Does Art still matter in Today's Fast Life?
7. Indian's Space Mission: A Step Towards the Future
8. The Future of Urban Living

##### **Hindi**

1. युवाओं के करियर में कृत्रिम बुद्धिमत्ता की भूमिका।
2. संस्कृति और आधुनिक जीवनशैली के बीच संतुलन।
3. पर्यावरण को बचाना: क्या यह हमारी जिम्मेदारी है?
4. आज का मानसिक स्वास्थ्य: कारण, चिंताएँ और परिणाम।
5. महिला सशक्तिकरण: हकीकत की जाँच
6. क्या आज की तेज़ रफ्तार जिंदगी में कला अभी भी मायने रखती है?
7. भारत के अंतरिक्ष मिशन: भविष्य की ओर एक कदम
8. शहरी जीवन का भविष्य।

## Punjabi

1. ਨੇਜਵਾਨਾਂ ਦੇ ਕਰੀਅਰ ਵਿੱਚ ਮਸ਼ੀਨੀ ਬੁੱਧਿਮਾਨਤਾ ਦੀ ਭੂਮਿਕਾ |
2. ਸਭਿਆਚਾਰ ਅਤੇ ਆਧੁਨਿਕ ਜੀਵਨਸ਼ੈਲੀ ਵਿੱਚ ਸੰਤੁਲਨ
3. ਵਾਤਾਵਰਣ ਨੂੰ ਬਚਾਉਣਾ: ਕੀ ਇਹ ਸਾਡੀ ਜ਼ਿੰਮੇਵਾਰੀ ਹੈ?
4. ਅੱਜ ਦੀ ਮਾਨਸਿਕ ਸਿਹਤ: ਕਾਰਨ, ਚਿੰਤਾਵਾਂ ਅਤੇ ਨਤੀਜੇ
5. ਮਹਿਲਾ ਸਸ਼ਕਤੀਕਰਨ: ਹਕੀਕਤ ਦੀ ਜਾਂਚ
6. ਕੀ ਅੱਜ ਦੀ ਤੇਜ਼ ਰਫ਼ਤਾਰ ਜ਼ਿੰਦਗੀ ਵਿੱਚ ਕਲਾ ਹਾਲੇ ਵੀ ਮਾਇਨੇ ਰੱਖਦੀ ਹੈ?
7. ਭਾਰਤ ਦੇ ਪੁਲਾੜ ਮਿਸ਼ਨ: ਭਵਿੱਖ ਵੱਲ ਇੱਕ ਕਦਮ
8. ਸ਼ਹਿਰੀ ਜੀਵਨ ਦਾ ਭਵਿੱਖ

### **B. Story Writing Competition**

Students can submit a self-composed story on a topic of their choice pertaining to their experience.

### **C. Poetry Writing Competition**

Students can give any (self-composed) poem on a topic of their choice.

**Note: Declaration Form is available as Form- C in Specimen**

#### **Guidelines for Essay, Story and Poetry Writing Competitions:**

1. A student may submit only one entry each in essay, poetry and story writing in one language. No entry will be considered if send more than one entry in any case. The student can choose to write in English, Hindi or Punjabi.
2. The word limit for essays in Hindi, Punjabi or English is 1200 words
3. Entries adjudged 1st, 2nd and 3rd may be published in CDOE Magazine.
4. Entries for the competition should be type-set in MS Word and the given Fonts are to be applied according to languages used i.e. English (Arial), Hindi (Unicode) and Punjabi (Anmol).
5. Only soft copies of entries are to be sent via **e-mail: [supportcdoe@pu.ac.in](mailto:supportcdoe@pu.ac.in)** mentioning Entry in a particular competition.
6. Poems, Short-stories and Essays should not be offensive to religious or caste sentiments of any community.
7. The entries should reach the Director, CDOE (via e-mail) by 17-11-2026.
8. Decision of the judges regarding results of the said competitions will be final.
9. Entries submitted in each competition must be original. Students should send declaration form along with their entries. **FAILURE TO DO SO WILL LEAD TO CANCELLATION OF THE ENTRIES.**

## CDOE Magazine

**(Date of Submission: - 17<sup>th</sup> November 2026)**

CDOE brings out a magazine every year for its students. It provides a forum for distance learners for self-expression and helps in promoting their talent for creative writing. The magazine invites poems, short-stories, essays, and informative pieces. All entries sent must be original.

Entries for CDOE should be type-set in MS Word and the given Fonts are to be applied according to languages used i.e. English (Arial), Hindi (Unicode), Punjabi (Anmol). The word limit for Essays is 2000 words (max) and word limit for short-stories is 1500 words (max).

CDOE has also introduced two new features this year: i.e. **Interviews** and **Title cover**.

### **Interviews**

The interested students can interview any eminent personality, compose a write-up, and submit their entries in English, Hindi, or Punjabi language. The word limit for each interview is 1500 words only.

The participants are required to submit two photographs with the interviewed personality.

### **Title Cover Contest**

The entries for the CDOE magazine title cover should be creative and aesthetically appealing. The interested students can submit their entries for the session 2026-27. The best design entry will be awarded and will be adopted as the official title cover of the magazine for the session 2026-27. Two more commendable entries will also be duly awarded for their valuable contribution.

**Size: 7"x 9"**

**Colour: 4 colour**

**Submission:** All the entries (Hard Copies) should reach the Editor-in-Chief positively by November 17, 2026. The soft copy of all the entries should also be mailed to **email: supportcdoe@pu.ac.in**

### **Editorial Board:**

Patron-in-chief (Chief Patron)	:	Prof. Renu Vig (Hon'ble Vice-Chancellor)
Patron	:	Director, CDOE
Editor-in-chief	:	Dr. Rajesh Kumar

### **Editors:**

1. Prof. Yojna Rawat (Hindi)
2. Dr. Ravinder Kaur (English)
3. Dr. Rajni Jassal (Social Sciences)
4. Dr. Harmail Singh (Punjabi)
5. (i) Dr. Jeesu Jaskanwar Singh (Photography)  
(ii) Dr. Richa Sharma

### **Important Note: -**

Last date for submitting the entries : 17<sup>th</sup> November, 2026 (Tuesday)

## **HUNAR**

CDOE organizes a Multi-format cultural event- HUNAR every year, offering its distance learners an excellent opportunity and a generous platform to showcase their performative skills and oratorical excellence. The event features open contests for CDOE students in different genres:

1) Poetry Recitation, 2) Declamation, 3) Poster Making, 4) Photography, 5) Rangoli making, 6) Extempore, 7) Poetry Writing, 8) Essay Writing, 9) Dance, 10) Singing, etc.

Besides, each year new contests and categories are added taking care of the interest and demand of the students. Eminent artists, veteran authors and seasoned creative professionals who grace various events share their creative accomplishments and provide useful tips to the participants. The pageant of creativity HUNAR is ordinarily held in the month of February/March each year but the registration for participation in the various contests commences a few weeks before. The students are informed about the event through the CDOE notice board, WhatsApp, and the Facebook page. The students are requested to check the CDOE e-Noticeboard for all updates at <http://cdoe.puchd.ac.in/>

## **Sports Meet**

An Annual Sports event is organized by CDOE each year in the month of February/March. In this day-long event, sports enthusiast distance learners, staff, and faculty members participate with great fervor. While there are serious contenders who participate in regular athletic contests such as 400 mt. race, 100 mt. sprint, long jump, and high jump; fun games like tug-of-war, three-legged race, backward-walk, and sack race draw maximum participation. The students are informed about the event through the CDOE e-notice board, WhatsApp, and the Facebook page. The students are requested to check the CDOE e-notice board for all updates on this link <http://cdoe.puchd.ac.in/>

## **WORKSHOPS**

The Placement and Guidance Cell of CDOE organizes workshops for distance learners for enhancing their employability skills. The students also benefit from Industrial visits and Industry-Academia interfaces.

Moreover, motivational functions such as the Annual Prize Distribution Function and Annual Convocation are regular features of student activities held at CDOE. The schedule of all such activities is notified on the CDOE e-Notice board i.e. <http://cdoe.puchd.ac.in/>

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## **Achievements of CDOE Students**

<b>Name</b>	<b>Class</b>	<b>Achievements</b>
Seema Rani	M.A. History	Both PSTET 1 & PSTET 2 (Physical education) Qualified
Ambika Mehta	M.A. History	Assistant Advocate General representing the State of Punjab (Advocate General Punjab's office) in the High court of punjab and Haryana
Rajat Giri	ADCA	UPSC CDS exam, Selected for Indian Military Academy as for officers training
Ritu Barki	ADP	Felicitated by The General secretary of Punjab and Haryana Red cross society Dr. Sunil Kumar on this International Women's Day 08.03.26. Got first prize in Fashion contest held by International Vasudhaiva Kutumbakam Manch. Got a title of Mrs. Elegant, Kurukshetra in a Fashion show held by Dainik Jagran.
Rakhi	M.A. Political Science	65 Rank in UPSC (2026)
Yashika Sharma	M.A. Political Science	HSSC CET (qualified for Haryana police) (2025)
Lakhvir Singh	M.A. Political Science	UGC NET (June, December 2025)
Leesha Rai	M.A. Political Science	Cleared PCS and written mains
Ude Prataap Singh Sandhu	M.A. Political Science	UGC NET
Prashant Sharma	M.A. Political Science	UGC NET (December, 2025)
Tanvi Gupta	M.A. Economics	AIR 187 in UPSC CSE 2024, UGC-NET, National level Bharatnatyam dancer
Amit Bhardwaj	ADGC	Selected as Youth Icon to represent Chandigarh in an International Conference on Youth Icon organized by Ministry of Youth Affairs and Sports India.
Vishal Kumar	B.Com	Punjab Government Job (Inspector Audit)
Dr. Harpreet Kaur	MBA	Awarded National Clinical Research Fellowship by Indian Council of Medical Research from 2019-2021
Arya Bhinta	MBA	National Level Powerlifting Competition
Yashan	B.Com	National Level Basketball Tournament
Laakshi	M.Com	National Level Hockey
Rohit Kumar	MBA	Appreciation by PCRA (Painting & Essay Competition)
Arshia	B.Com	Cleared CA Inter and branch level 1 <sup>st</sup> prize in Chess Competition at Amritsar
Dilkush	B.A.	2 time won first position Republic Day parade at State level through (PU CDOE NSS), 2 time won best volunteer award through NSS
Manjesh	B.A.	National level Kho-Kho Player
Monika	B.A.	1 <sup>st</sup> prize State level parade, 7 days camp- best volunteer, RJNYD (Youth Development Training)
Sonika	B.A.	1 <sup>st</sup> prize State level parade, 7 days camp- best volunteer, RJNYD (Youth Development Training)
Jasmeet	B.A.	State level Parade, 2021 Independence Day parade, 2022 republic day parade with 1 <sup>st</sup> division, 2022 Independence Day parade, New RDC Holder 2023
Avleen Arora	B.Com	Fitness aerobics- state level, 2017- Punjab state-bronze, CBSE Nationals participation, 2018- Punjab state gold, 2019- Punjab state silver, CBSE Nationals participation, petite category of Punjab state gold in 2017 and 2019
Rhythm Singh	MBA	Femina Miss India Shining Star 2018, India Face of Exquisite

Randhawa		Model and Talent Management Worldwide 2019, The world book publishing, UK 2020, International Certification: Star Award 2020, Certification of Excellence, Universal Helping Club, 2022
Dr. Anil Kumar Yadav	ADGC	Entered the 2023 edition of Limca Book of Records of Most Number of Qualifications from Most Number Universities. GM with Reserve Bank of India Cleared UGC NET in Education in December 2022.
Dr. Neelu Sharma	B.Ed.	CTET, Assistant Professor of Hindi in Guru Nanak Bhai Lalo Ramgarhia College for Women Phagwara, Punjab
Michaelangelo Francis	M.A. Education	International Cycling Coach Certified by UCI & CFI in 2022
Keshav Gupta	M.A. Economics	439 Rank in UPSC CSE 2021
Kirti	M.A. Economics	Exams Cleared: 1. Punjab Public Service Commission PPSC SDO 2. Ministry of Home Affairs-Assistant Central Intelligence Officer-1 CAT 2021: Got Admission Offers from MDI Gurgaon, IIM Kozikhode, IIM Trichy, IIM Udaipur IIM Ranchi, SPJIMR, IIFT Delhi and 8 other new IIM's for PFPM (MBA)
Abhinav Miglani	M.A. Economics	Manager Deloitte B.Tech in Electronics & Comm Engg, IIT Roorkee PGDM, IIM Lucknow
Amarjit Singh	M.A. Punjabi	Assistant Professor at Malwa Central College of Education for Women, Ludhiana Book published Pedagogy of Music for B.Ed Classes Qualified UGC-NET(Education) in December 2021 and UGC-NET (PUNJABI) in June 2022
Diksha Walia	ADHFWPE	Two Academic Publications one in International Journal of Scientific Research:-"TRENDS OF VECTOR BORNE DISEASES IN DISTRICT PANCHKULA, HARYANA FROM 2011 TO 2021", "A Retrospective study" and the second is Indian Journal of Health Research: -"A Cross-Sectional Study among students of Panjab University to assess their Mental Health during the Ongoing Pandemic COVID-19"
Simran Kumari	M.A. History	First Prize in Photography in District Level Yuva Ustav-India@2047
Manvir Kaur	M.A. Sociology	A Youtuber, a political commentator and an opinion maker who share videos on social and political issues including problems in governance in Punjab through her YouTube channel 'Social Post by Manvir Kaur'

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## List of Chief Guest and Guest of Honour 2025-26

Sr. No.	Event	Topic	Date	Chief Guest	Guest of Honour
1	CDOE & PUICC	Creating safe Workplace: Understanding the Posh Act 2013	27.11.2025	Prof. Y.P. Verma Registrar, P.U., Chd.	-
2	Inauguration	E-Content Development Studio	17.12.2025	Prof. Renu Vig Vice-Chancellor, P.U., Chd.	Prof. Yojna Rawat D.U.I., P.U., Chd.
3	Workshop	Designing Online Courses (i) How to Plan and Design an Online Course (ii) Creating Video and E-Text Content Using the Four-Quadrant Model (iii) Developing Assessments and Discussion Activities for Online Courses	18.12.2025	Prof. Rakesh Wats NITTR, Chd.	-
4	Workshop	Interview skills for Career Successes under the Umbrella	20.01.2026	Prof. Y.P. Verma Registrar, P.U., Chd.	Prof. Meena Sharma Honorary Director Central Placement Cell, P.U., Chd.
5	Sport Meet	CDOE Annual Sport Meet 2026	03.02.2026	Prof. Y.P. Verma Registrar, P.U., Chd	-
6	Event	Art of Telling Stories	13.02.2026	Prof. Yojna Rawat D.U.I., P.U., Chd.	Dr. Manmohan President Sahitya Akademi, Chandigarh
7	HUNAR	HUNAR-2026	16.02.2026	Dr. Chander Trikha— prominent writer and former Director of Sahitya Akademi, Haryana	Mr. Maneshwar Singh Kondal, celebrated astrologer, photographer, and motivational speaker  Mr. Ojaswee Sharma, National Award-winning filmmaker and screenwriter
8	One Day National Seminar collaboration with Department of Education	Education in the Era of Digital Transformation: Redefining Teaching and Learning	13.03.2026	Prof. Meenakshi Goyal Director, Research and Development Cell, P.U., Chd.	Dr. Radhika Singh Director Higher Education, Chandigarh
9	Event	Annual Prize Distribution Function and Convocation (April/May 2024)	18.03.2026	Prof. R.K. Gupta PRO Chancellor	Prof. Yojna Rawat D.U.I., P.U., Chd.  Prof. Y.P. Verma

				Maharaja Agrasen University	Registrar, P.U., Chd. Prof. Madhurima Verma Presiding Officer, ICC, P.U. Chd.
10	Event	10th Annual Convocation and 50th Annual Prize Distribution Function Session 2024-25 of CDOE	21.05.2026	Prof. Sanjay Kaushik Vice-Chancellor, Gurugram University, Gurugram, Haryana	Prof. Meenakshi Goyal D.U.I, P.U., Chd.
11	Event	Photography Exhibition	6-13.06.2026	Sh. Swadesh Talwar, Consulatnt Express Archieve and CSR Former Chief Phto Editor, The Indian Express Chandigarh	Prof. Yogesh Rawal DSW, P.U., Chd  Prof. Harsh Gandhar, Director, CDOE, P.U., Chd  Dr. Maeshwar Singh Kondal served with Kodak and Konica under the Designation of Professional Product Division and Technical Services

## List of Events in CDOE for Session July, 2025 - June, 2026

Link of Activities: <https://cdoe.puchd.ac.in/show-noticeboard.php?nbid=25>

Sr.No.	Event	Topic	Date	Organizer	Speakers
1	Quiz	Mahatama Gandhi Jayanti	30.09.2025	Dr. Kamla Prof. Harsh Gandhar	
2	Competition	Poster Making	31.10.2025	Dr. Sucha Singh Prof. Harsh Gandhar	
3	CDOE & PUICC	Creating safe Workplace: Understanding the Posh Act 2013	27.11.2025	Dr. Anil Dr. Sucha Singh Prof. Harsh Gandhar	Dr. Upneet Mangat
4	Lecture-cum- Workshop CDOE , Dept. of Education, Dept. of Ancient History, Culture and Archeology, Dept of Art History and Visual Arts	Art-based research methods and co-creation	04.12.2025	Prof. Mamta Garg Prof. Harsh Gandhar	Dr. Christina Horvath
5	Workshop on Mental Wellness	(i) Positive Life Style through Meditation (ii) Unleashing Potential through Meditation and Yoga- inspired by Vivekananda	05.12.2025	Dr. Anil Dr. Praveen Prof. Harsh Gandhar	BK Ms. Kavita BK Ms. Poonam Mr. Manish Sidhu SProf. Shivani
6	Workshop	Yoga: Harmony of Body, Mind and Spirit	12.12.2025	Dr. Anil Prof. Harsh Gandhar	Mr. Anurag & his team Mrs. Taruna, Mrs. Anita, Mrs. Neena, Mrs. Sneh Bansal
7	Inauguration	E-Content Development Studio	17.12.2025	Prof. Harsh Gandhar	
8	Workshop	Designing Online Courses (i) How to Plan and Design an Online Course (ii) Creating Video and E- Text Content using the Four-Quadrant Model (iii) Developing Assessments and Discussion Activities for Online Courses	18.12.2025	Prof. Ravinder Kaur Prof. Harsh Gandhar	Prof. Tejinder Singh
9	Quiz	National Youth Day	19.01.2026	Dr. Kamla Prof. Harsh	

				Gandhar	
10	Workshop	Interview skills for Career Successes under the Umbrella	20.01.2026	Dr. Ravinder Kaur Prof. Harsh Gandhar	Ms. Sukhman Bath Ms. Minakshi Goyal Mr. Amit Setia
11	Sport Meet	CDOE Annual Sport Meet 2026	03.02.2026	Dr. Anil Convener Dr. Sucha Singh Co-Convener Prof. Harsh Gandhar	
12	Event	Art of Telling Stories	13.02.2026	Dr. Parveen	Dr. Rajendra Kumar Kanojia
13	HUNAR	HUNAR-2026	16.02.2026	Dr. Ravinder Kaur & Dr. Kamla Convener Dr. Anil, Dr. Parveen & Dr. Sucha Singh Co-Convener Prof. Harsh Gandhar	
14	One Day National Seminar collaboration with Department of Education	Education in the Era of Digital Transformation: Redefining Teaching and Learning	13.03.2026	Dr. Ranji Jassal, Dr. Ravinder Kaur Prof. Harsh Gandhar	Prof. Rattan Singh Prof. Santosh Panda Prof. Kuldip Puri
15	Event	Annual Prize Distribution Function and Convocation (April/May 2024)	18.03.2026	Dr. Kamla Dr. Purva Mishra Prof. Harsh Gandhar	
16	Event	10th Annual Convocation and 50th Annual Prize Distribution Function Session 2024-25 of CDOE	21.05.2026	Dr. Purva Mishra Dr. Kamla Dr. Ravinder Kaur Dr. Sucha Singh Dr. Anil Kumar Prof. Harsh Gandhar	
17	Event	Photography Exhibition	6-13.06.2026	Dr. Jeesu Jaskanwar Singh Prof. Harsh Gandhar	

## List of Special Lectures in CDOE for Session July, 2025 - June, 2026

Link of Activities: <https://cdoe.puchd.ac.in/show-noticeboard.php?nbd=25>

1	Special Lecture	India Agriculture: Growth Dynamic Regional Imbalances and Strategic Pathways for food Security	18.09.2025	Mrs. Sangeeta Malhotra
2	Special Lecture	Resume Making and Registration on Employment Exchange	19.09.2025	Dr. Ravinder Kaur
3	Special Lecture	The role of Drama in teaching and Learning & The role of Music in teaching and learning	10.10.2025	Dr. Navdeep Kaur
4	Special Lecture	Layout of ground of Badminton/ Basketball and Rules & Regulations of Kho Kho and Volleyball	11.10.2025	Dr. Neelam Paul
5	Special Lecture	Importance of health and physical fitness in daily life, Yoga and Meditation	12.10.2025	Mr. Mohit Vasdev
6	Special Lecture	Sketching for expression and communication purpose and proper handling and display of teaching aids material	15.10.2025	Mr. Sanjeev Kumar
7	Special Lecture	Understanding Derivatives: Concepts, Rules and Applications in Economics	29.10.2025	Mrs. Sangeeta Malhotra
8	Special Lecture	Economy in the Seventeenth Century Punjab	31.10.2025	Prof. Sheena Pall
9	Special Lecture	Emergence, Programme and Policies of Indian National Congress	01.11.2025	Prof. Sheena Pall
10	Special Lecture	Stronger Mind, Brighter Futures: Promoting Mental Health among the Youth	04.11.2025	Dr. Ravinder Kaur Prof. Harsh Gandhar
11	Special Lecture	From Manuscript to Scopus: Navigating the Path to Scholarly Publishing	07.11.2025	Dr. Ravinder Kaur Prof. Harsh Gandhar
12	Special Lecture	Lifestyle Diseases Among Working Women: Emerging Risks and Preventive Pathways	01.12.2025	Dr. Rajni Jassal Prof. Harsh Gandhar
13	Special Lecture	Sustainable Development: Learnings and Experiences on Community Engagement	08.12.2025	Prof. Swarnjit Kaur Prof. Harsh Gandhar
14	Special Lecture	Journalistic Writing	23.02.2026	Prof. Manju Gera
15	Special Lecture	Yoga for present Lifestyle	24.02.2026	Prof. Manju Gera
16	Special Lecture	How disease can be cured by Yoga therapy	24.02.2026	Prof. Manju Gera
17	Special Lecture	Creative Writing: Theory and Aesthetics	09.03.2026	Dr. Ravinder Kaur
18	Special Lecture	Creative Writing: Practical and Craft	09.03.2026	Dr. Ravinder Kaur
19	Special Lecture	Ambedkar Quest for Inclusive Society	10.03.2026	Dr. Kamla
20	Special Lecture	Agriculture Marketing in India: Structure issues, Policy Challenges and the way forward	14.03.2026	Ms. Sangeeta Malhotra
21	Special Lecture	Metaphysics in Punjab (With Special Reference to Punjabi Literature)	16.03.2026	Dr. Harmail Singh
22	Special Lecture	Formation of the Punjab Unionist Party	17.03.2026	Prof. Sheena Pall
23	Special Lecture	Partition of Punjab	18.03.2026	Prof. Sheena Pall
24	Special Lecture	Bhakti movement in medieval India	19.03.2026	Prof. Sheena Pall
25	Special Lecture	Shaivism; Shaktism in Medieval India	21.03.2026	Prof. Sheena Pall
26	Special Lecture	Management of stress in students through Yoga	25.03.2026	Prof. Manju Gera
27	Special Lecture	Organization of Athletic meet and games	26.03.2026	Prof. Manju Gera
28	Special Lecture	Differential Equations and Dynamic Economic Applications (Consumer Surplus and Capital Growth)	28.03.2026	Mrs. Sangeeta Malhotra
29	Special Lecture	Migration and Urban Poverty	02.04.2026	Dr. Rajni Bala
30	Special Lecture	Dr. B.R. Ambedkar's Pivot Contribution of Feminism & Women's Rights in India	15.04.2026	Prof. Rajesh Gill





# EVENTS@CDOE 2025-26

## Our Distinguished Guests

**CENTRE FOR DISTANCE AND ONLINE EDUCATION  
PANJAB UNIVERSITY, CHANDIGARH**

*invites you to grace the occasion of*

**9th ANNUAL CONVOCATION  
SESSION 2023-24  
49th ANNUAL PRIZE DISTRIBUTION  
FUNCTION**

On  
**18th March, 2026**  
in the CDOE Auditorium at 10 a.m.

Conveners : Dr. Kamla & Dr. Purva Mishra  
Co-Conveners: Dr. Ravinder Kaur, Dr. Anil Kumar & Dr. Sucha Singh

Prof. Harsh Gandhar  
Director, CDOE  
Panjab University, Chandigarh

**PHOTOGRAPHY EXHIBITION**

ORGANIZED BY THE ADVANCED DIPLOMA IN PHOTOGRAPHY DEPARTMENT (CDOE)

6-13 JUNE

From 10 AM - 4 PM  
SUNDAY REMAIN CLOSED

VENUE: FIRST FLOOR COMMON ROOM CUM INDOOR GAMES, STUDENT CENTRE, PANJAB UNIVERSITY, CHANDIGARH

**DEDICATED TO OUR LEGENDARY PHOTOGRAPHER SHRI RAGHU RAJ**

**CHIEF GUEST: DR. SWADESH TAJWAR, CONSULTANT EXPERT, ARCHIVE AND CHIEF EDITOR, THE DIBAN EXPRESS, CHANDIGARH**

**GUEST OF HONOUR: PROF. KARNI GANDHAR, DIRECTOR, CDOE, PANJAB UNIVERSITY, CHANDIGARH**

**GUEST OF HONOUR: PROF. YOGESH PAVAN, DEAN, STUDENT WELFARE, PANJAB UNIVERSITY, CHANDIGARH**

**GUEST OF HONOUR: DR. MANISHWAR SINGH KAPLANI, SURETY WITH KODAK AND KONGA UNDER THE DESIGNATION OF PROFESSIONAL PRODUCT DIVISION AND TECHNICAL SERVICES**

COORDINATED BY: ASST. PROF. JEESU JASKANWAR SINGH

WITH GREAT PRIDE AND HONOUR,  
DEPARTMENT OF POLITICAL SCIENCE (CDOE)  
INVITES YOU TO A FELICITATION CEREMONY FOR OUR STUDENT:

**MS. RAKHI**

ON HER REMARKABLE SUCCESS IN  
UPSC CIVIL SERVICES EXAMINATION (2026)

TIME: 10:30 AM  
VENUE: SEMINAR HALL  
DATE: 1ST APRIL 2026

JOIN US TO FELICITATE HER ACHIEVEMENT

Prof. Ravinder Kaur  
Dept. of Political Science  
Panjab University  
Chandigarh

Dr. Kamla  
Dept. of Political Science  
Panjab University  
Chandigarh

Prof. Harsh Gandhar  
Director, CDOE  
Panjab University  
Chandigarh

# EVENTS@CDOE 2025-26

## Our Distinguished Guests



# EVENTS@CDOE 2025-26

## Placement Camp



# EVENTS@CDOE 2025-26



# EVENTS@CDOE 2025-26



Chandigarh, Chandigarh, India  
0496494, Panjab University, Sector 14, Chandigarh, Chandigarh, India  
160014, India



160015,  
10/00/2026 11:16 AM GMT +06:30

# Inaugurates E-Content Studio at Centre for Distance and Online Education, P.U.



# EVENTS@CDOE 2025-26

## Glimpses



rh, Chandigarh



## Examination Centres and Codes

### PROVISIONAL LIST OF EXAMINATION CENTRES

**B.A./B.COM:** Abohar, Bulhowal, Chandigarh, Dakha, Dasuya, Dharamkot, Dhudike, Doraha, Fazilka, Ferozepur Cantt., Ferozepur City, Garhdiwala, Garhshankar, Giddarbaha, Gurusar-Sudhar, Guru Teg Bahadur Garh, Haryana (Hoshiarpur), Hoshiarpur, Jagraon, Jalalabad, Kandhala Jattan, Karamsar (Rara Sahib), Khanna, Killianwali, Lopen (Girls), Ludhiana, Mahilpur, Malout Mandi, Miani(HSP), Moga, Mukerian, Muktsar, Narangwal, Pojewal, Raikot (Girls), Samrala, Sidhsar (SDH), Sidhwan Khurd (Girls), Sukhanand (Moga), Talwara (HSR), Tanda Urmur, Zira.

**B.Lib. Science:** Chandigarh, Ferozepur, Hoshiarpur, Ludhiana, Muktsar.

**Advanced Diploma/Certificate Courses:** Chandigarh, Ludhiana.

**B.Ed.:** Abohar, Chandigarh, Ferozepur, Gurusar-Sudhar, Hoshiarpur, Lopen, Ludhiana, Moga, Muktsar, Sidhwan Khurd, Rail Majra, Dhudike.

**M.A.:** (i) **Public Administration:** Chandigarh, Ludhiana.

(ii) **Other Subjects:** Abohar, Chandigarh, Ferozepur City, Gurusar- Sudhar, Hoshiarpur, Jagraon, Karamsar (Rara Sahib), Ludhiana, Muktsar, Sidhwan Khurd (Girls) Tanda Urmur.

**M.Com.** Abohar, Chandigarh, Dasuya, Ferozepur, Hoshiarpur, Khanna, Ludhiana, Muktsar, Mukerian, Moga.

**M.B.A.:** Chandigarh, Ludhiana, Hoshiarpur, Moga, Muktsar, Ferozepur City

### City Codes of Examination Centre

**Dear Students, please use the following city codes while filling the Examination Form.**

<u>City's Code</u>	<u>City's Name</u>	<u>City's Code</u>	<u>City's Name</u>
ABH	Abohar	KHA	Khanna
BAD	Badal	KIL	Killianwali
BUL	Bulhowal	KOT	Kottan
CHD	Chandigarh	LDH	Ludhiana
DAK	Dakha	LOP	Lopon
DAS	Dasuya	MAH	Mahilpur
DHU	Dhudike	MAL	Malout
DMK	Dharamkot	MIA	Miani
DOR	Doraha	MKT	Muktsar
FAZ	Fazilka	MOG	Moga
FER	Ferozepur City	MUK	Mukerian
FZR	Ferozepur Cantt.	NAR	Narangwal
GAR	Garhshanker	POJ	Pujewal
GID	Giddarbaha	RAI	Raikot
GRD	Gardhiwala	RAM	Ramgarh
GTB	GTB-Garh	RAT	Rattewal
GUR	Gursar Sudhar	SAM	Samrala
HAR	Haryana	SDG	Sardargarh
HSP	Hoshiarpur	SDK	Sidhwankhurd
JAG	Jagraon	SID	Sidhsar
JAL	Jalalabad	SUK	Sukhanand
JHA	Jhar Sahib	TAL	Talwara
KAM	Kamalpura	TAN	Tanda
KAN	Kandhala Jattan	ZIR	Zira
KAR	Karamsar		

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## **Universities Declared Fake by UGC**

**Note: The candidates who have passed/appeared in the qualifying examination from any of the following universities (declared as fake by the UGC) are ineligible, as these institutions have been derecognized by the Panjab University.**

1. Christ New Testament Deemed University, #32-32-2003, 7th Lane, Kakumanuvarithoto, Guntur, Andhra Pradesh-522002 and another address of Christ New Testament Deemed University, Fit No. 301, Grace Villa Apts., 7/5, Srinagar, Guntur, Andhra Pradesh-522002
2. Bible Open University of India, H.No. 49-35-26, N.G.O's Colony, Visakhapatnam, Andhra Pradesh-530016
3. Indian Institute of Alternative Medicine, 130/A, Secretariat S.O., Arunachal Pradesh – 791111
4. Mountain Institute of Management & Technology, 109, Madhuban Building, Krati Communications, 55, Nehru Place, New Delhi – 110019
5. World Peace of United Nations University (WPUNU), No.-201, 2st Floor, Best Business Park, Netaji Subhash Place, Pitampura, New Delhi-110034
6. Institute of Management and Engineering, 1810/4, 1st Floor, Kotla Mubarakpur
7. National Institute of Management Solution, B-1/1, Janakpuri
8. All India Institute of Public & Physical Health Sciences (AIIPHS) State Government University, Office Kh. No. 608-609, 1st Floor, Sant Kripal Singh Public Trust Building, Near BDO Office, Alipur, Delhi-110036
9. Commercial University Ltd., Daryaganj, Delhi.
10. United Nations University, Delhi
11. Vocational University, Delhi
12. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi - 110 008
13. Indian Institute of Science and Engineering, New Delhi
14. Viswakarma Open University for Self-Employment, Rozgar Sewasadan, 672, Sanjay Enclave, Opp. GTK Depot, Delhi-110033
15. Adhyatmik Vishwavidyalaya (Spiritual University), 351-352, Phase-I, Block-A, Vijay Vihar, Rithala, Rohini, Delhi-110085
16. Magic & Art University, 308A, Dashmesh Plaza, Mathura Road, Faridabad
17. Daksha University (Vocational and Life Skill Education), Bhaskar Path, New Pundag, Masibari, Ranchi, Jharkhand 834007
18. Global Human Peace University, # 1035, 4th Block, Near Golden Heights Dr. Rajkumar Road, Rajaji Nagar, Bangaluru- 560010
19. Sarva Bharatiya Shiksha Peeth, Near S. K. Choultry, Devanur Main Road, Vijaya Nagara, Tumkur-572102
20. International Islamic University of Prophetic Medicine (IIUPM), Kunnamangalam Kozhikode, Kerala-673571
21. St. John's University, Kishanattam, Kerala
22. Raja Arabic University, Nagpur, Maharashtra
23. National Backward Krushi Vidyapeeth, Tadwal, Tal. Akkalkot, District -Solapur
24. Usha Latchumanan College of Education, T.V. Malai Road, Vazhapadiyar Nagar Thirukkanur

25. Sree Bodhi Academy of Higher Education, No. 186, Thilaspeth, Vazhuthavoor Road, Puducherry-605009
26. Rajeev Gandhi Institute of Technology & Management, Mansa Chowk, Bhiwadi, District Alwar
27. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh
28. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh
29. Bhartiya Shiksha Parishad, Bharat Bhawan, Matiyari Chinhaat, Faizabad Road, Lucknow, Uttar Pradesh – 227 105
30. Mahamaya Technical University, PO - Maharishi Nagar, Distt. Gb Nagar, Opp. Sec 110, Sector 110, Noida - 201304
31. Indian Institute of Alternative Medicine, Kolkatta.
32. Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Builtech inn, 2nd Floor, Thakurpurkur, Kolkatta – 700063

**Note: For updated list, please visit UGC website.**  
<https://www.ugc.gov.in/universitydetails/Fakeuniversity>

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## **Important Committees of HEI**

The following are the important committees of Panjab University, Chandigarh:

**1. Student Grievances Redressal Committee (SGRC)**

<https://sgrc.puchd.ac.in/>

**2. Anti Ragging Committee**

<https://puchd.ac.in/anti-ragging.php>

**3. Internal Complaints Committee**

<https://puchd.ac.in/pucash.php?x>

The Students may approach for their grievances to these committees.

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## **List of Holidays**

List of Holidays for the Calendar Year 2026 to be observed by CDOE:

1. Independence Day	August 15	Saturday
2. Janam Ashtami	September 04	Friday
3. Mahatma Gandhi Jayanti	October 02	Friday
4. Agarsain Jayanti	October 11	Sunday
5. Dusshera	October 19	Monday
	October 20	Tuesday
6. Birthday of Maharishi Balmiki Ji	October 26	Monday
7. Diwali	November 08	Sunday
	November 09	Monday
8. Birthday of Sri Guru Nanak Dev Ji	November 24	Tuesday
9. Martyrdom of Sri Guru Teg Bahadur Ji	December 14	Monday
10. Christmas Day	December 25	Friday
11. Shaheedi Sabha, Shri Fatehgarh Sahib	December 28	Monday

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## Specimen for Certificates and Forms

### Form of Application for Grant of Financial Assistance out of the Students Aid Fund

#### FORM- A

#### IMPORTANT NOTES:

The candidate must read the following instructions before submitting the 'Student Aid Fund' form at the time of admission for the session 2026-27

- A **Students covered under self-finance courses are not entitled for availing Student Aid Fund**
- B An affidavit duly attested by the Notary is not to be acceptable. Income Certificate from a competent authority which shall mean the Executive Magistrate, Tehsildar or the employer as the case may be is must for availing Student Aid Fund and Photocopy of Bank Passbook of the candidate.
- C Those students who got re-appear in previous examination are not eligible for getting the financial assistance out of Student Aid Fund and will be charged the required fee from such students.
- D These Students would be eligible for the Student Aid Fund **second time**, if he/she secured at least 50% marks in the previous examination.
- E All those students who have not filled/ submitted the examination form for the session 2026-27 and who left the course in the session are not eligible for getting the financial assistance under 'Student Aid Fund'.
- F Full fee will be charged from the Student Aid Fund at the time of admission and financial assistance will be provided to such students as per income slab.

#### ADMISSION BRANCH CDOE FOR VERIFICATION OF ADMISSION AND RESULT

Before the disbursement of Student Aid Fund an UNDERTAKING be obtained from each student of the department that he/she is not availing any scholarship/stipend financial assistance from the concerned department or any other sources. Moreover, the same is to be certified by the Head of the department.

Name of Applicant \_\_\_\_\_ Man/Woman \_\_\_\_\_ Class \_\_\_\_\_  
Enrl. No. \_\_\_\_\_ Session \_\_\_\_\_

**Result:** Previous Class \_\_\_\_\_ Roll No \_\_\_\_\_

Marks \_\_\_\_\_ Out of \_\_\_\_\_ Session \_\_\_\_\_

Dealing Clerk                      Assistant                      Superintendent                      A.R. (Admission)

1. Have you got the benefit of Student Aid Fund, Yes/No \_\_\_\_\_ If Yes, Mention Amount \_\_\_\_\_  
Receipt No \_\_\_\_\_ date \_\_\_\_\_

2. Name of Applicant \_\_\_\_\_ Man/Woman \_\_\_\_\_ Class \_\_\_\_\_  
Enrl.No. \_\_\_\_\_ Previous Rollno and Marks (Sem I/III) \_\_\_\_\_ Out  
of \_\_\_\_\_ Session \_\_\_\_\_ Previous Rollno and Marks (Sem II/IV)  
\_\_\_\_\_ Out of \_\_\_\_\_ Session \_\_\_\_\_

3. a) Father's Name \_\_\_\_\_ Occupation \_\_\_\_\_

b) Name of Guardian, if father not alive/self-dependent \_\_\_\_\_

4. Father's/guardian's monthly income from all sources \_\_\_\_\_

5. Total Number of dependents on applicant's/father/guardian (including oneself) \_\_\_\_\_

6 Details of the members of family including the applicant.

Name	Age	Relationship with the applicant	Monthly income if employed	Dependent

7. Total family income \_\_\_\_\_

8. a) Is the applicant drawing any scholarship/financial aid or assistance/stipend from any other source, mention \_\_\_\_\_

b) If so indicate the amount being received, name the sanctioning authority and period up to which tenable: \_\_\_\_\_

9. Has the applicant applied for financial assistance /fee concession in the capacity of

i) Brother/sister (if both studying in this department \_\_\_\_\_)

ii) Dependent son/daughter or University employee \_\_\_\_\_

iii) Husband/Father permanently disabled or killed during action being member of (strike out which is not applicable).

a) Defence Forces

b) Para Military Forces

iv) Any other capacity \_\_\_\_\_

10. Mention self-Bank Account No \_\_\_\_\_, IFSC Code \_\_\_\_\_ and PassBook/self Account Photocopy along with form.

(Signature and address of the applicant)

\_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_

Mobile No. \_\_\_\_\_

**FOR OFFICE USE ONLY**

Certified that the above Sr. No. 1 to 10 particulars have been verified and found correct.

i) Total number of dependents \_\_\_\_\_ ii) Total family members \_\_\_\_\_ iii) Eligible/not Eligible \_\_\_\_\_

Dealing Clerk

Assistant

Superintendent

Asstt. Registrar

Director, CDOE

## FORM- B

**A Format of an affidavit on a stamp paper worth Rs. 20/- duly attested by 1st class Magistrate, to be obtained from the parents of the girl child. Specimen of affidavit for single girl child category is as under:**

\*SPECIMEN OF AFFIDAVIT BY PARENTS FOR ONLY GIRL CHILD CATEGORY

I \_\_\_\_\_ (name) father/mother of Miss \_\_\_\_\_ (full address to be given) resident of \_\_\_\_\_ do hereby, solemnly declare and affirm as under: –

1. That I am a citizen of India.
2. That Miss \_\_\_\_\_ born on \_\_\_\_\_ is girl child of the deponent.
3. That the deponent has no male child.
4. That the deponent has the following children and none else:  
(i) Name (ii) Sex (iii) Date of Birth
5. That neither the deponent nor a fore named girl child of the deponent has obtained/availed the benefit granted under this category, in this University/Institute including its affiliated colleges.

Place: \_\_\_\_\_ Deponent  
Dated: \_\_\_\_\_

**VERIFICATION**  
Verified that the contents of the above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.  
Place : \_\_\_\_\_ Deponent  
Dated : \_\_\_\_\_

## FORM- C

### **Very Important Note:**

**Students are advised to send the following certificate with each entry/article for various contests anecdote Magazine.**

### **CERTIFICATE OF ORIGINALITY**

I \_\_\_\_\_ S/o/D/o \_\_\_\_\_ Student of  
Class \_\_\_\_\_ Enrolment No. \_\_\_\_\_ of the Centre for Distance and Online Education,  
Panjab University, Chandigarh, hereby certify that this entry for Competition/Magazine for 2026-27 entitled  
\_\_\_\_\_ is my original composition  
which has not been published anywhere earlier.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Class: \_\_\_\_\_ Enrl.No. \_\_\_\_\_

Date : \_\_\_\_\_ Address: \_\_\_\_\_

Place: \_\_\_\_\_

## FORM- D

### **CHARACTER CERTIFICATE**

Certified that student \_\_\_\_\_ son/daughter of  
Shri \_\_\_\_\_ bears a good moral character. \_\_\_\_\_

Name of attesting authority  
(in Block Letters)

Signature of Gazetted Officer/Sarpanch/Head (in  
of the Institution last attended with date and office seal

**AT THE TIME OF ADMISSION, AFFIDAVIT/UNDERTAKING TO BE SUBMITTED BY THE SC STUDENTS OF PUNJAB STATE, WHO APPLIED FOR POST MATRIC SCHOLARSHIP SCHEME FOR THE SESSION 2026-27**

I \_\_\_\_\_ Son of/Daughter  
 \_\_\_\_\_ Sh. \_\_\_\_\_ Smt. \_\_\_\_\_  
 \_\_\_\_\_ R/o \_\_\_\_\_ do  
 hereby solemnly affirms and declares as under:-

- i. That I have taken admission in \_\_\_\_\_ (Class) vide Registration No. \_\_\_\_\_, Enrolment No. \_\_\_\_\_ in the Institute/Dept. of \_\_\_\_\_ Panjab University, Chandigarh for the Session 2026-27
- ii. That I belong to Scheduled Caste category of Punjab State.
- iii. That I have not taken admission in any other course in the session 2026-27.
- iv. That I have not applied for Post Matric Scholarship in other course in 2026-27.
- v. That the annual family income of my parents /guardian from all sources is less than Rs. 2.5 lac.
- vi. That I want to avail the benefit of Post Matric Scholarship Scheme of Govt. of Punjab as per norms.
- vii. That I am not availing/availed any PMS for the same course or any other course of this University or any other University/Institute earlier. If availed PMS, the details is given below: -

<b>For Old PMS</b>	<b>For New PMS</b>
a. Old PMS ID: _____	a. New PMS ID: _____
b. Course: _____	b. Course: _____
c. Department _____	c. Department _____
d. University/ Institute _____	d. University/Institute _____
e. Session : _____	e. Session : _____

- viii. That I shall submit the prescribed Post Matric Scholarship form duly filled along with supporting documents before the due date.
- ix. That if I am unable to submit PMS on time form has been rejected by Welfare department of Punjab due to any reason, must pay the entire fee to the respective course.

**FOR STUDENTS STUDYING IN SELF FINANCE COURSES:**

that I shall deposit the balance fee of Rs. \_\_\_\_\_ (figure) and \_\_\_\_\_ (in words) (to be filled in by the concerned department) to my department immediately within 10 days after receiving Post Matric Scholarship amount in my Bank Account reimbursed by the Punjab Government, **failing which I shall be liable to pay balance fee with late fee charges as per University norms.**

**FOR STUDENTS STUDYING IN NORMAL COURSES:**

that I shall deposit the entire admission fee including Examination Fee. of Rs. \_\_\_\_\_ (in figure) and \_\_\_\_\_ (in words) (to be filled in by the concerned department) to my department after receiving Post Matric Scholarship amount in my Bank Account reimbursed by the Punjab Government within 10 Days, **failing which I shall be liable to pay balance fee with late fee charges as per university norms.**

Deponent

Signature of Parents/Guardian

**DECLARATION /VERIFICATION**

Certified that, I \_\_\_\_\_ Son/Daughter of  
Sh. \_\_\_\_\_ Smt. \_\_\_\_\_ resident of  
\_\_\_\_\_ do hereby solemnly affirm and declare that the information  
/particulars given above are correct to the best of my knowledge and belief and nothing has been  
concealed therein.

Signature of Parents/Guardian

Mobile No: \_\_\_\_\_

Deponent

Mobile No: \_\_\_\_\_

## Undertaking to be submitted by students covered under Post Matric Scholarship (PMS) scheme

This undertaking must be submitted by the students before the start of examination of each semester and the concerned Head of the Department shall release the roll numbers of concerned students only after the submission of this undertaking.

I \_\_\_\_\_, S/o, D/o \_\_\_\_\_, a student of Department of \_\_\_\_\_, Course \_\_\_\_\_, Admission no \_\_\_\_\_ do hereby declare and undertake as under: -

1. I, being and eligible student for the PMS Scheme, has applied for the same vide application no. \_\_\_\_\_ year \_\_\_\_\_

2. That till the making of this declaration, I have received following amounts of scholarship under the PMS Scheme by way of direct credit to my Bank Account.

Sr. No.	Amount	Date of Credit	Whether Pb. Govt. Share or Centre Govt. Share

Note: i) if no amount has been received, the amount may be mentioned as NIL.

ii) In each successive undertaking the upto date status of receipt of scholarship (including those pertaining to earlier semester) shall be given.

3. That the amount so credit to my account has been deposited with the University towards my course fee, as per the following details: -

Sr. No.	Amount deposited with the University	University Receipt No. & date

That I  
undertake

that as & when, any subsequent instalment is credited to my account, I shall deposit the same in the University Account towards my course fee within 7 days from the date of credit of account. I confirm that the above statement is true and nothing material has been concealed.

Signatures

(Name of the Student)



**CENTRE FOR DISTANCE AND ONLINE EDUCATION  
PANJAB UNIVERSITY, CHANDIGARH  
SESSION – \_\_\_\_\_  
Application for refund of Library Security**

**A. Particulars of the application:**

1. Name.....2. Father's Name..... (In Capitals)
3. Class.....4. Session.....5. Enrolment No.....
6. University Receipt No.....Dated..... Amount.....  
(With which the amount was deposited)
7. Amount of refund claim: Rs..... (Rupees.....)
8. Reason for claiming refund  
.....  
.....

9. Bank A/C No. ....Name of the Bank .....

IFSC Code ..... **(Attach the photocopy of first page of Bank Passbook)**

(The S/B Account should be in the name of the candidate)

Address of the Applicant

(Copy of Admission Cum Examination Form 1st Page)  
(Copy of Issued Letter by Admission Branch  
Struck off/Not Eligible etc)

.....  
.....  
.....

Signature of the applicant

Dated.....

Phone /Mobile No.....

**B. (For use by the Department)**

I

1. The particular at 'A' above have been Checked and found correct.
2. The claim is in order.
3. Remarks regarding admissibility of the refund Claimed.....  
.....
4. The refund of Rs..... may be allowed.

Asstt. Supdt. A.R.(CDOE) Director

**C. Pay order by Accounts Branch**

Pay Rs.....

Budget Head ...“Library Security”.....

Budget Provision Exists.....” Yes” .....

Clerk

Asstt,

Supdt,

II

1. The Library Membership No..... of the applicant has been cancelled
2. Nothing is due from the Applicant.

Sr.Asstt./Library Clerk

Asstt. Librarian

**Pay order by Audit**

**Pay Order Verified**

**FEE CONCESSION FOR UNIVERSITY EMPLOYEE/WARDS/DEFENCE PERSONNEL/WARDS/BLIND PERSON/KILLED IN 1984 RIOTS & TERRORISTS VIOLENCE VICTIMS IN PUNJAB STATE**

Name of the Candidate

Father's Name

Weather (1) University Confirmed employee (2) Defence Forces or Para Military Forces permanently disabled /killed in 1984 RIOTS (3) Blind Student (4) Terrorist Violence Victims in Punjab State

Name of Employee

Designation

Deptt./Branch

Name of the Dependent/wife/son/ daughter/minor brother/sister of University Confirmed Employee

His/Her Enrolment No.  Class  Session

Total pay per mensum (for PU employee only)

If brother/sister is also studying in the Department : (Yes/No) Y/N

Name

His/Her Enrolment No.  Class  Session

Para Military/Defence Unit

\_\_\_\_\_  
Signature Head of the Branch/Deptt./Officer Commanding of Unit  
/C.M.O./Deputy Commissioner(with stamp and seal)

\_\_\_\_\_  
Signature of Employee

Date \_\_\_\_\_

**DISQUALIFICATION**

**UNDERTAKING BY THE STUDENT FOR PURSUING TWO ACADEMIC PROGRAMMES  
SIMULTANEOUSLY**

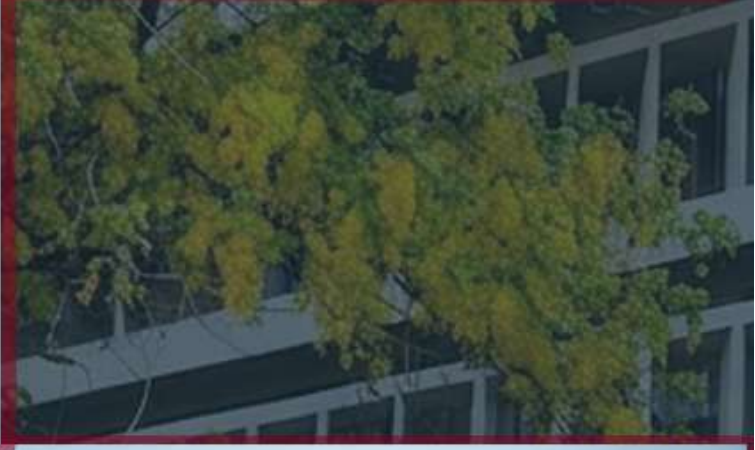
I, \_\_\_\_\_ Son/Daughter of \_\_\_\_\_  
resident of \_\_\_\_\_ do hereby  
declare as under :-

1. That I am seeking admission to the Department of \_\_\_\_\_.
2. That I shall inform the University about other course/degree being pursued by me in other University/Institute for pursuing two Academic Programmes simultaneously, as per P.U. Rules.

Declared this \_\_\_ day of \_\_\_\_\_ month of \_\_\_ year.

\_\_\_\_\_  
Signature of Student.

Name \_\_\_\_\_



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CDOE Online Admissions Portal

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